

THE CORPORATION OF THE TOWNSHIP OF HORTON
RECREATION COMMITTEE
October 20, 2008

There was a meeting of the Recreation Committee held in the Horton Community Centre on Monday October 20, 2008. Present were Chair Bob Kingsbury, Mayor Robert A. Johnston, Councillor Dave Bennett, Valerie Miller, Arnold Dickson, Barb Dickson, Sharon Bennett, Ralph Miller, and Leona Warren. Also present was Gladys Miller.

1. **CALL TO ORDER**
Chair Kingsbury called the meeting to order at 7:00 p.m.
2. **DECLARATION OF PECUNIARY INTEREST**
There was no declaration of pecuniary interest by the Committee.
3. **MINUTES OF SEPTEMBER 15, 2008**
Chair Kingsbury reviewed the minutes of the September 15, 2008 meeting.
4. **BUSINESS ARISING**
There was no business arising from the Minutes.
5. **SUB-COMMITTEE REPORTS**

Sports Sub-Committee

- Change Room Facility

Dave Bennett reviewed the proposed changes to the plans for the change room facility. These included changing the location of the generator and moving the storage to the back end. He also noted that recently, there has been some opposition regarding the construction of the change room facility due to the economic turndown. Presently, 3 council members are in favour and 2 council members are not in favour. After discussion the following resolution was put forward.

Moved by Valerie Miller
Seconded by Leona Warren

That the Recreation Committee strongly supports their original resolution recommending that Council approves construction of the change room facility at the Horton Community Centre location.

Carried
Unanimous support of Recreation Committee

- Rink Usage/Rates

The Committee discussed the fee that could be charged for rink use during the upcoming season. The Secretary was directed to research similar rinks in the neighbouring communities and what they charge.

- Job Description – Manager/Programmer

Committee members reviewed the revised job description for the Manager/Programmer position. Chair Kingsbury noted that additional duties should include re-stocking of the bar, and marketing and promotion of the community centre facilities.

Moved by Arnold Dickson
Seconded by Sharon Bennett

That the Horton Recreation Committee recommends that Council accepts the revised job description for the Manager/Programmer position.

Carried.

- Report re: meeting with Renfrew Recreation concerning delinquent user fees

Chair Kingsbury reported on the recent meeting he and Rose Curley attended with the Renfrew Recreation Department concerning delinquent user fees. At this meeting Kelly Whitman-McKie, Director of Recreation agreed to write the delinquent users on our list and also the applicable recreation association i.e. Men's Hockey League, Volleyball league, etc. and request that these residents not be allowed to join their leagues for the current year until they have paid past dues that they owe. Kelly Whitman-McKie has already sent these letters out and Chair Kingsbury presented a copy of these for the committee to review. Chair Kingsbury noted that since Renfrew is being very helpful and looking for solutions to make the current user fee agreement work he would like to rescind the previous resolution put forward by the Finance Committee on January 29, 2008. This resolution stated that that effective December 31, 2008 the Renfrew User Fee Agreement is to be cancelled, unless the Township is able to negotiate a new User Fee Agreement that would allow the Township to pay only for children 18 years of age and younger. Chair Kingsbury suggested that we extend the current user fee agreement for 2009 and re-assess this agreement at the end of the year. The Committee supported this recommendation.

Moved by Dave Bennett
Seconded by Valerie Miller

That the Recreation Committee recommends to Council that they rescind the resolution put forward by the Finance Committee at their January 29, 2008 meeting stating that effective December 31, 2008 the Renfrew User Fee Agreement is to be cancelled, unless the Township is able to negotiate a new User Fee Agreement that would allow the Township to pay only for children 18 years of age and younger. Further, the Recreation Committee recommends to Council that we extend the current user fee agreement for 2009 and re-assess this agreement at the end of the year.

Carried.

Bar Sub-Committee

- restocking of bar

This item was discussed above.

