

THE CORPORATION OF THE TOWNSHIP OF HORTON

RECREATION COMMITTEE

OCTOBER 17, 2007

There was a meeting of the Recreation Committee held at the Horton Community Centre on Wednesday October 17, 2007. Present were Dave Bennett, Robert A. Johnston, Sharon Bennett, Tim MacDonald, Valerie Miller, Larry Rawn, Arnold Dickson and Barb Dickson. Chair Kingsbury was absent on vacation, Councillor Bennett was appointed acting Chair.

1. CALL TO ORDER
Acting Chair Bennett called the meeting to order at 7:00 p.m.
2. DECLARATION OF PECUNIARY INTEREST
There was no declaration of pecuniary interest by members of the Committee.
3. MINUTES OF SEPTEMBER 19, 2007
The Committee members reviewed the September 19, 2007 Meeting Minutes.
4. BUSINESS ARISING

Heritage Radio

The Committee is still waiting for a response to our letter asking for a meeting.

Work Bee – New Date Required

Acting Chair Bennett said the year is quickly fleeing and other than completing the sign the work will have to be put off until next year. He noted that the Township Council has received a comment that the letters on the sign are too small. He asked if the Committee members would support having the lettering enlarged. They agreed that before the final tin is put on the base that this be examined.

Hydro One Grant Application

The CAO/Clerk reported that Natalie Atkins, who drafted the application for the Bell Sports Grant, has agreed to draft this application along with Bob Hall

Card Table Purchase

Sharon Bennett reported that her company has been able to locate and order fifteen card tables, seven have been delivered, eight more are to come. The first order cost \$97.00 each, the second order will be \$112 each, as delivery was included on the second order which the company forgot to charge on the first order. The tables are coming from Ohio.

Hall Caretaker

The CAO/Clerk reported that Chair Kingsbury has spoken with the St Michaels to see if they would be interested in being “caretaker” to set up, take down, and carry out light maintenance etc.

Moved by Arnold Dickson, seconded by Sharon Bennett

That the Recreation Committee recommend to Council that they appoint Rilla St Michael as Hall Caretaker to set up and tear down the Community Centre, provide light maintenance and show the Hall etc at the rate of \$250.00 per month.

Carried.

Renfrew User Fee Meeting October 11, 2007

The Committee reviewed a Report prepared by the CAO/Clerk on a meeting he and Chair Kingsbury attended in Renfrew to discuss Recreation User Fee for adults.

5. DELEGATIONS

7:10 Mike Martin – Youth Group Use of Community Centre

Mr. Martin informed the Committee that approximately two years ago, he and some parents formed a Kids Club called The Valley Gospel Kids Club. Children

in grades 1 – 6 age groups are involved, approximately 45 – 50 children attend. Most are local children, some are from Cobden. They have a sports activity, singing and bible story. The Group originally paid \$50.00 per night, they were then informed as it was for children's play activities there would be no charge. This facility suits their needs, they play basketball or dodge ball, about one hour of activity. He stated that the last two or three evenings they booked were cancelled because of a booking on Saturday morning. He asked if there was a way around this, so that he could still have Friday nights? He offered to do cleaning as there are adult volunteers with the children, who could clean.

Acting Chair Bennett said he informed Mr. Martin that there would be no charge for children when he was aware that there were children playing sports in the facility as there was an agreement by the Committee that sports would be free. He said that Mr. Martin has had some difficulty using the facility on Friday nights, in one instance, it could not be cleaned in time for a Saturday morning 9:00 am booking. He believes that he knew the rules that the Hall had to be left clean. Mr. Martin said they would like to use the Hall for ten weeks in the Spring and ten weeks in the Fall.

Sharon Bennett noted that the Rental Agreement is clear, that it has a clause that the Hall will not be rented out if there is a booking the next day, should she change this again? Bob Johnston suggested that we should not turn 50 children away if there is another way around.

Tim MacDonald suggested that we have a policy where the user must set up the Hall for the next event, in situations like this. Mike agreed that with his eight adults who are usually there, they could set up if they had instructions.

Acting Chair Bennett suggested that rather than change the policy, let us float for few events and see how it works out. Mike's group would be asked to do a better clean up of the hall after their use, than has been done in the past. If it does not work out then Mike will return for a further meeting.

Moved by Arnold Dickson, seconded by Valerie Miller

That the Recreation Committee recommends to Council that the use of the Community Centre by Valley Gospel Kids Club be at no charge.

Carried.

7:35 Jim Dods – New Connections Ministry

Acting Chair Bennett introduced Mr. Dods to the members. Mr Dods is a representative of the New Connections Ministry, who are set up on the farm adjacent to the former Community Centre property. Mayor Johnston told the Committee that when the Community Centre (Sportsplex) was originally built it was on donated land which somehow turned into land to be purchased. When that purchase took place there was a requirement to provide a Right-of-Way across the Sportsplex property to the farmland and property behind, owned by the original owner. The property was then sold in the 1990s to His Mansion Ministries and now New Connection Ministries own the property. The right-of-way still remains on the Sportsplex property that we have sold and it is our commitment when the property was sold to remove the right-of-way. The right-of-way cannot be removed unless it is approved by New Connections Ministry.

