

THE CORPORATION OF THE TOWNSHIP OF HORTON

Public Works Committee Meeting

April 20, 2011

There was a Meeting of the Public Works Committee held in the Municipal Council Chambers on Wednesday April 20, 2011. Present were Chair Glen Campbell, Mayor Don Eady, Murray Humphries and Rick Lester. Staff present was Jeff Schruder Municipal Infrastructure Manager, Rod Eady Public Works Superintendent and Mackie McLaren CAO/Clerk.

1. CALL TO ORDER

Chair Campbell called the meeting to order at 1:00 P.M.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by the committee members or staff.

3. MINUTES OF MARCH 21, 2011

Chair Campbell briefly reviewed the minutes of March 21, 2011.

4. BUSINESS ARISING:

SITE VISIT TO TOWNSHIP GRAVEL PIT

Chair Campbell reported that arrangements will be made for a site inspection next week to walk the gravel pit property to determine what materials are left on the site.

• DAVID STEWART – ROAD RIGHT OF WAY REQUEST INFORMATION

Mayor Eady referred to page three said he was to contact the Mayor of Whitewater but he is waiting on information from David Stewart, solicitor for the Pleau's, before he makes his contact. Chair Campbell noted that in the package there was a copy of an email from Janet Bradley the Township's Solicitor who had spoken with David Stewart and there is concern with a mortgage on a landowner's property along the right-of-way that has stopped the process at this time.

• - PLANNING COMMITTEE REQUESTS THE GARDEN LAKE TRAIL RIGHT OF WAY TO BE CONSIDERED BY THEM

The CAO/Clerk reported that Councillor Kingsbury, Chair of the Planning Committee has requested that this item be sent to the Planning Committee for consideration rather than Public Works Committee as the Planning Committee has dealt with this issue in a broader sense over many years.

• FOREST MANAGEMENT PLAN

Mayor Eady reported that he met with two different foresters at the site of the proposed severances on Eady Road. One noted that there is Hydro lines nearby which would require special equipment to cut the trees. The second forester discussed a Forrest Management Plan including the trees at the Landfill Site. He will now speak to the County Forester to discuss the process of drafting a plan. The second forester Larry Polk suggested that if we want trees harvested that he would inspect the trees and advises us prior to us cutting them.

Mayor Eady reported that an adjoining property owner on Price Road has clear cut the trees on a large section of Price Road without total authority. Mayor Eady noted that Mr. Polk said that occasionally land owners want trees in front of their property kept. Murray Humphries suggested that if the trees were within one meter of the edge of private property that they could be left. Any trees closer to the center of the road though should be cut as it interferes with ditching. He suggested that the Township probably would not have much revenue from these trees. Mayor Eady noted that a policy needs to be in place for future as there having recently been trees cut along our road as mentioned earlier. Murray Humphries suggested that we let the adjoining owners have the trees for their cutting and for grubbing for ditches. Mayor Eady did not agree with that suggestion.

Jeff Schruder reported that the County has just issued a tender this spring with the contractor getting any salvage value of the trees that had to be cut down. Mayor Eady asked if the Road Department could drop 15 or 20 trees now until Larry Polk gets back to us about a Plan. Rod Eady said that winter is the best time to cut trees rather than during the summer work schedule. He asked what we would do with the wood once its cut. Mayor Eady said they would be cut into logs and we could sell them. As well, there would be cedar that could be harvested for fence posts.

Rod Eady said the Township used to cut cedar trees along our road allowances until we discovered that we could buy peeled posts much cheaper than we could cut them ourselves.

5. DELEGATIONS:

1:20 LEAH CLIFFORD - REQUEST PERMISSION TO USE EXTENTION OF JAMIESON LANE

Ms. Clifford had called earlier in the day to say that she and her husband could not attend this meeting as her husband was in Ottawa. They have made arrangements to come to the next meeting. The CAO/Clerk briefly reviewed their request to use a portion of the extension of Jamieson Lane as a private access to their property.

6. MUNICIPAL MANAGER'S REPORT

Municipal Infrastructure Manager Jeff Schruder presented his report for April and the members discussed it.

INFRASTRUCTURE MANAGER REPORT

April 2011

-THOMPSONVILLE

- Drainage issues
- Asphalt surface break up
- Lane way washouts
- Water ponding

- INVOICES

- PUBLIC WORKS MEETING

- COUNTY OF RENFREW PUBLIC WORKS DEPARTMENT MEETING

- LANDFILL

- proposed layout
- Work to be done regarding expansion.

