

THE CORPORATION OF THE TOWNSHIP OF HORTON

Public Works Committee

February 22, 2011

There was a Meeting of the Public Works Committee held in the Municipal Council Chamber on Tuesday February 22, 2011. Present was Chair Glen Campbell, Murray Humphries and Rick Lester. Mayor Eady was at a County Meeting. Staff present was Jeff Schruder Municipal Infrastructure Manager, Rod Eady Public Works Superintendent and Mackie McLaren CAO/Clerk.

1. CALL TO ORDER

Chair Campbell called the Meeting to Order at 8:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee.

3. MINUTES OF JANUARY 24, 2011 MEETING

Chair Campbell reviewed the January 24th meeting minutes which had been approved by Council.

4. BUSINESS ARISING FROM THE MEETING MINUTES

Murray Humphries asked if the County has responded to our request for lower speed limits on certain County Roads. The CAO/Clerk said he has not received a response.

Chair Campbell informed the Committee Members that interviews for three of the applicants for the casual operator job were conducted by a joint Human Resources and Public Works Committees. Carl Wright and Arnold Dickson were selected and training of routes and plough operation has started.

Rick Lester asked if there was any information back from the Township of McNab-Braeside on our request for the Councils to meet about the traffic hazard at the intersection of Lochwinnoch and Early Roads. The CAO/Clerk said no. Chair Campbell said he drove the road after the last meeting and said while there is a sign with a left turn arrow, it could be easily missed.

Rick Lester said he liked the written reports in the package for this meeting. It gives information that he can read ahead for the meeting.

Rod Eady asked about Eric Draper's request that we rehabilitate the Township's gravel pit next his property. Chair Campbell said a site visit is to be arranged in the Spring so we can see what the request is about. Jeff Schruder is to review the site plan for the pit licence which indicates the areas of the gravel deposits.

Mackie McLaren said we are still waiting to connect with Mike Pinet of the County Public Works Department to assist us in drafting a request to the Province to use the unspent Build Canada funds on another section of Pinnacle Road. A follow up will be made.

Community Center Stage Chair Campbell informed the Committee that he visited schools in Renfrew and in Barry's Bay to see their portable stages. Storage space will be a concern at the Community Centre. He explored what is available on company websites. Individual 6' x 8' sections with portable stairs and skirting is in the \$1400 to \$1500 range. He will have a further report at the next meeting. Julie Hawley, Recreation Program manager reported to the CAO/Clerk that the stage was set up and torn down approximately 60 times in 2010. This requires

one hour plus of time for 2 or 3 of our public works staff to stop what they are doing and go to the Community Centre to deal with the stage.

Spare Plough Truck – Repair to transmission Jeff Schruder reported that Malmberg's in Ottawa have recommended the need for a rebuilt transmission at a cost of \$3250 rather than paying \$3560 to rebuild our own transmission. An additional \$900 would be required to install a new clutch when the transmission is out. Malmberg said the original issue was with the "hi-lo" range shifting, but the transmission is sufficiently worn to require the rebuild. Rod Eady said we had several local mechanics look at the problem and they didn't know the solution. The truck was then taken to Antrim Truck Centre in Arnprior and they said the transmission is an unusual one that they haven't seen before and had no solution so the transmission was removed and taken to Malmberg Truck Centre in Ottawa, a transmission specialist. Jeff Schruder confirmed that the rebuilt transmission is a heavier built transmission than our original one. It would have a one year warranty.

Jeff Schruder said there needs to be a policy on what and when repairs can be made as we can't wait this long to repair a front line truck. Chair Campbell said some of the delay was his request to investigate the costs. He acknowledged if it was a front line truck that was down, the procedures would be different. He said that originally the OK was given to repair the transmission when the estimated cost was \$300 by a local mechanic, but when the final estimate was much higher, he wanted to determine how much the committee wanted to spend on repairing a spare truck.

Moved by Rick Lester, Seconded by Murray Humphries that the Public Works Committee recommend to Council that they install a rebuilt transmission and a new clutch into truck #3, the backup truck, at an estimated cost of \$3250 and \$900 plus taxes.

Carried.

Chair Campbell said he would check with other Council Members to see if they would give the go ahead to carry out the repairs before the next council meeting.

Spare Plough Truck – Policy on Use Chair Campbell said Council understands that safety and maintaining the roads are our foremost concern. In his review of Committee Meeting Minutes from the previous Council he saw that this third truck was to be a spare plough truck and a water truck for summer grading. This somehow became a third route truck with a driver that was already on staff which helped complete the plough routes quicker. Jeff Schruder said the plan was to use the truck in severe weather – a major snow storm, freezing rain etc. Chair Campbell said the spare truck should be out ploughing and sanding in a severe storm. Murray Humphries said the level of service has increased over the years which is a cost to the ratepayers.

