

THE CORPORATION OF THE TOWNSHIP OF HORTON
Public Works Committee Meeting
May 18, 2011

There was a meeting of the Public Works Committee held in the Municipal Council Chambers on Wednesday May 18th 2011. Present were Chair Glen Campbell, Mayor Don Eady and Murray Humphries. Absent was Rick Lester. Staff present were Jeff Schruder, Municipal Infrastructure Manager and Mackie McLaren, CAO/Clerk.

1. CALL TO ORDER
Chair Campbell called the meeting to order at 8:33 a.m.
2. DECLARATION OF PECUNIARY INTEREST
There was no declaration of pecuniary interest by members of the Committee or staff.
3. MINUTES OF APRIL 20, 2011
Chair Campbell briefly reviewed the minutes of April 20, 2011 meeting.
4. BUSINESS ARISING

ROADSIDE GRASS CUTTING TENDER – CLOSING DATE OF JUNE 07, 2011
Jeff Schruder reported that the tender notice is in the newspaper and two contractors have expressed interest.

FORREST MANAGEMENT PLAN

Murray Humphries noted that Larry Polk has provided a report on the value of the trees cut on Price Road and the report indicates that there was approximately 550 dollars of wood value that was cut. Mayor Eady said that a policy has to come about that settles on what people are permitted to cut on our Township Roads. Mayor Eady noted that the value was not as much as he anticipated. He did add that if a roadside cut was planned with a nearby Forrest Management i.e. Landfill Site, there would be more value of the wood.

JIM MILLER – DRAINING CONCERNS

Chair Campbell asked if any work has been done on the concern Mr. Miller informed the Committee about at the last meeting. Mr. Schruder said that we have committed to Mr. Miller to bring in extra rip-rap for the ditch when it takes a 90 degree turn. He will contact and follow up with Mr. Miller.

Jeff Schruder reported that he had a meeting first thing Tuesday Morning May 24th with the contractor about the cracks on the asphalt of the newly constructed Garden of Eden Road.

SALE OF TOWNSHIP TRACTOR

Mayor Eady asked what the status of the tractor is. Are we selling it or are we keeping it? Chair Campbell said that he believed we needed it for the Lime Stabilization spread. Mayor Eady said that he is concerned that the tractor is not big enough. Now he is hearing that it is. What is the status? Jeff Schruder stated that we will now be using the tractor for hauling the manure tanks with the treated lime with the dual wheels on the tractor, this should give us the traction we need.

Mayor Eady asked if we had the bush hog mower ready to cut grass without additional major costs. Chair Campbell said we are waiting on prices from a private firm on cutting grass to determine the cost versus repairing and keeping our equipment.

5. DELEGATIONS:

8:35 MARK BENOIT & LEAH CLIFFORD

Mr. Benoit and Ms. Clifford own property on Jamieson Lane, part of which fronts on the open section of Jamieson Lane and the rest of the acreage fronts on the

private road portion of Jamieson Lane. Mr. Benoit explained that they want to build a new house sometime in the future back on the acreage near the bush and would like to have an access off the private road portion of Jamieson Lane. They would be using approximately 30 to 40 yards of this private road passed where the township stops maintaining. Mayor Eady asked if the township improved a turnaround area that was included in the property from RA Jamieson when the private portion of the road was deeded to the township several years back. Jeff Schruder is to investigate.

The CAO/Clerk asked if the easement or right-of-way similar to what the Moores used to travel on the Private Road would be sufficient enough for Mr. Benoit and Ms Clifford. Mr. Humphries asked who maintains this section. Jeff Schruder said that one of the Moores looks after the maintenance. These property owners may have to contribute to that.

Mayor Eady noted that land on the opposite side of Jamieson Lane was bought by a Mr. Pallen and there could be a sub-division in the future. Jamieson Lane would probably have to be brought up to a standard at that time and asked who would be responsible.

After further discussion the following resolution was brought forward.

Moved by Murray Humphries, Seconded by Don Eady

That the Public Works Committee recommends to Council that the Township enters into a right-of-way agreement with Mark Benoit and Leah Clifford to provide access to their building site off the unimproved section of Jamieson Lane similar to a right-of-way granted to Colin Moore and Henry Moore. The agreement would also require Benoit/Clifford to contribute to upgrade this section of Jamieson Lane if they apply for severances in the future if required. Cost to be borne by the applicants.

Carried.

Mr. Benoit asked if they would have to have an entrance permit and the Committee said that an entrance permit would be required when the right of way is in place.

9:10 MIKE ROUBLE – PRICE ROAD IMPROVEMENT

Mr. Rouble was present as a follow up to the April Council meeting appointment he had. He questioned if plans were in place for work this summer on Price Road. Chair Campbell asked Jeff Schruder to discuss the Committees request for a 5-year plan. Is there any plan to change culverts and add some gravel? Jeff Schruder said he walked the road with a contractor and both agreed that the road should be grubbed entirely before the road is widened rather than doing grubbing in sections each year. 20,000 dollars would grub the road from one end to the other. The plan of \$5,000/year for 5 years (\$25,000) would cover this.

