

THE CORPORATION OF THE TOWNSHIP OF HORTON
RECREATION COMMITTEE

March 24, 2011

There was a meeting of the Recreation Committee held in the Municipal Council Chambers on Thursday March 24, 2011. Present were Chair Margaret Whyte, Mayor Don Eady, Ralph Miller, Val Miller, Gladys Miller, Barb Dickson, Arnold Dickson, Dave Bennett and Tim McDonald. Ann Limlaw was absent. Staff present was Julie Hawley, Recreation Program Manager. Guest Spots were Andrew Dick and Christine Henderson.

1. **CALL TO ORDER**

Chair Margaret Whyte called the meeting to order at 7:00 P.M.

2. **DECLARATION OF PECUNIARY INTEREST**

There was no declaration of Pecuniary Interest by the members.

3. **MINUTES OF FEBRUARY 24, 2011**

The committee briefly reviewed the February 24, 2011 minutes, which have been approved by Council.

4. **BUSINESS ARISING**

It was confirmed that on Saturday March 19th 2011, we did host a two hour family skate and free BBQ with Canadian Tire's financial donation of two hours of ice time.

5. **ITEMS TO BE ADDED TO AGENDA AND ADOPTION OF AGENDA**

There were two guests to add to the agenda.

Andrew Dick presented himself as being involved in organizing our upcoming poker tournament, along with Val Miller and Julie Hawley. He also expressed a keen interest in filling the Sports Chair position on the Recreation Committee, as advertised in the paper. The position was briefly explained to him as being the person responsible for bringing ideas to the committee, regarding sports programs, events and tournaments. Those ideas that are approved by the committee will be organized by the Sports Chair, with the help of the recreation volunteers. The Sports Chair may have to be available on the day of the event, or to collect registration, in conjunction with the Recreation Program Manager.

Christine Henderson also presented herself as being interested in filling the position of Kitchen Chair for the Recreation Committee. She brings lots of kitchen management experience, and already has a good idea of what the position involves. Christine will meet with the Recreation Program Manager at the Community Centre to take stock of the kitchen supplies, cookware and appliances.

The new chair positions were informed that the Recreation Committee meets on the second Wednesday of each month. By accepting these chair positions and attending these monthly meetings, they are entitled to vote on Recreation Committee Motions and Recommendations. The Program Manager will put a package together for each of the new Recreation Chairs.

6. **PROGRAM MANAGER'S REPORT**

The Program Manager reported that online inquiries have been made to the NHL Assist Grant program. There will be follow up to these inquiries. The purpose of this inquiry is to find out if it's possible to obtain funding for any aspect of the rink cement pad, including refrigeration under or on top of the cement surface.

Paperwork for the County of Renfrew 150th Anniversary Tree Planting Project was presented and filled out. Our chosen tree is a Sugar Maple, and the location will be decided by Dave Bennett and Jeff Schruder, Infrastructure Manager.

An email from Terry Runtz, asking for a \$500 donation and boat launching fees to be waived for the duration of their catfish derby was presented and discussed.

Moved By Ralph Miller

Seconded by Dave Bennett

That the Committee recommends to Council to waive the Township of Horton's boat launch fee for the duration of the catfish derby, and to offer the Community Centre, free of charge, to Mr. Runtz, as a location for their derby's awards.

Carried

Other items discussed include the Renfrew County and District Health Unit (Food and Safety Inspection Report), the Enabling Accessibility Fund (EAF Grant) approval to modify our interior staircase and install a platform lift, and the New Horizons Seniors Grant approval for the Women's Institute to purchase new chairs for the hall.

7. SUB-COMMITTEE REPORTS:

BAR SUB-COMMITTEE - RALPH MILLER, CHAIR

The Alcohol and Gaming Commissions' (AGCO) rules for food availability are as follows;

“Light meals are not snacks which target cravings (nuts, chips, pretzels, etc.) Light meals are made up of more than one food element, such as soup and sandwich, or hamburger with fries, or salad with more than lettuce, which deals with appetite or hunger.”

Ralph Miller informed the committee that there are sometimes problems with private renters putting away the tables at the end of their night when the bar is open. Often the renters are too tired to do this job properly, the tables are being dragged across the floor, damaging the floor, sometimes they are dropped, damaging the tables, and the chairs are stacked in an unsafe manner. Currently, the Rental Agreement offers an optional set up and tear down service. When a person chooses this option, they pay an additional \$50 fee on top of the \$200 rental fee. We then call upon Nelson St. Michael to arrange the set up.

A proposed solution to the above mentioned problem is to absorb the \$50 fee into the \$200 rental fee, and make the set up and tear down service mandatory. The Program Manager will approach Nelson St. Michael to see if he is interested in this commitment, if he is not, Bill Yantha will be asked.

