

THE CORPORATION OF THE TOWNSHIP OF HORTON  
**RECREATION COMMITTEE**  
May 11, 2011

There was a meeting of the Recreation Committee held in the Municipal Council Chambers on Wednesday May 11, 2011. Present were Chair Margaret Whyte, Mayor Don Eady, Andrew Dick, Dave Bennett, Barb Dickson, Tim McDonald, Gladys Miller, Christine Bidgood-Henderson, Valerie Miller, Ralph Miller, and Councilor Jamey Larone, and Bob Johnston. Ann Limlaw was absent. Staff present were Recreation Program Manager Julie Hawley.

1. **CALL TO ORDER**  
Chair Margaret Whyte called the meeting to order at 7:00 P.M.
2. **DECLARATION OF PECUNIARY INTEREST**  
There was no declaration of Pecuniary Interest by the members.
3. **MINUTES OF APRIL 13, 2011**  
The committee briefly reviewed the April 13, 2011 minutes, which have been approved by Council.
4. **BUSINESS ARISING**  
There was no business arising from the minutes of April 13, 2011.
5. **ITEMS TO BE ADDED TO AGENDA AND ADOPTION OF AGENDA**  
Moved by Dave Bennett  
Seconded by Barb Dickson  
That the Recreation Committee adopt the agenda for the May 11, 2011 meeting.
6. **REPORT FROM COUNCILLOR JAMEY LARONE**

**RE;         RETAINING WALL AND CHAIR LIFT**

Councillor Jamey Larone explained that he, Dave Bennett and Councillor Glen Campbell had a meeting on Saturday April 23, 2011 to discuss the situation of excavating, drainage and the erection of a retaining wall between the parking lot and the lower level that houses the skating rink, change room and generator room.

After this meeting, and after committee discussion, it came to light that there are many phases to consider, including changing the grade in both the area mentioned above, and along the parking lot, having a catch basin, purchasing cement blocks for the wall, installing a railing to safeguard the level change and allowing for wheelchair access to the rink area, in anticipation of hosting outdoor events under the cover.

In light of the cost, and the ability to gather all the necessary equipment and volunteers, it was decided to approach this issue in three phases. These phases are as follows;

Phase One:   Excavation and Drainage (to be completed by a group of volunteers including Dave Bennett, with some materials supplied by the Township of Horton)

Phase Two:   Cement Blocks to erect retaining wall

Phase Three:  Safety Railing on the top of the retaining wall

Material provided by the Township of Horton includes drain tile, loads of stone, cement blocks, the catch basin, and any other material deemed necessary. A list of materials will be provided to Jeff Schruder, Infrastructure Manager by Councillor Jamey Larone.

Moved By Val Miller

Seconded by Bob Johnston

That the Recreation Committee proceed with Phase One, as outlined above, to excavate, drain and regrade to prevent further flooding of the change room. This shall be done according to the plans outlined in Councillor Larone's draft drawing of May 11, 2011. This will involve Dave Bennett and his group of volunteers providing in-kind services, along with some materials being purchased and made available by the Township of Horton.

Carried.

Councillor Larone also explained that the plans for the incline platform lift, as outlined in the application to the Enabling Accessibility Fund are being reviewed. There is a possibility that the product may change, as will the labour requirements to install this different product.

7. PROGRAM MANAGER'S REPORT

Councillor Marg Whyte explained that the Recreation Program Manager's position will become full time in September, 2011 and that this new position was offered to Julie Hawley. Ms. Hawley has turned down the offer due to its full time requirements, and is currently on a two month extension from a second one year contract. This extension runs out June 17, 2011. There were many inquiries as to why the recreation committee was not involved in this process, since the position was created largely by the recreation committee over two years ago. After much discussion, it became apparent that the committee opposes this decision made by the Human Resources committee.

Moved by Barb Dickson

Seconded by Christine Bidgood-Henderson

That the Recreation Committee moves that Human Resources reconsider to retain the Recreation Program Manager as a part time contract position for the current Recreation Program Manager.

Abstained from vote: Mayor Eady, Tim McDonald

Carried on Division.

The Recreation Program Manager informed the committee that the EXPO 150 commemorative tree has been planted by the parking lot at the community centre. The advertisement for the Cement Pad Fundraising Chair has not yet been advertised because there needs to be a better understanding of the project and the expectations of this position.