The proposal is that money be set aside each year until we have the \$20,000 and do the work in the fourth year. Mr. Rouble noted that there is a need for a small culvert under the road in the area near the gate to move spring water that is lying there now. He suggested that when they do the grubbing they will not find much rock on the majority of the road. He has dug fence post holes with no problem.

Mr. Schruder said doing the grubbing in \$5,000 increments would be more expensive as equipment would have to be moved in each year. Mr. Rouble said he is not satisfied that there will be no work done for four years. Chair Campbell noted that if we had the money for grubbing we would not be able to do any other road improvements on this road. Mr. Rouble said that it would be a big improvement to get the ditches formed and water off the road. Mr. Rouble suggested that we should get a little more work done than just grubbing in four years.

Mayor Eady said he understood that we discussed several turnouts to be grubbed and constructed and one bad culvert to be replaced as part of the first years work improvement. Mr. Schruder said when he toured the site, the \$5,000/year proposal wasn't what was suggested by the contractor. Murray Humphries asked if there was something we can do in-house with our own excavator to install "swing outs" this year. Mr. Schruder said yes but there are other areas that broke up this spring in the township that have priority to be fixed where people actually live on the road. He noted that once we construct swing outs they have to be constructed to the road standard which will have to be maintained to that standard. Chair Campbell agreed that this road is opened from spring to fall and we have to maintain it properly.

Mr. Rouble noted that there are new "drive at your own risk, not maintained" signs installed, which only attracts people to dump garbage on the road. Mr. Schruder said that the garbage was there before the signs as well but the signs have lessened the travel on the road as previously GPS's directed people to use this road for access to Highway 17. They now see the sign and use an alternative route.

Chair Campbell suggested as to grubbing and ditching this year we should see what money is left at the end of the budget and start a portion of grubbing near the worst corner or install pullouts. Something should be started. Mayor Eady noted that this is a very difficult budget year, capital debt from recent buildings excreta; it's a bad transition year to be requesting new expenditures throughout the budget. He asked for patience. We will at least have a 5-year plan starting this year to improve the road. Chair Campbell confirmed that if there was budget money left over in Public Works that it would be used for Price Road improvements. Chair Campbell offered to pick up Mr. Rouble and drive the road with him to get a starting point if there was money this year. Chair Campbell then thanked Mr. Rouble for attending.

After Mr. Rouble left, Mayor Eady said that he believes the Township needs a float to move the backhoe around the township rather than driving it. We could also float a rented bulldozer from the operator who compacts and covers our landfill site to other job sites as he has an excellent rate. We could use money for this purchase from the sale of the gravel pro debermer.

6. MUNICIPAL MANAGER'S REPORT

Jeff Schruder presented the following report:

INFRASTRUCTURE MANAGER REPORT - May 2011

- Public Works Meeting
- Landfill check lists and signs as required by the new Certificate of Approval
- Thomsonville drainage issue
- Roadside grass cutting tender
- Landfill grind tender
- Winter sand tenders
- Septage monitoring, sampling and soil sample at spread site
- Grade work at the Landfill site
- Building inspections
- Report for Garden of Eden funds
- Mark out fallen trees from windstorm
- Water ponding at Burnstown Road

- Meet with Ed Vickers, Stantec regarding Garden of Eden Road
- Assigning Account numbers to Public Works' invoices
- Price Road improvements
- Letter to B R Fulton regarding Garden of Eden Road
- Meet at Whitton Road tree removal
- Site visit and walk at the Township Gravel Pit
- Drive roads to determine drainage issues
- Waste Management Committee Meeting
- Planning Committee Meeting
- Asset list
- Property standard issue in Thomsonville
- Meet with Enbridge at Cotieville

Mr. Schruder noted that he has submitted a request to use the unspent Building Canada funds on Garden of Eden Road to Pinnacle Road and has had some feedback from the agency.

7. PUBLIC WORKS SUPERINTENDENT'S REPORT
Jeff Schruder presented the following report:

PUBLIC WORKS REPORT - May 2011

Roads Graded

April 18 – Pinnacle, bingham, Collins and Pallen
April 19- Humphries, Ferguson, Eady
April 24- Limekiln
April 25 - Horton School, Pastway, Whitton
Soft spots on Johnston and Garden of Eden
April 27 – Pinnacle
April 28- Mullins, Jim Barr, Bingham
April 29 – Eady, Eady, Tinwood and Limekiln
May 3 – Eady, Johnston, Part of Cobus dump section
May 4 – Dugald, Limekiln, Early, and Lavallee
May 5 – Garden of Eden, Cobus, Bingham, Ruttan
May 6 – Orin, McBride, Ferguson, Far end Humphries Road, Frost boils on
Limekiln
May 9 – Storie, McInnes, this end Humphries
May 13 – Price Road

Misc Jobs

- Beaver dam Eady Road
- Cold Patching
- Clean up & put up shelves shed in sand dome.
- Took florescent bulbs to Pembroke.
- Beaver Dam Limekiln
- Tree removal Pinnacle Road.
- Fix mail box and gravel around it in on Collins Rd.
- Take off door and get glass repaired on backhoe
- Hauled Pit run and gravel to Bennett Lafont
- Fixed washout KOA Entrance
- Bad windstorm clean trees and branches off roads
- Work on Compactor truck
- Planted County Donated tree at Community Centre
- Fix Fraser Road surface treatment
- Service tractor
- Service loader and get ready for the pit
- Set up and take down stage