Chair Bennett informed the Committee that the Township offered one load of winter sand free for ten years as compensation for removing the right-of-way. The right-of-way did require that the Township, in order to remove the right-of-way build an access road. However, the access road has already been constructed by the former His Mansion Ministries. The New Connection Ministries have countered with a request for \$3,000.

Jim Dods apologized for the slow process that this request has taken. They were discussing the purchase of the former Community Centre property when it was for sale. He informed the Committee that his Board wanted more than ten loads of

sand. However, he believes that if we offered something more, his Board would accept and we can settle it here tonight.

Acting Chair Bennett said he, also, wishes to see the issues settled and asked how many loads would it take to settle? Jim Dods said if you offer twelve, he would accept.

Moved by Larry Rawn, seconded by Sharon Bennett

That the Recreation Committee recommend to Council that the Township offer one load of winter sand for the next twelve years, at no charge, to New Connections Ministry, compensation for their accepting our request to remove their right-of-way over the former Horton Community Centre property in Lot 11 Concession VII.

Carried.

7:45 Don Eady – Advertising

Councillor Eady informed the Committee that his Company, Draperies Plus, is in the process of contracting for advertising with Heritage Radio. The advertisement would be sponsoring the community events portion of their radio broadcast. He asked Heritage Radio to emphasize Horton events when his advertisement is for the announcements. He would like to see the advertising and the events monitored to see if there is more activity for the Community Centre coming from the advertising. He does not want extra work himself or for his Company in setting up the community events for Horton, it would still continue as they are now. The Committee expressed interest and gratitude for this initiative.

Volunteer Christmas Dinner

Councillor Eady informed the Committee that he is again organizing the Volunteer Christmas Dinner, as he has for a number of years. This year he proposes to tie the Dinner in with the County Dance which has been held on the third Friday of the month for the last six months. Therefore, the third Friday of December being the 21st there would be a Volunteer Dinner from 6:00 pm until 8:30 pm at which time the regular dance would take over. As the number of volunteers attending that evening is unknown, we do not know how many tickets can be sold to the general public for the Dance. The invitations are going out November 1, 2007, RSVP by November 30, 2007, so we will know sometime ahead what the potential numbers will be. The Township may have to pick up the cost of the Band for this initiative, last year we paid \$400. for a disc jockey, Tim McDonald said the band is charging \$600 for six members for this Dance.

Councillor Eady has arranged for a guest speaker for the earlier part of the Dinner. He asked each group to make their list of volunteers and submit them to the Municipal Office. Each sub-chair agreed to do this.

Councillor Eady also mentioned the Remembrance Day Ceremony which will held November 11, 2007 at the Community Centre.

6. SUB-COMMITTEE REPORTS

Sports Sub-Committee

Peter Bowles was not present. The Committee has requested that Chair Kingsbury contact Mr. Bowles to see if he wishes to continue. If not the Committee needs to get documentation, that he has, on surveys returned.

Bar Sub-Committee

Ralph Miller was not present.

Entertainment/Fundraising Sub-Committee

Tim McDonald reported that there is a Dance this Friday October 19, 2007. On November 3, 2007 they are trying something different with a Dinner Theatre, Lawrence Mahusky is the entertainment, Occasions Catering will provide the food. He needs eight volunteers to serve and pick up plates, he has four and needs four more. Tim also asked acting Chair Bennett for a sound system.

The Committee asked Tim to check with Occasions Catering for the cost of them providing their over servers, if we cannot get enough volunteers.

Tim reported that the next Dance is November 16, 2007 with the Band a Buck Fifty and the December Dance with a Buck Fifty also. The sub-committee met earlier this evening and they have agreed on a Carnival weekend date of Friday February 29, 2008 for the pagent. The Fishing Derby will be Saturday March 8, 2008. The actual Carnival events will be at the Community Centre on Sunday March 2, 2008.

Special Events Sub-Committee

Chair Kingsbury was not present.

Public Relations Sub-Committee

Leona Warren was not present.

Rentals and Kitchen Sub-Committee

Sharon Bennett was present and reported that Norman Eady has ordered the two Euchre trophies. The Sub-Committee is providing the lunch for the dance on Friday October 19, 2007. She reported that she has visited Judy Campbell, a recreation committee member who has been hospitalized for some time.

Maintenance Sub-Committee

Hot Water Heating

Acting Chair Bennett reported that he has received one quote for the Propane on Demand Hot Water at \$2,500. The second quote did not arrive. He suggests that this be added to the 2008 Budget, it is not in the current budget. It will take some time to run underground piping. The Committee agreed to add it to the 2008 Budget.