The draft Event Proposal Sheet was presented for committee review, and it was explained that this will be used as a planning tool for new events and fundraisers, and should be received by the Recreation Program Manager with enough time to allow council to review / approve it and for it to return to the recreation committee with enough time to plan the event. The estimates asked for are not expected to be 100% accurate.

A final draft of the Volunteer Registration Form and Waiver was presented, and it was decided to have the Recreation Program Manager call the Ontario Provincial Police in Renfrew to find out the best way to proceed with police checks for our volunteers.

It was decided to call around for possible cooks for the upcoming Martin cemetery spaghetti supper fundraiser, and to check their availability for Saturday June 25.

8. SUB-COMMITTEE REPORTS:

BAR SUB-COMMITTEE - RALPH MILLER, CHAIR

Ralph Miller expressed much concern over some information he collected from a seminar put on by the AGCO (Alcohol and Gaming Commission). It was decided

to get clarification on these issues, and to bring a report to the committee regarding security at other local halls.

FUNDRAISING SUB-COMMITTEE - VALERIE MILLER, CHAIR

The Profit and Loss statements were presented from the recent fundraisers; Easter Egg Hunt; Trivia Night Challenge and the Wellness Workshop. An Event Proposal Sheet was filled out for the Potato Bar coming on Sunday May 29<sup>th</sup>, it was presented to and approved by the committee, and has already been approved by council, meaning that it was already budgeted for.

The Program Manager will follow up with Sherri Sexton regarding her involvement in planning a Golf Tournament for September 2011, and possibly arrange a meeting between herself and council and/or staff.

The Program Manager will try to contact Darlene and Mike Joyce to see if they are interested in planning a Murder Mystery event for August 2011.

SPORTS SUB-COMMITTEE –ANDREW DICK, CHAIR

Andrew Dick reported that he has been in touch with a swing dance instructor, who will charge \$200 / hour of instruction, plus travel expenses. The Program Manger will follow this scenario with some registration numbers and fees to see if it is a possibility to run a swing dance class in the fall.

MAINTENANCE SUB-COMMITTEE-DAVE BENNETT, CHAIR

Dave Bennett reported that he has a protective ring for the commemorative tree, and that some gravel needs to be removed and replaced with topsoil to encourage the tree to grow well.

ENTERTAINMENT SUB-COMMITTEE - TIM MCDONALD, CHAIR

The profit and loss was presented from the April 15<sup>th</sup> dance.

KITCHEN SUB-COMMITTEE-CHRISTINE BIDGOOD-HENDERSON

Christine Bidgood-Henderson reported that she will do the shopping for the Poker lunch for Saturday May 14<sup>th</sup>, and Barb Dickson will prepare the lunch. Barb Dickson will need a float to sell chocolate bars, water and pop.

CANADA DAY SUB-COMMITTEE-KATHLEEN ROGERS

The Recreation Program Manager reported for Kathleen Rogers on the Canada Day plans. The Canada Day Committee has not decided what to ask OPG to fund this year, a reptile or a magic show.

PUBLIC RELATIONS SUB-COMMITTEE -ANN LIMLAW, CHAIR

Tim McDonald offered his services to establish a website and/or facebook page for Horton Recreation, and it was decided to ask council about this possibility.

9. OTHER BUSINESS

- USER FEES

Chair Whyte asked the committee to consider raising user fees by \$1.00, for example, for a dinner plate, door ticket etc., to support the hard work of all the volunteers at each fundraiser, and to increase the profit we may collect from these events and fundraisers. There was concern that it might make it too expensive for families to come to the activities, but the committee agreed to consider this issue.

- EXPO 150 (MARGARET WHYTE)

There will be a meeting on May 17<sup>th</sup> @ 7:00pm, and a schedule of events and volunteers for Horton's booth was included in the recreation package.

- REVENUES AND EXPENDITURES

It was noted that the Rink Donations now reflect the \$2000.00 donation from the Fishing Derby, and the Program Manager was asked to bring a report of the net fundraising profits from 2010.

10. NEXT MEETING DATE

Our next meeting date will be Wednesday June 15 at 7:00 P.M.

11. CONFIRMATION RESOLUTION

Moved By Christine Bidgood-Henderson

Seconded by Ralph Miller

That the Committee pass this confirming resolution to cover any actions or decisions given during the open portion of this committee Meeting which are minor in nature and which were not set out in By-law or resolution.

Carried.

12. ADJOURNMENT

Moved by Don Eady

Seconded by Barb Dickson

That this Recreation Committee Meeting be adjourned at 9:00 P.M.

Carried.

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Chair

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Recreation Program Manager