Chair Campbell knows it is the call of the Public Works Superintendent when to use the truck, but we should have a policy. Jeff Schruder presented the following draft policy he had prepared before the meeting and the Committee Members reviewed it.

Regarding the use of the third truck Public Works Superintendent Rod Eady and I propose the following circumstances that would deploy the third truck:

- *Winter events occurring on the week-ends reducing the time taken to complete the run.*
- *Events involving freezing rain getting the sand out and applied as quickly as possible.*
- *Events of significant snow fall that greatly impair the motorists.*
- *At any time one of the other units is under repair at a time of an event.*

During the rest of the year the third truck will be used to carry the water tank and if a three truck haul is needed for a road project.

Chair Campbell said the dump box needs repairs, we should look at the cost to repair the box or price a good used box. Rod Eady said the sanding unit works well, but repairs are needed to the support structure under the box which will be made by our own staff.

Moved by Murray Humphries, Seconded by Rick Lester that Public Works Committee recommends that Council approve the draft policy for use of the spare dump truck.

Carried.

Consent B179 and 180/10 – Hordijczuk – report on need to ditch along Eady Road Jeff Schruder presented a report on the need to improve the ditch and road along Eady Road because of the two proposed severances and recommends that no extra work be required. He said there is no drainage outlet, the ground is sandy which drains the water. The Developer has advised him that he will clean out the trees and grub in front of the properties. Murray Humphries said that there is an existing cross road culvert under Eady Road in this area now. He added that there may not be a problem now, but with extra houses come the demand for a better road and drainage. The township would do the work except in front of the two severances which the developer would complete. Jeff Schruder said we have higher priorities than to ditch Eady Road when there is no problem at this time. He added that he hasn't seen any drainage problems in this area since he has been here. He recognizes that the road is substandard as to width. Murray Humphries asked how much would it cost to ditch. Jeff said it was not the cost it was the time required to do it. After further discussion the following resolution was presented:

Moved by Rick Lester, Seconded by Murray Humphries that the Public Works Committee recommends to Planning Committee that the following conditions be added to their recommendation for approval of consent applications B179/10 and B180/10 Hordijczuk:

- The developer clear and grub out the trees along Eady Road in front of the two severances;
- Elevations will be taken by Township Staff when the clearing is completed to determine if ditching and road widening is required on Eady Road by the developer; and
- The need for entrance culverts will be determined when the grubbing is completed.

Carried.

5. DELEGATIONS:

8:35 Jerry Mahusky ploughing on Nadobny Lane

Mr. Mahusky did not attend the Meeting. Mackie McLaren said Mr. Mahusky had contacted him in mid January about our snow plough doing three passes on Nadobny Lane and keeping well out from the mailboxes on the opposite side of the road from his house. The result is he gets more snow and the wing marks up his lawn. Rod Eady reviewed the truck ploughing requirements for Nadobny Lane. He had requested the driver keep back from the mail boxes. The owners of the boxes have requested this and they keep the snow shoveled out in front of the boxes. He added that the third pass is to push the banks back and that happens several times every winter season. The Committee was satisfied with this explanation.

8:50 Steve Maxwell request close unopened Concession 8 road
in lots 13 & 14

Mr. Maxwell was not present. He will be invited to the next Committee Meeting. The Committee briefly reviewed the verbal request to the CAO/Clerk and agreed they had no issues as long as property owners on both sides of the unopened road have an opportunity to purchase part of the allowance subject to paying their share of costs.

6. MUNICIPAL INFRASTRUCTURE MANAGER'S REPORT

Jeff Schruder presented the following report for February 2011:

- Building Inspections
- Public Works Meeting
- County Joint Tender
- Eady Road Severances
- Waste Management -
 - o Beaumen's
 - o Recycle Signage
 - o Emergency Plan
 - o Florescent Light Bulb Recycle
- Pucker Street Snow Removal Issues
- Meet with Bell, McBride Road
- Septage -
 - o Quantities And Prices
 - o Monitor
 - o Valves
 - o Meet With MOE Re: Testing
- Calcium Quotes
- Casual Position Interviews
- Safety Program
- Meet with Larochele Rep.
- Council Meeting
- Waste Management Meeting –
 - o Budget
 - o CIF Funds
- Human resources Meeting
- Asset Management Up-dates
- Capital Equipment List
- Rink - Re: Lights, Damage.
- Energy Efficiency Tour of Buildings
- 10 Year Road Rehabilitation Program

