

THE CORPORATION OF THE TOWNSHIP OF HORTON

Public Works Committee Meeting

June 15, 2011- 8:30 a.m.

There was a meeting of the Public Works Committee held in the Municipal Council Chambers on Wednesday May 18th 2011. Present were Chair Glen Campbell, Mayor Don Eady and Committee Member Rick Lester. Absent was Committee Member Murray Humphries. Staff present were Jeff Schruder, Municipal Infrastructure Manager, Rod Eady, Public Works Superintendent, Mackie McLaren, CAO/Clerk and Rose Curley, Administrative Assistant.

1. CALL TO ORDER

Chair Campbell called the meeting to order at 8:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of the Committee or staff.

3. MINUTES OF MAY 18, 2011 COMMITTEE MEETING

Chair Campbell briefly reviewed the minutes of April 20, 2011 meeting. Rick Lester asked about the status of Price Road. Chair Campbell noted that it is in the budget under the 5 year-plan. Mayor Eady said the Public Works Superintendent from Admaston has offered our Township the pavement grindings that will be available after their Township re-paves Butler Road. There is a substantial amount of material there. Some of this material could be used for Price Road.

4. Business Arising

- **Garden of Eden Road drainage concerns (Miller) crack filling**

Rod Eady reported on the work that was done at Miller's on Garden of Eden Road. The rip rap will be applied there after Crozier's is done with their work on the Miller property. The Committee discussed the crack filling that needs to be done on the Garden of Eden Road. Greenwood Paving has agreed to repair the cracks by sealing them with a rubberized compound. Chair Campbell asked that this road be monitored and they will review again at the Committee level before the warranty runs out.

Rick Lester inquired about the status of the Thompsonville drainage problem. Jeff Schruder, Municipal Infrastructure Manager reported that he has met Mr. Fiebig and a paving contractor. He will have a report on his proposed plans at the next Committee meeting.

- **Cotieville Road waiting for legal response**

Mackie McLaren, CAO/Clerk said that he is waiting for a legal response concerning ownership of a small strip of land that adjoins Cotieville Road.

- **Winters** **damages to new seeding**

The Committee discussed the damage done to a newly planted field of Robert Winters due to a culvert that was blocked by beavers and then cleared out by our Public Works Department. As a result, the Winters property was flooded and a significant amount of the newly planted seed was washed away. Mr. Winters will have the lost seed evaluated and report back to Mackie McLaren, CAO/Clerk in the fall with regards to a claim.

5. DELEGATIONS

There were no delegations.

6. MUNICIPAL MANAGER'S REPORT

Jeff Schruder, Municipal Infrastructure Manager submitted the following report:

INFRASTRUCTURE MANAGER REPORT - May 2011

- Public Works Meeting
- Landfill check lists and signs as required by the new Certificate of Approval
- Thomsonville drainage issue
- Roadside grass cutting tender
- Landfill grind tender
- Winter sand tenders
- Septage monitoring, sampling and soil sample at spread site
- Grade work at the Landfill site
- Building inspections
- Report for Garden of Eden funds
- Mark out fallen trees from windstorm
- Water ponding at Burnstown Road
- Meet with Ed Vickers, Stantec regarding Garden of Eden Road
- Assigning Account numbers to Public Works' invoices
- Price Road improvements
- Letter to B R Fulton regarding Garden of Eden Road
- Meet at Whitton Road tree removal
- Site visit and walk at the Township Gravel Pit
- Drive roads to determine drainage issues
- Waste Management Committee Meeting
- Planning Committee Meeting
- Asset list
- Property standard issue in Thomsonville
- Meet with Enbridge at Cotieville

Jeff Schruder reviewed his monthly report with the Committee. Mayor Eady referred to "shots on McBride Road" and the drainage problems in this area, Cotieville and the Pinnacle Road area (Gould's property). It was noted that due to new residential development the lots have been built up and we are now faced with drainage issues that didn't previously exist. Jeff Schruder said that he and Rod Eady will work on this problem in the summer and review the situation with Grant Crozier and Beatty Gould.