- ACGO comments regarding security personnel for events

At the last meeting staff were directed to contact ACGO regarding an item in their newsletter that all security staff at licenced events had to be licenced by August 2008. The Secretary contacted the ACGO and was advised the following:

- The requirement to hire licenced security is per the new Private Security and Investigative Services Act implemented by Ministry of Community Safety and Correctional Services (MCSCS) and not the ACGO. The Township is responsible for ensuring that they are licenced.
- There is no requirement under the alcohol act that requires us to supply security at our events
- We can use our own judgement regarding this – if we feel our bar personnel can control the crowd using SmartServe controls such as not serving minors, not serving patrons who appear to be intoxicated, etc. then this will suffice. Events that would fall into this category would be Birthday parties, small weddings – usually with attendance of less than 100.
- If we anticipate large crowds or a younger, rowdier crowd, then we can request the renter to provide licenced security at their cost (as per our current alcohol policy)

The Committee discussed the above information. Ralph Miller noted that he had requested a walk-through at one of our recent events and it never happened, even though the OPP had agreed to do it. Dave Bennett said that he would check into this and report back.

Entertainment/Fundraising Sub-Committee

Tim MacDonald, Chair of this Sub-Committee gave a brief report. He noted that the band they had at the last Friday night dance drew a really good crowd. He wondered if booking the same band for the regular dances would be a good idea. The Committee discussed and agreed to assess the attendance over the next few months and re-visit this item at that time.

Val Miller reported to the Committee that Dennis Ireton had approached her about joining our Entertainment Committee. Chair Kingsbury suggested that he be invited to the next Entertainment Sub-Committee meeting.

Special Events Sub-Committee

Chair Kingsbury noted that Val Miller had offered to be Chair of the Winter Carnival committee. The Committee agreed and thanked her for offering to do this.

Val Miller reported that the line dancing and bell dancing offered at the community centre are doing very well. Val Pennock, the instructor for the line dancing sessions has given a \$250.00 donation to the community centre to show her appreciation for the success of these lessons. The Committee requested the secretary to send out a letter thanking her for this generous donation.

Chair Kingsbury noted that the Staff and Volunteer Appreciation Supper will be held the same night as the Friday, December 05, 2008 dance.

Public Relations Committee

Leona Warren Chair of this sub-committee gave a brief report. She noted that she had met with Stephanie Jamieson from the Renfrew Mercury about advertising options. Ms. Jamieson had suggested that if the Committee used the 2 column wide by 2 inches ad size they could save \$20.00 per ad. After discussion, the committee agreed to do this with the exception of placing a larger ad for Special Events such as Canada Day, etc..

Rentals & Kitchen Sub-Committee

Sharon Bennett, Chair of Rentals & Kitchen Sub-Committee gave a brief report.

- list of available kitchen supplies for renter

Chair Kingsbury inquired about getting a list of available kitchen supplies that staff could hand out when the hall is rented. Sharon Bennett noted that her and Barb Dickson will be taking an inventory of kitchen supplies and will give him a list once this is done.

Maintenance Sub-Committee

Dave Bennett, Chair of Maintenance Sub-Committee, reported on the following:

- purchase of equipment for floor

Dave Bennett reported that he has a lead on a possible sale of cleaning equipment from a local contractor and he is hoping to purchase this in the next few weeks.

-location of switch for yard lights

Chair Kingsbury inquired about switching the location of the switch for the yard lights as they are not easily accessible to turn off after an event. Dave Bennett agreed to look into this.

6. OTHER BUSINESS

- Revenue & Expenditures

The Committee reviewed the revenue and expenditures report for the past month.

- 2009 Draft Budget

The Committee worked on the 2009 Draft Budget. Revisions will be made and brought back to the next committee meeting for review.

- Workshop for writing a volunteer management policy

The committee reviewed a flyer for the above workshop being offered on November 24, 2008 at the MAC centre in Renfrew. Chair Kingsbury and Mackie McLaren, CAO/Clerk will attend.

7. NEXT MEETING DATE

The next Recreation Committee Meeting will be held on Monday, November 17, 2008 at 7:00 p.m. at the Horton Community Centre.

8. CONFIRMING RESOLUTION

Moved by Leona Warren

Seconded by Barbara Dickson

That the Committee pass this confirming resolution to cover any actions or decisions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law of resolution.

Carried.

9. ADJOURNMENT

Moved by Arnold Dickson

Seconded by Sharon Bennett

That this meeting be adjourned at 8:40 p.m.

Carried.

Chair

Secretary