

THE CORPORATION OF THE TOWNSHIP OF HORTON

PUBLIC WORKS COMMITTEE MEETING

APRIL 07, 2005

There was a meeting of the Public Works Committee held in the Municipal Council Chambers on Thursday April 7, 2005. Present were Chair David Bennett, Councillor Don Eady (from 9:30), Reeve Robert A. Johnston and Rod Eady, Public Works Superintendent.

1. CALL TO ORDER

Chair Bennett called the meeting to order at 8:40 a.m.

2. MINUTES OF MARCH 3, 2005, COMMITTEE MEETING

The Committee reviewed the March 3, 2005 Committee Minutes.

Norman Eady Road Closing

The Committee members discussed possible alternatives to permitting an entrance for Tom Reid property onto this road allowance. The Committee suggested that the Township pay for the cost to change the survey, as this seemed to be an issue between the parties. There would not be any portion of the land going to Tom Reid, personally, so therefore there would be no exchange of money for this portion of the land with Norman Eady. The CAO/Clerk was directed to invite both parties, individually, to the Planning Sub-Committee meeting that was to be set up after the last Planning Committee Meeting.

3. BUSINESS ARISING

Quotations for Hoe Ram & Excavating Rental & List of Machinery or Jobs we Regularly Receive Quotes for

Rod Eady, Public Works Superintendent, presented quotations from B. R. Fulton, Crozier and Cavanagh Construction for equipment rental. After discussion it was agreed that the prices on both equipment rental and gravel was cheaper from Fulton and that the Public Works Superintendent was directed to purchase gravel and rent equipment from Fulton for the year 2005.

Moved by Robert A. Johnston
Seconded by Rod Eady

That the Public Works Committee recommend to Council that the quotes for equipment rental and gravel from Fulton Construction be accepted to 2005.

Carried.

4. SALT MANAGEMENT PLAN

Review Draft Document

The Public Works Superintendent and CAO/Clerk presented a copy of the sample Salt Management Plan pulled off the OGRA Web Site and a copy of the plan that has been adapted in draft form for Horton Township. The Committee reviewed these. There were questions left by staff on appendix A. The Superintendent and the CAO/Clerk were requested to develop a response to these questions for the next meeting. In addition there was a question about the rates of salt spreading on our paved roads. The Public Works Superintendent was directed to contact neighbouring municipalities for their rates of application for the next meeting.

5. 2005 DEPARTMENT BUDGET REVIEW

The Committee reviewed the 2005 draft Public Works Budget which had been amended at the last meeting but needed further review. The Committee discussed the revenue to be received from the gas tax. They noted that the draft budget, at the end of the last meeting called for \$12,500.00 revenue from surplus funds at the year end and we now know that there is no surplus at the year end so the Committee recommended that the \$22,500.00 be put into the budget as revenue to help cover this \$12,500.00 plus other work programs. After discussion the draft budget was brought down from \$466,294.00 to \$450,074.00 which results in a \$24,897.00 increase over last year, representing 5.8% for the Department.

6. PUBLIC WORKS SUPERINTENDENT

Grader Tires

Rod Eady informed the Committee that we need two front grader tires. There has been discussion on whether we should buy used tires, as we have done in the past, or new tires. The price from ProTyre is \$850.00 each for two front grader tires, includes installation costs, he also asked Seaway Tire for a price but has not received it. The price for good used tires is \$500.00 per tire. After discussion the Committee directed Rod Eady to purchase the tires as it was included in the budget, from the company with the cheapest quotation. The tires will be new as they will last two plus years whereas used tires will last a year or less. The CAO/Clerk was directed to give a copy of the new Procurement By-law to the Public Works Superintendent

7. COUNTY INFRASTRUCTURE RENEWAL MASTER PLAN

Reeve Johnston presented a letter received from the County wanting us to respond with a list of road and infrastructure issues that we want to see included in their ten-year master plan study, which they are carrying out. The information is to be sent as soon as possible, as they want this list complete, County wide, by the end of April. After discussion on whether we can do a road tour of this, it was left for Rod Eady to travel the roads himself, to make a list of any deficiencies, pass the list to the CAO/Clerk who will then prepare and send it to the County. The idea of a tour of Township roads was discussed and dates could not be found in time to carry out our own tour of County Roads, however, a road tour of Township roads will be discussed at the next Council meeting, for appropriate dates.

8. OTHER BUSINESS

Public Works Superintendent Eady asked if he could bring Peter Tippins in early. His normal work period is May 1 to the middle of November. After discussion it was agreed that we need Peter Tippins at the end of his work term more that we need him at the start of his work term as it is half-load time now through to May. The issue of grading was discussed and Rod Eady was directed on matters of training the operators.

Reeve Johnston noted that he would be carrying out an elevation survey, himself, of the Lime Kiln Road area and asked if the Road Crew could help prepare pickets. Chair Bennett suggested that the two people under the HRDC Program do this and the Committee agreed.

Councillor Don Eady discussed hiring a summer student, suggested that we have one person who will research grant ideas, recreation programs etc on the internet. We should rethink the idea of summer positions. Rod Eady added that he could use some computer assistance on assets management over the summer. Chair

Bennett suggested that the new HRDC Program may be of interest, to look after this sort of information over the summer and fall.

9. NEXT MEETING

The Committee agreed to meet May 12, 2005 at 8:30 a.m.

10. CONFIRMING RESOLUTION

Moved by Don Eady

Seconded by Rod Eady

That Council pass this confirming resolution to validate any actions or directions given during the open portion of this Council Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

11. ADJOURNMENT

Moved by Robert A. Johnston

Seconded by Don Eady

That the Public Works Committee Meeting be adjourned at 12:07 p.m.

Carried.

Chair

CAO/Clerk