7. PUBLIC WORKS SUPERINTENDENT'S REPORT

Rod Eady, Public Works Superintendent submitted the following report:

PUBLIC WORKS REPORT - May 2011

Roads Graded:

April 18 -Pinnacle, Bingham, Collins and Pallen
April 19- Humphries, Ferguson, Eady
April 24- Limekiln
April 25 - Horton School, Pastway, Whitton
Soft spots on Johnston and Garden of Eden
April 27 – Pinnacle
April 28- Mullins, Jim Barr, Bingham
April 29 – Eady, Eady, Tinwood and Limekiln
May 3 – Eady, Johnston, Part of Cobus dump section
May 4 – Dugald, Limekiln, Early, and Lavallee
May 5 – Garden of Eden, Cobus, Bingham, Ruttan
May 6 – Orin, McBride, Ferguson, Far end Humphries Road, Frost boils on Limekiln
May 9 – Storie, McInnes, this end Humphries
May 13 – Price Road

Misc Jobs:

- Beaver dam Eady Road
- Cold Patching
- Clean up & put up shelves shed in sand dome.
- Took florescent bulbs to Pembroke.
- Beaver Dam Limekiln
- Tree removal Pinnacle Road.
- Fix mail box and gravel around it in on Collins Rd.
- Take off door and get glass repaired on backhoe
- Hauled Pit run and gravel to Bennett Lafont
- Fixed washout KOA Entrance
- Bad windstorm clean trees and branches off roads
- Work on Compactor truck
- Planted County Donated tree at Community Centre
- Fix Fraser Road surface treatment
- Service tractor
- Service loader and get ready for the pit
- Set up and take down stage
- Spread flake calcium
- Supervise street sweeper in Thompsonville
- Take down snow fence and pickets
- Repairs to water tank
- Work on Boat Launch

Rod Eady, Public Works Superintendent reviewed his monthly report with the Committee. He noted that it is an advantage to have the third truck and we should look at keeping it. It is often used to put water down on the roads and it saves time when we can leave the tank on the truck. The watering of the roads before grading helps to make the calcium last longer.

Rick Lester asked if it is possible to have Renfrew County take the Lime Kiln Road into their roads system. Mayor Eady replied that he will be meeting shortly

with Dave Darch, Public Works, County of Renfrew to review what County Roads issues there are in Horton Township and to develop a 5-year capital forecast. Jeff Schruder, Municipal Infrastructure Manager was requested to make a list of County Roads that need work so that it could be discussed with the County at this meeting.

Rod Eady noted that we have hired a summer student, Carson Cole, to help out with Public Works in the Summer. The student will work closely with Bill Yantha carrying out Public Works duties and working at the LFS Site.

Mayor Eady asked if the Public Works would be in favour of asking the Waste Management Committee to waiver tipping fees for Renfrew County staff to bring in roadside waste to the Landfill Site. This waste is picked up from County Roads within the Township. They have a very low budget for this (\$36,000) and waiver of these fees would help them to stretch their small budget and would allow them to expand the adopt-a-road program.

Moved by Don Eady, Seconded by Rick Lester

That the Public Works Committee recommends to the Waste Management Committee and Council that the County be exempted from landfill site tipping fees to take roadside garbage from Horton Township into the Horton Township Landfill Site.

After discussion by the Committee, Chair Campbell asked for a vote.

Carried.

8. REVENUE & EXPENDITURE REPORT

Mayor Eady noted that the report doesn't have the budget amounts comparisons yet, but the July 2011 report will show Actual vs. Budget now that the 2011 Budget is set.

9. AGREEMENT TO CONTROL NUISANCE BEAVERS

Mackie McLaren, CAO/Clerk reviewed By-law 94-08, concerning the control of nuisance beavers. Chair Campbell noted that beavers are an ongoing problem especially in the Eady Road, Lime Kiln Road and Bingham Road areas.

10. CORRESPONDENCE

There was no correspondence to review.

11. GRAVEL TENDER - road(s) to apply to
- authorize calling of tender

The Committee discussed the necessity to put out a gravel tender and also the roads that it will be applied to. Jeff Schruder, Municipal Infrastructure Manager noted that Mullins Road between Johnston Road and Ferguson Road should be at the top of the list as it is costing the Township more to grade these roads. Mayor Eady asked about applying gravel to Humphries Road. Jeff Schruder noted that some work needs to be done on this road before gravel could be put down.

