

THE CORPORATION OF THE TOWNSHIP OF HORTON

HUMAN RESOURCES COMMITTEE

SEPTEMBER 18, 2007

There was a meeting of the Human Resources Committee held in the Municipal Council Chambers on Tuesday September 28, 2007 following the Planning Committee Meeting. Present were Chair Bob Hall, also present was Councillor Dave Bennett

1. CALL TO ORDER

Chair Hall called the meeting to order at 6:55 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

3. MINUTES OF JUNE 19, 2007 MEETING

The Committee reviewed the June 19, 2007 Minutes.

4. BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

5. PRIORITY HEALTH & SAFETY INC – WORK WELL SAFETY REVIEW FOR THE TOWNSHIP

The CAO/Clerk presented information from a company in Peterborough called Priority Health & Safety Inc who will provide various studies to ensure that we meet our requirements under the Health & Safety Act. After discussion it was agreed to add this item to the October 2, 2007 Council Meeting.

6. UPDATE HUMAN RESOURCES

The CAO/Clerk presented a copy of the current HR Policy Manual and the current County of Renfrew HR Manual. Horton's Manual was prepared using the County Manual approximately six years ago. He suggested it was time to update our policy and that this would be an ongoing project for several months. Chair Hall agreed stating that November would be a month that he would be available to assist with this review.

7. OTHER BUSINESS

There was no other business.

8. NEXT MEETING

It was agreed that the next meeting would be October 16, 2007 at 4:00 p.m.

9. CONFIRMING RESOLUTION

Moved by Dave Bennett, seconded by Bob Hall

That the Committee pass this confirming resolution to validate any actions or directions given during the open portion of this committee meeting which are minor in nature and which were not set out in by-law or Resolution.

Carried.

10. ADJOURNMENT

Moved by Bob Hall, seconded by Dave Bennett

That this Human Resources Committee Meeting be adjourned at 7:26 p.m.

Carried.

Chair

CAO/Clerk