

THE CORPORATION OF THE TOWNSHIP OF HORTON

PUBLIC WORKS COMMITTEE

SEPTEMBER 17, 2007

There was a Meeting of the Public Works Committee held in the Municipal Council Chambers on Monday September 17, 2007. Present were Chair David Bennett, Municipal Infrastructure Manager Jeff Schruder, Public Works Superintendent Rod Eady, Committee Members Murray Humphries and Rick Lester, CAO/Clerk Mackie McLaren and Treasurer/Deputy Clerk Linda Novossiltzeff.

1. CALL TO ORDER

Chair Bennett called the meeting to order at 8:35 am

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

3. MINUTES OF JULY 6, 2007 COMMITTEE MEETING

Public Works Superintendent Rod Eady commented on Item #5. The rocks on the Eady Road have been split and are to be removed on September 19, 2007.

4. BUSINESS ARISING FROM MINUTES

Policy for Sale of Vehicles or Equipment

The Committee discussed the request by Council that they reconsider their draft policy and determined that they were satisfied with their earlier draft of the policy.

Moved by Murray Humphries, seconded by Rod Eady

That the Committee recommends to Council that they approve the original draft policy to sell surplus equipment and vehicles that was presented to Council during their July 24, 2007 Special Council Meeting.

Carried.

Road Assumption

The Committee discussed the twenty metre road width clearance as set out in the Road Assumption Policy By-law No 96-18. Murray Humphries suggested that all road categories should be brushed and grubbed the full 20 metre road width.

Moved by Rick Lester, seconded by Murray Humphries

That the Committee recommends to Council that By-law No 96-18 Road Assumption Policy for the Township of Horton be approved by Council with a change to the roadway clearance width.

Carried.

5. BUDGET TO ACTUAL REVIEW

Cover Overrun of Garden of Eden Road Gravel

Public Works Superintendent Rod Eady explained this overrun to the Committee. It was decided that money should be found from the Public Works budget to cover this expenditure. This should be presented at the next Committee meeting.

6. TENDERS

Apply Gravel Now or Wait Until 2008 Goshen Road

Murray Humphries questioned whether the road was ready for a final cap of granulars. He asked if the granular depths were at least 18 inches thick. A backhoe should be used to check this in certain areas. The Committee directed Public Works to check the granular depth and report at the next Committee meeting. He suggested that the final gravel cap should be applied next year before the hard surface is applied.

Goshen Road Gravel Contract Tender

Moved by Murray Humphries, seconded by Rod Eady

That the Committee recommend to Council that Tender 07-R-03 – gravel for Goshen Road – be cancelled. The only tender received is not to be opened. The work will be re-tendered in 2008 and the gravel will be applied prior to hard surface being applied in 2008.

Carried.

Municipal Infrastructure Manager Jeff Schruder reported on the effects of calcium on surface treatment. Calcium should be graded out of the road surface two weeks before surface treatment is applied.

2007 Winter Sand – Report on Tender Results

The Committee discussed winter sand specifications.

Moved by Rick Lester, seconded by Murray Humphries

That subject to an inspection with Clouthier Construction later today, the Public Works Committee recommends that the Clouthier tender for 2007 Winter Sand be accepted. The approval is also subject to the delivered sand meeting the Provincial OPS standard for winter sand.

Carried.

7. MIKE ROUBLE – REQUEST TO IMPROVE & WIDEN PRICE ROAD

The Committee discussed the request for improvements to Price Road. This request will be taken into consideration for the 2008 Budget. Chair Bennett is to inquire how other Municipalities deal with a request of this nature on a road that is closed in the winter. He will report at the next Committee Meeting.

8. THOMSON ROAD CULVERT – REPORT FROM COUNTY ON SIZE

The Committee was informed that comments from the County had not been received as of this date.

9. 2008 BUDGET REVIEW

The Committee discussed a ten year forecast. It was determined that Asset Management data should be completed before the Committee begins this process. The Committee will review the Revenue and Expenditures for the next Committee meeting to determine the direction we should take for 2008. The Committee was requested to make a comment on the OSIFA Loan as a decision should be made on this. The Committee agreed that before a decision can be made a business plan must be put together for any or all roads.

10. KEN OATES

Request for New Farm Fencing along Former CNR Right-of-Way

Jeff Schruder reported that the length of fence to be replaced would be approximately 750 feet long at a cost of approximately \$3,500. The CAO/Clerk was directed to send a letter to Mr. Oates explaining that fencing will be done in the Spring of 2008.

Moved by Rod Eady, seconded by Rick Lester

The Committee recommended that Mr. Ken Oates request to replace a section of farm fence be completed in the Spring of 2008. A letter is to be sent to Mr. Oates explaining this.

Carried.

11. OTHER BUSINESS

Chair Bennett discussed the problem with Ottawa Valley Rail Link at the Thomson Road Crossing. The Public Works Superintendent was directed by the Committee to contact a supervisor as soon as possible to fix the paving problem at this crossing.

Eady Road Removal

A meeting was scheduled for Wednesday September 19, 2007 at Eady Road to view the rock blasting process.

Mig Welder

Chair Bennett informed the Committee that \$2,500 was in the 2007 Budget to purchase a Mig Welder. He requested the Committee allow him to pursue a used one in Hawkesbury for \$1,500.

Moved by Rick Lester, seconded by Rod Eady

That the Committee authorizes Chair Bennett to explore the purchasing of a Mig Welder.

Carried.

Municipal Data Works

The CAO/Clerk, Mackie McLaren explained to the Committee that Jp2g Consulting will be hosting a training seminar for Municipal Data Works on November 20, 2007.

12. NEXT MEETING DATE

The committee agreed to meet October 22, 2007 at 8:30 am.

13. CONFIRMING RESOLUTION

Moved by Rod Eady, seconded by Murray Humphries

That the Committee pass this confirming resolution to validate any actions or directions given during the open portion of this Meeting which are minor in nature and which were not set out in By-law or resolution.

Carried.

14. ADJOURNMENT

Moved by Rick Lester, seconded by Murray Humphries

That this Committee Meeting be adjourned at 10.25 am.

Carried.

Chair

Treasurer/Deputy Clerk