Floor Waxing Requirements

Acting Chair Bennett reported that he and Chair Kingsbury visited the Sanisol Warehouse in Pembroke, who described what we need to make our floor useable at the Community Centre. Two quotes have been requested, one to the Sani-Sol Company representative, who is a Horton resident, Floor Clean Janitorial Service. The CAO/Clerk got another quote from Terry Buckwald. The quotes are Floor Clean Janitorial Service \$1,197.70 plus taxes and Terry Buckwald \$1,200 plus taxes.

Moved by Arnold Dickson, seconded by Larry Rawn

That the Recreation Committee recommend to Council that they accept the lowest quote of Floor Clean Janitorial Service to wax the floors as per specifications at a price of \$1,197.70 plus tax.

Carried.

Outside Lights

Chair Bennett reported that he has made arrangements with Valley Automation to hook up the yard lights when they are also hooking up the lights for the Outdoor Rink. Marshalls have contracted with Valley Automation for the second part and when they are here they will do the yard lights.

The CAO/Clerk was asked to check if the Fish and Game Club had been sent a letter of Thanks for the lights which had been donated by the Club.

Pest Control for Mice

The CAO/Clerk reported that, prior to Chair Kingsbury leaving for his vacation, he asked for a price for exterminating mice from a Pest Control Company. One company has called back with a quote of \$665. for this program. The Committee believed that this is high and we should first try with mouse bait from a local Hardware Store.

7. FINANCE

2007 Budget Shortfall – Cover from Reserves

The CAO/Clerk reported that there were several costs that the Township purchased this year that were not in the Budget but were required in connection with the construction of the Rink and we need to bring in Reserves to offset these shortfalls.

Moved by Arnold Dickson, seconded by Larry Rawn

That funds be transferred from Recreation Reserve and other reserve accounts to cover the capital cost over budget of the Recreation Department.

Carried.

2008 Draft Budget

Prior to leaving on his vacation Chair Kingsbury prepared information on the 2008 Draft Budget for the Recreation Department. The Committee reviewed this information. Councillor Eady expressed concern that not all adults are paying for their user fees. We must ensure that they do not play if they do not pay, and take them to Small Claims Court if we have to.

Capital Forecast

The Committee members reviewed and prioritized the ten year Capital Budget Forecast.

<u>2008</u>	Purchase more land	
	Start the outdoor rink cover	\$45,000
	Install chair lift to upstairs meeting room	
	Increase parking lot size	
	Construct Beach Volleyball	
<u>2009</u>	Construct walking trails	
<u>2010</u>	Construct soccer pitch	
<u>2012</u>	Construct ball diamond	\$100,000
<u>2015</u>	Install hydronic heaters	\$15,000
	Repaint inside the hall	
<u>2017</u>	Construct skate board park	

8. RINK MAINTENANCE

Ad for Ice Maker

The CAO/Clerk reported that Chair Kingsbury had suggested we get approval to advertise for a person to make the ice for the outdoor rink.

Moved by Tim McDonald, seconded by Larry Rawn

That the Recreation Committee advertises for a person to be the Rink Maintenance Worker for the 2007-2008 ice season.

Carried.

Budget for Rink Maintenance

The Committee noted that the 2008 draft budget had \$3,000 for this maintenance and the Committee accepted this amount.

Snow Removal from Ice Surface

Chair Kingsbury had mentioned to the CAO/Clerk that we should seek quotes from local farmers who have snowblowers. The Committee agreed that we ask Norman Eady, Bruce Golden, Sam Harper, and Jacob Hultink, who have equipment for this purpose.

Quote for Rink Lights

Chair Bennett reported that he and Chair Kingsbury went to two electrical companies in Pembroke requesting quotes from Westburne and Tardon. Only Westburne has replied with an estimate of \$526 each for sixteen lights. Tardon have not submitted a quote.

Moved by Valerie Miller, seconded by Barb Dickson

That the Recreation Committee recommend to Council that they accept the quote of Westburne at \$526.00 each for sixteen lights, plus the cost of guarding the light bulbs from stray pucks.

Carried.

9. OTHER BUSINESS

Councillor Eady reported that Whitewater Region have a 10 ft x 45 ft mobile building for sale. He has looked at it and it could possibly work as a temporary change room for the Ice Rink. Acting Chair Bennett said that he has looked also and suggested that it would need some more work to make it useable, so much so that for a few more dollars we would be able to construct our own stick building, designed to our needs. There was a suggestion that it would cost \$3,000 to \$4,000 to put the mobile on the property and \$1,000 to deliver it here. Acting Chair Bennett said that his Company has a 10 x 20 construction trailer which he will donate to use as a change room this year.

10. NEXT MEETING DATE

The next meeting date is November 21, 2007 at 7:00 p.m.

11. CONFIRMING RESOLUTION

Moved by Tim McDonald, seconded by Arnold Dickson

That the Committee pass this confirming resolution to validate any actions or directions given during the open portion of this Committee Meeting which were minor in nature and which were not set out in By-law or Resolution.

Carried.

12. ADJOURNMENT

Moved by Valerie Miller, seconded by Barb Dickson

That the Recreation Committee meeting be adjourned at 9:25 p.m.

Chair

Secretary