- Spread flake calcium
- Supervise street sweeper in Thompsonville
- Take down snow fence and pickets
- Repairs to water tank
- Work on Boat Launch

Mayor Eady asked do we arrange for trappers to come in and trap out beavers on private property. The CAO/Clerk said yes, we have an agreement with the trappers to get rid of nuisance beavers. He also described a recent situation where a dam was removed at a culvert and has flooded out part of the newly seeded field of Rob Winters off Bingham Drive which had been planted 3 days before. Mr. Winters had sent pictures which the Committee Members reviewed. Mr. Schruder said Mr. Winters had requested that the Township construct a ditch to take the water to another outlet. He is investigating if this would solve the problem. Mr. Schruder added that the water has always gone this way before and only in recent years has the beaver become a problem. Mr. Winters is renting this farm for the first time. The Committee requested Mr. Schruder to arrange for a trapper to remove the beaver as soon as possible. Mayor Eady noted that the Township should also notify the landowner of where the beavers are situated and that it is a problem and that the beavers have to be removed. Mr. Schruder said there are several other problem areas with beavers and will have the trappers arrange to remove them from all the areas.

8. COTIEVILLE ROAD – REQUEST FOR TOWNSHIP TO ASSUME SMALL STRIP OF LAND

Chair Campbell said this request was received at the last Committee meeting and the Township was to investigate if this strip of land was either already owned by the Township or if it was something that the Township should own as it adjoins our Cotieville Road. The CAO/Clerk was requested to get a legal opinion if we own the property and Jeff Schruder to inspect the property if we should own it if we do not already own it.

9. THOMPSONVILLE DRAINAGE PROBLEM

Jeff Schruder informed the Committee that following the last meeting he did hear from the concerned neighbor who is now on board with the drainage plan. Chair Campbell informed the Committee that he did do a drive tour of Thompsonville and none of this water in question is coming from a Township street – it is all private land. He suspects that as development has taken place, lots have raised up pushing water in areas that it did not run before. Jeff Schruder said that the cost to install a catch basin to connect the basement connection of one house to the storm sewer is estimated at \$6,600. In addition, there is a cost of \$1,000 plus labor to fix the intersection of Knight Street at Burnstown Road where there is a water problem.

10. PETER TIPPINS AGREEMENT WITH TOWNSHIP TO USE AN UNOPENED ROAD ALLOWANCE BETWEEN CONCESSIONS 7 & 8 LOT 5

Following the last Committee meeting the CAO/Clerk was directed to prepare a draft agreement for consideration by the Committee which would let Mr. Tippins construct a private road over our unopened road allowance between con 7 & 8 lot 5. The Committee reviewed this agreement.

Moved by Murray Humphries, Seconded by Don Eady

That the Public Works Committee recommend to Council that they enter into this agreement with Peter Tippins.

Carried.

11. ESTIMATE OF VALUE OF TREES CUT ON PRICE ROAD
Chair Campbell directed the Committee Members to review the C.L. Polk appraisal and report on the value of trees cut on Price Road by Mr. Rouble's contractor earlier this spring. Mayor Eady noted that new technology and the way trees are cut today has added costs to the project if its involving clearing space for road allowances improvements. This item was briefly discussed under business arising earlier in the meeting.
12. REVENUE AND EXPENDITURE REPORT
The Committee reviewed the report dated May 16th 2011. Mayor Eady reviewed the budget issues that the Finance Committee members are facing.
13. CORRESPONDENCE
The Committee reviewed the OGRA board brief for April 2011.
14. ROBERT A. JOHNSTON – REQUEST TO EXTEND ROAD COMPLETION DATE FROM MAY 31 TO JUNE 20, 2011
Mr. Johnston has improved the extension of Humphries Road in front of his five lot development and he is by agreement to maintain the road until it is brought up to gravel standard. He had earlier promised to have this up to this standard by May 31st 2011. He has since requested an extension due to the late removal of half loads which appear will not be removed until May 31st. He is asking for an extension until June 30th 2011.
15. OTHER BUSINESS

TENDERS
Jeff Schruder requested permission to put out the winter sand tender which will close at the next committee meeting. He is waiting for budget approval to call for the gravel tender. The Committee agreed.

Mayor Eady again asked what the Committee thoughts were on the need for a float to save wear and tear on the backhoe excreta. Chair Campbell suggested that we would need to insure that we have employees with the proper licenses to drive a truck with a trailer. The Committee agreed to consider this further.
16. NEXT MEETING
The Committee agreed the next meeting would be Wednesday June 15th 2011 8:30 a.m.
17. CONFIRMING RESOLUTION

Moved by Jeff Schruder, Seconded by Murray Humphries

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution. **Carried.**

18. ADJOURNMENT

Moved by Don Eady, Seconded by Jeff Schruder

That this Committee Meeting be adjourned at 10:55 a.m.

Carried.