FUNDRAISING SUB-COMMITTEE - VALERIE MILLER, CHAIR

The Profit and Loss Statement from the Winter Carnival was presented, and it was briefly explained that the numbers will always look a little different from the ASYST program numbers for the same event, mainly due to the tax rebate that The Township of Horton collects.

Val gave an update on a number of fundraisers currently being planned including; the Easter Egg Hunt (April 23), the Trivia Challenge Night (April 30), the Hold 'Em for Horton Poker Tournament (May 14), the Spaghetti Supper (for the Martin Cemetery), the Murder Mystery Night and a possible Golf Tournament this summer or fall at The Dragonfly.

Plans for all of these fundraisers are coming along well, Barb Dickson will meet with our new Kitchen Chair, Christine Henderson to discuss meal plans for the poker tournament. It was decided to charge \$5 per bib at the spaghetti supper, and it was also decided to approach the high school drama clubs for participants for our Murder Mystery.

SPORTS SUB-COMMITTEE - JULIE HAWLEY, CHAIR

An ice cooling system for the top of the ice surface was discussed, as were the requirements for installing a cooling system under the cement.

It was agreed that Jeff Miller could ask Tomlinson's about being involved in our cement pad project. It was also decided that we need to form a Fundraising Committee that will spearhead and organize this donation drive for the cement pad.

Mayor Don Eady explained that the development of a Fundraising Committee specifically for the cement pad should be considered an important goal because there are many different things that have to be considered for this project to come together successfully, including a quote of cement and of the extra work to be done to prepare the site, the need for outside tables and chairs (and storage for them) if we are to host events under the rink cover, the need for small equipment to move around these supplies etc. Ann Limlaw should be approached first, and asked to be involved in this committee.

PUBLIC RELATIONS SUB-COMMITTEE - ANN LIMLAW, CHAIR

There was no report from Ann Limlaw. It was decided not to advertise in the Renfrew County Vacation Guide.

MAINTENANCE SUB-COMMITTEE

It was reported that Councillor Glen Campbell will get a photocell on the Community Centre sign, so that it will come on at dusk, and turn off around 1:00 A.M.

Dave Bennett has arranged a work bee to install a retaining wall at the corner of the change room facility, the rink and the parking lot. Drawings will be presented to the committee at the next meeting.

Councillor Campbell will also look into the cause of the malfunction with the rink lights. They may have to be re-wired under warranty from the installer.

ENTERTAINMENT SUB-COMMITTEE - TIM MCDONALD, CHAIR

The Profit and Loss statements from the February and March dances were presented, along with the schedule for April (Brysonnaires) and May (Heritage Country).

Val Miller passed on some information to Tim, to look into the Barley Shakers, a Celtic band, who we might like to have play at the hall.

KITCHEN SUB-COMMITTEE

Chair position has been filled this night by Christine Henderson. As mentioned above, Christine will soon meet with Barb Dickson, and again with the Program Manager, to become familiar with our kitchen functions.

CANADA DAY SUB-COMMITTEE

A Canada Day meeting was set for Wednesday April 6, 2011. The Program Manager will inform Canada Day volunteers of this date.

8. OTHER BUSINESS

- REPORT TO RECREATION COMMITTEE- HIGHWAY 17 IMPROVEMENTS- CN TRAIL

Mackie McLaren's report to the recreation committee was reviewed, and it was mentioned by Mayor Don Eady that we should not sell the property in question because we may want to have access to it and use it, in the future.

- THE ONTARIO VOLUNTEER SERVICE AWARDS
Chair Marg Whyte presented some information on volunteer service awards to the committee, and asked the Program Manager to start a file on Volunteer Service. Ralph Miller requested an outline of qualifications for these awards, for the next meeting date.
- REVENUES AND EXPENDITURES
Mayor Don Eady reported that there was no recreation budget prepared as of yet, but that it is forthcoming. The committee may need to have an additional meeting, just to review and discuss the prepared budget.

9. NEXT MEETING DATE

The Committee agreed that our next meeting date will be April 13, 2011 at 7:00 P.M.

10. CONFIRMATION RESOLUTION

Moved By Dave Bennett

Seconded by Barb Dickson

That the Committee pass this confirming resolution to cover any actions or decisions given during the open portion of this committee Meeting which are minor in nature and which were not set out in By-law or resolution.

Carried

11. ADJOURNMENT

Moved by Arnold Dickson; seconded by Barb Dickson

That this Recreation Committee Meeting be adjourned at 9:00 P.M.

Carried

Chair

Recreation Program Manager