- DRAINAGE ISSUES
 - McBride Road Storie Road
 - Harold Ave. McInnes Road
 - Harper Ave. Pinnacle Road
 - Ferguson Road Johnston Road
 - Garden Of Eden Jim Barr
- WASTE MANAGEMENT MEETING
- ASSET MANAGEMENT
- E-WASTE PICK – UP AND SUPPLY ARRANGEMENTS
- SEPTAGE CHECKLIST & SAMPLING
- BUDGET WORK
- CHAIRLIFT AT COMMUNITY CENTRE
- REPORTS FOR COMMITTEE AND COUNCIL
- INVOICES
- MNR UNOPENED ROAD ALLOWANCE PINNACLE ROAD
- COTIEVILLE ROAD LEFT TURN LANE
- REGRIND TENDER
- GRASS CUTTING CONTRACT
- PRICE ESTIMATES ON FUTURE CAPITAL JOBS.

7. PUBLIC WORKS SUPERINTENDENT’S REPORT

Public Work’s superintendant rod Eady presented his report and the members discussed the report.

PUBLIC WORKS REPORT - April 18, 2011

WINTER EVENTS

Monday, March 2, 2011 – Started snowing around 6:30 A.M. – packed down on the roads, sanded all Township Roads.

WORK PROJECTS CARRIED OUT

- Friday March 18 – very strong wind last night, removed trees and branches from Township Roads.
- Steamed laneway culvert and hauled gravel to fix the laneway- Ferguson Road.
- Put two new flags 7 rope up at the Community Centre.
- Took down snow fence.
- Steamed two culverts – Eady Road & Cobus Road
- Brought in Fire Wood
- Steamed culverts on Tinwood
- Cut down and cleaned up the tree at the main office.
- Picked up splitter and split fire wood at the garage.
- Monday April 11 – we received heavy rain through the night. At 4:30 A.M. A major storm came in with strong winds. In total we received 46mm of Rain. There were trees down and branches on the township roads. Most of the hills had washouts. First we went around and cut trees and removed branches from the roads. Truck #3 hauled gravel to the backhoe to fix washouts and we used the grader to go around and fixed washouts on the hills.
- Tried steaming a crossroad culvert on Ferguson Road. We couldn’t get through it so we cut a ditch on the North side of the Road with the grader so we wouldn’t lose the road.
- Bump signs out at frost boils in various places.
- Tuesday April 12 – Gord Foster (equipment repairs) and Dave started working on the grader’s mole board and circle.
- Fixed the gate at the Landfill Site – it was hit by a truck.
- Major sink hole on Storie Road. Top of the culvert is rotten right through – covered over the top with steel and covered with gravel.

- Crossroad culvert let go on Ferguson Road washed out from Sunday's storm.
- Fixed two laneways in Thompsonville washed out from Sunday storm.
- Hauled pit run to the frost Boil on Bennett-Lafont Road – built up the road over frost boil
- Backhoe over to the Limekiln Road for a plugged culvert.
- Major Cold Patching - pavement in bad shape.

EQUIPMENT REPAIRS

- Worked on the electrical end of Truck #3, it wouldn't start.
- Fixed the brakes on Truck # 1
- Brought the grader in and greased and checked all oil levels.
- Changed oil in the tandem drives
- Changed motor oil and filter.
- Changed HYD. Filter
- Serviced excavator – changed oil & filter greased
- Took wings off the tandems
- Borough in tractor tires – check air pressure
- Garbage truck stuck in gear – wouldn't start need new clutch.
- Kept equipment washed and greased.
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ROADS GRADED

- Wednesday March 23 – Limekiln
- Wednesday March 30 – Pinnacle Road & Cobus
- Thursday March 31 – McBride, Kasaboski and Price Roads
- Tuesday April 5 – Johnston & Bennett-Lafont Road
- Wednesday April 6 – Eady Road.
- Thursday April 7- Humphries & Early Road
- Friday April 8 – Lavallee and Garden of Eden
- Friday April 15 Limekiln

MICELLANEOUS JOBS

- Kept Garbage Clean
- Put up road name signs and 911 signs
- Litter pick up
- Set up and Tear down stage at Community Centre
- Packed up light bulbs at the Landfill site.
- Worked on the lawn tractor
- Raked up the Township Office yard.

Rod Eady pointed out that a culvert has failed at the railroad crossing on Storey Road, which he has temporarily fixed. It appears to be a railway culvert. Jeff Schruder and Rod Eady will be meeting with a railway representative on Thursday April 21, 2011. Jeff Schruder will report back at the next committee meeting.