7. PUBLIC WORKS SUPERINTENDENT'S REPORT

Rod Eady presented the following report for February, 2011

WINTER EVENTS

- Tuesday Jan. 25 - Snowed 8-10cm Plows Went Out At 7:00 AM, Plowed Landfill Site And Rink.
- Thursday Jan. 27 – Salt Pavement Roads
- Friday Jan 28 – Sand Gravel Roads, Clean Off Pavement
- Saturday Jan 29 – Snowed 8-10cm Last Night, plows out at 5:00 AM, Plowed Rink and Community Centre and Landfill Site
- Monday Jan. 31- Plowed Boat Launch
- Wednesday Feb 2 – Started Snowing 7:00 AM Plows Went Out At 10:30 AM

- Thursday Feb 3 - Plows Out At 5:00 AM Plow And Sand All Roads
- Friday Feb. 4 – Plow Landfill Site, Boat Launch
- Monday Feb. 7 – Light Snow 6:00AM Salt On Pavement Plow And Sand Main Gravel Roads
- Tuesday Feb. 8 – Sand All Roads
- Wednesday Feb. 9 – Very Windy Plow Off Drifts, Snow Squall Started At 12:30 PM 5cm, Plowed Pinnacle And Cobus Hill.
- Thursday Feb. 10 – Trucks Out At 5:00 AM Plow And Sand All Township Roads
- Friday Feb 11 – Plow Landfill Site And Community Centre
- Monday Feb. 14 Freezing Rain And Rain Then Changed To Snow 3–4 Cm Trucks Out At 7:00 AM Scrape Pavement And Sand All The Gravel Roads
- Tuesday Feb. 15 – Sand All Gravel Roads, Lots Of Ice.

MISCELLANEOUS JOBS AND REPAIRS

- Working On Truck #3 Transmission, Ended Up Pulling It Out And Taking It To Ottawa.
- Change Wing Blade And Shoes On Truck #2
- Fix Mail Box
- Weld Hook Onto Backhoe Bucket
- Keep Trucks Washed And Serviced
- Cold Patch Thomson Road
- Change Light At The Rink
- Bring In Fire Wood
- Fix Lights On The Backhoe
- Fix Block Heater On Compactor Truck
- Repair Leaver For Front Bucket On Backhoe

8. CORRESPONDENCE

There was no correspondence to review.

9. APPOINT ENGINEER TO PEER REVIEW STORM WATER MANAGEMENT PLANS FOR SUBDIVISIONS

The CAO/Clerk informed the Committee Members that the Township has an obligation to appoint an engineer to represent the Township to review any engineering plans prepared by developers' engineers. The developers reimburse the Township for the cost of this peer review. The Engineering/Planning Firm of Jp2G in Pembroke has requested the Township advise them who our engineer is to peer review the storm water management plan design on several proposed plans of subdivision that they are preparing on behalf of two developers in Horton. After discussion the following resolution was presented:

Moved by Rod Eady, Seconded by Murray Humphries that Public Works Committee recommends Council appoint Stantec Engineering to act as the Township's peer review of engineering plans prepared by developers' engineers.
Carried.

10. OTHER BUSINESS

Roger Kaupe: the CAO/Clerk presented a copy of an email he received this morning from Mr. Kaupe who lives on Thomson Road. Mr. Kaupe is concerned with the 70 to 80 kph speed of traffic on this road and that it is a danger to pedestrians and animals. Two cats were recently killed by traffic on the road near his house. The Committee Members noted that the speed limit on the road is 80 kph and the condition of the road surface would not warrant speeds much faster than 80 kph. The Members did not believe that a reduce speed limit was required.

11. NEXT MEETING

The Committee Members agreed to meet Monday March 21, 2011 at 8:30 a.m.

The CAO/Clerk informed the Members that he has discussed a proposal with Mayor Eady to hold all the committee meetings on one or two days during the month. He suggested that a proposal be drafted up showing how all committees could meet on one or two days during the month. This would free up many other days for staff to carry out their job requirements. The CAO/Clerk presented a copy of a calendar showing all day meetings on the second Wednesday and additional meetings held in the end of the day on the third Wednesday of the month. Chair Campbell said the proposal is a conflict for him as he would lose an entire day at work. He would be required to be here at 8:30 am for Public Works and 4:30 for Planning. He asked if they can be on different days. The Committee discussed holding Public Works at 8:30 a.m. on the third Wednesday morning and leave Planning at 4:30 on the second Wednesday. The Committee agreed to review this further at the March 21st meeting for implementation in April.

12. CONFIRMING RESOLUTION

Moved by Rod Eady, Seconded by Rick Lester that the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law of Resolution.

Carried.

13. ADJOURNMENT

Moved by Murray Humphries, Seconded by Jeff Schruder that this Committee Meeting be adjourned at 10:40 a.m.

Carried.

CHAIR

CAO/Clerk