Moved by Rick Lester, Seconded by Rod Eady

That the Public Works Committee recommends to Council that they call a gravel tender for a 46 inch lift of Granular M Gravel to be applied to the following roads:

- Mullins Road –from pavement to River Road
- Ferguson Road – from Castleford Road to dead end.

Carried.

Rod Eady, Public Works Superintendent asked if we could go with a higher price if the quality of gravel is better than the gravel supplied by the lowest tender. A better quality gravel does a better job for a longer length of time. It applies better and is not as dusty.

12. GRASS CUTTING TENDER evaluate prices received

The Committee reviewed the tender prices that were received for the Grass Cutting Tender. They discussed whether it was more economical to fix our bush hog and do the labour with Township staff, or to hire a contractor to carry out the grass cutting. As the mower has to be repaired anyway and we have a student to help out, the Committee agreed that we will do it ourselves this year. Jeff Schruder, Municipal Infrastructure Manager was asked to analyze the costs and do a report for comparison purposes for next year's work. Maintenance of the CP trail should be included in this report.

Moved by Don Eady, Seconded by Rod Eady

That the Public Works Committee recommends to Council that the Roadside Grass Cutting tenders be rejected and that we continue to cut the roadside grass with Township staff in 2011.

Further, a report be brought back to the Committee with an analysis of the 2011 costs to operate the tractor and bush hog.

Carried.

13. WINTER SAND TENDER - - evaluate sand quality

- PW-2011-04 - 3500 Tonnes – Screened Winter Sand

The Committee reviewed the tenders received for the above tender:

COMPANY	TOTAL AMOUNT:
Clouthier Construction	\$20,130.95 plus GST
B. R. Fulton	\$21,566.00 plus GST
Millers Paving	\$32,233.25 plus GST

Moved by Rick Lester, Seconded by Jeff Schruder

That the Public Works Committee recommend to Council that they accept the lowest tender bid for 3500 tonnes of screened winter sand from Clouthier Construction at \$20,130.95 plus GST.

Discussion:

Committee members discussed the quality of sand and how some types of sand adapts to the road better than other types. They agreed that Public Works Staff should be on-site when sand is delivered to assure the quantity and quality of the sand.

Carried.

14. POLICY ON WHO REPAIRS EXISTING ENTRANCES AND/OR CULVERTS

Jeff Schruder, Municipal Infrastructure Manager asked the Committee for direction on replacement of existing entrances and/or culverts. Presently, there is no policy in place for this and he has had several requests from homeowners that the Township replace their older culverts. The Committee discussed the costs involved and what our present policy is for installing culvert and new entrances. They directed Jeff Schruder to research with other municipalities as to what they do and bring a report back to the Committee for review. We could combine our present entrance by-law to include replacement costs, culvert requirements and responsibilities.

Moved by Rick Lester, Seconded by Rod Eady

That the Public Works Committee authorizes Jeff Schruder, Municipal Infrastructure Manager to research what policies other Municipalities have for installation of new entrances/culverts and for replacement of existing entrances and/or culverts and to draw up a draft policy for this.

Carried.

15. OTHER BUSINESS

Rick Lester inquired about the CP railway maintenance within the Township. Jeff Schruder, Municipal Infrastructure Manager said that he had been talking to a CP representative several weeks ago at Storie Road. The CP representative said that they will be starting to remove rails shortly.

Rod Eady, Public Works Superintendent informed the committee that Jim Bovair will be retiring from his Public Works position at the end of September 2011. Chair Campbell requested that Mr. Bovair provide us with a written notice of his intentions so that we could forward it to the Human Resources Committee.

16. NEXT MEETING July 20 2011 at 8:30 a.m.

The next meeting of the Public Works Committee will be held in the Municipal Council Chambers on Wednesday, July 20, 2011 at 8:30 a.m.

17. CONFIRMING RESOLUTION

Moved by Rod Eady, Seconded by Rick Lester

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law of Resolution.

Carried.

18. ADJOURNMENT

Moved by Don Eady, Seconded by Jeff Schruder

That this Public Works Committee Meeting be adjourned at 11:23 a.m.

Carried.

CHAIR

SECRETARY