Mayor Eady suggested that there needed to be a plan on what would be required to repair crossings if the rail is ever removed. He will mention this at the County level. The committee members discussed what would happen to railway trestles and bridges if the rails are removed, and who keeps them under repair.

Rick Lester questioned the concerns with the cracked pavement on the new Garden of Eden Road project. Jeff Schruder said that there are center line cracks and several small lane cracks. He informed the committee that he spoke with Robert Fulton. Three construction companies who had pavement put down last fall all seem to have asphalt

failures and they were laid by different asphalt companies. There is questioning whether the asphalt cement was good. Murray Humphries suggested that the contractor be requested to look at the centerline joints as in his estimation they were not good to start with.

JIM MILLAR – DRAINAGE CONCERN

Chair Campbell called Jim Millar forward to discuss a drainage concern. Jim Millar owns a new house property on Garden of Eden Road across from the new George Jackson Toyota building. He informed the committee that in the recent four inch rainfall on April 11, 2011 that a lot of the roadside material ran into his property and is in the middle of his property. He needs assistance to get the water to the creek properly before he finishes his landscaping. He also thought the road shoulders were not as wide as they were before construction and asked who was liable if a car was stopped to change a tire and there was an accident. Jeff Schruder suggested that Township could make some improvements to the drainage problem, when there is time in the summer.

Ken Wallace was also present with Mr. Miller he owns property at the intersection of Garden of Eden Road and Bruce St. and three of his driveways did not get tapered when the road was raised last year. Rod Eady said he met with Robert Fulton and he drew this to his attention. Chair Campbell then said to the two gentlemen that the Township would look into these two problems and put them back the ways the property should be.

He thanked Rod Eady for the afterhour's removal of trees and fixing the drainage issues after that storm.

8. CORRESPONDENCE

- MINISTRY OF TRANSPORTATION - LEFT TURN LANE ONTO COTIEVILLE ROAD FROM HWY 60

Municipal Infrastructure Manager Jeff Schruder noted that the Ministry confirms correspondence that the criteria is met for a left hand turn lane, however, there aren't sufficient accidents at the intersection so the Province will hold off on installing a left turn lane onto Cotieville Road from Highway #60.

9 OTHER BUSINESS:

- COTIEVILLE ROAD – REQUEST FOR TOWNSHIP TO ASSUME SMALL STRIP OF LAND

The CAO/Clerk reviewed the information that he has received on behalf of the Estate of Phannenhour.. The small strip of land is in front of the Bell Lumber property on what was once Highway 17 now part of Cotieville Road. Murray Humphries suggested the township investigate to see if part of the road or the ditch is actually on this piece of land before we decide whether we want to accept it or not . The committee directed Jeff Schruder to review the situation and to determine if the township should own the land.

- REPAIR BUSH HOG OR CONTRACT ROADSIDE GRASS CUTTING SERVICES

Municipal Infrastructure Manager Jeff Schruder presented a report on the cost to contract out the road side ditch grass cutting vs. repairing the Bush hog. To repair the hydraulic pump on the bush hog would cost twelve to fifteen hundred dollars and is required before we cut any grass. He believes there would be savings if we fix the motor and do it ourselves versus \$60/hour charge for a private individual to use their equipment and cut the grass for the eighty to one hundred hours it usually take for this project.

The committee discussed the use of the Case tractor the township owns. Rod Eady said the tractor was purchased for the Lime Stabilization Project and for the grass cutting. Mayor Eady asked what the value of the tractor was. Jeff Schruder said in his research \$8500.00 to \$9500.00. Mayor Eady suggested that if we fix the bush hog at \$1500.00 if we had annual maintenance on the tractor at \$400.00 we have an hourly cost of a person to operate the tractor for 100 hours and we needed a new set of tires our cost would be upward of \$4500.00. If we sold the tractor we could use that money to pay the difference for upwards of eight years of private service.

Chair Campbell asked if there was a recommendation on the sale of the tractor and the bush hog as is. If we should have a date specific for a private contractor to cut the grass and that Councillor Kingsbury should be contacted for input in to the need for the tractor for Septage.

Mayor Eady suggested that it is up to the Public Works Management Staff if we need the tractor the dual tires and the gravel pro. We could put out a tender for the sale of this equipment with a not necessarily accept clause to see what prices are available.

Moved by Rick Lester, seconded by Don Eady

That the Public Works Committee recommends to Council that we tender out the roadside grass cutting along Township Roads for a period of one year with an option to renew. Tender documents are to specify what Equipment Make and Model the Contactor will use. Tender to close May 18, 2011.

Carried

- ESTIMATE TO GRUB AND DITCH PRICE ROAD SECTION WHERE TREES REMOVED

Chair Campbell reviewed the Mike Rouble visit to Council on April 5, 2011. He informed the Committee that Mr. Rouble had a contractor cut the trees without our full blessing. But the trees are now cut fence line to fence line for a big portion of Price road. Jeff Schruder said that it's difficult to prepare a cost estimate as there is evidence that the rock is close to the surface. So he couldn't provide an exact estimate for ditching but a contractor did look at it and would suggest \$ 20,000.00. Murray Humphries asked why we would grub it. Chair Campbell said that Mr. Rouble did ask for the Township to grub the stumps and ditch the property now that he has removed the trees. Mr. Humphries said that he could see several pull outs being constructed to be able to get off the road when meeting traffic.

Mayor Eady said Mr. Rouble suggests the water needs to be off the road, could we do something for a ditch to get the water away. Jeff Schruder said that we would have to grub some of the land even for a small ditch as the stumps come right out to the road now. Mayor Eady asked if we could put down some gravel in several spots and change one or two culverts that apparently are done. He would suggest that the committee consider a spending plan of \$5000.00 each year for five years. The committee suggested that Jeff Schruder prepare a five year plan of what could be done with \$5000.00 per year on this road. The CAO/Clerk asked if there was a way the township could recover the cost of the value of the trees that were cut. After discussion the following resolution was put forward.

Moved by Rick Lester, seconded by Jeff Schruder

That Larry Polk, Forester is to be contacted to provide an estimate value of the trees that were cut by Mike Rouble.

Carried

- **FLAKED CALCIUM PRICES**

Municipal Infrastructure Manager Jeff Schruder presented a price on the one ton bags of calcium he purchased to replenish the supply this spring. He informed the committee he also purchased two one ton bags of magnesium as a trial. Magnesium is not as corrosive and is more environmentally friendly.

- **THOMPSONVILLE DRAINAGE PROBLEM**

Municipal Infrastructure Manager Jeff Schruder presented a report on a plan to resolve a drainage issue along Knight St. in Thompsonville. However after preparing the report he did speak to Mr. Fiebig, a neighbor who believes that this will not cure part of his drainage problem. He added though it would resolve the problem for Mr. Laxton. He suggested that he now have a chance to re-review this report and consider just tying in the Laxton basement drain which was never hooked up to the storm sewers and resolve the ponding at the bottom of Knight Street and Burnstown Road. The Committee agreed and requested that Mr. Schruder to take one more look at the options for correcting the drainage issues.

- **PETER TIPPINS REQUEST TO USE AN UNOPENED ROAD ALLOWANCE**

Mr. Tippins had submitted a letter earlier in the day requesting permission to use the unopened road allowance between Concessions 7&8 Lot 5 for physical access to the severance that he had approved in 2009 along the Bonnechere River. His legal access is the right-of-way that is already surveyed. He is concerned that as the road allowance is actually farmed with each adjoining owner taking 50% of it that if they use the adjoining right of way that the road allowance will just grow up in weeds as he couldn't farm it. The CAO/Clerk agreed to draw up a draft agreement with conditions as discussed for review at the next committee meeting.

- **HUMPHRIES ROAD AT CASTLEFORD ROAD**

Mayor Eady passed around pictures that he had received from the Land Division Committee File on the requirement for Richard and Becky Hollingsworth to improve Humphries Road in front of two severances they are proposing and pictures to show the need for this improvement.

- **DRAFT BUDGET**

CAO/Clerk Mackie McLaren said that he had a draft budget of the Public Works Budget for consideration by the Committee but due to the late time of the afternoon he questioned if it should be discussed today. After discussion the committee agreed that they would attend the Finance Meeting which is a Committee of the Whole of all council on Tuesday April 26, 2011 at 9:00 A.M. to discuss the Budget with the rest of Council.

10. **NEXT MEETING -**

The Committee agreed the next meeting will be Wednesday May 18, 2011 at 8:30 A.M.

11. **CONFIRMING RESOLUTION**

Moved by Rick Lester, seconded by Murray Humphries

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law of Resolution.

Carried

12. ADJOURNMENT

Moved by Rod Eady, Seconded by Jeff Schruder

That this Committee Meeting be adjourned at 3:48 P.M.

Carried.

CHAIR

CAO/Clerk