

THE CORPORATION OF THE TOWNSHIP OF HORTON

**PUBLIC WORKS COMMITTEE – SPECIAL MEETING**

August 03, 2010

There was a Special Meeting of the Public Works Committee held in the Municipal Council Chambers on Tuesday, August 03, 2010. Present were Chair Dave Bennett, Councillor Bob Kingsbury, Committee Members: Murray Humphries and Rick Lester. Staff Members present were Jeff Schruder Municipal Infrastructure Manager and Rose Curley, Administrative Assistant. Ed Vickers, Engineer Consultant from Stantec Consulting Ltd. was also present.

1. CALL TO ORDER

Chair Bennett called the meeting to order at 3:35 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

3. STANTEC – GARDEN OF EDEN ROAD, CONTRACT #PW-2010-04

The Public Works Committee, staff and Ed Vickers reviewed the Garden of Eden Road contract items line by line as outlined in the July 20, 2010 letter/invoice submitted by Stantec.

After discussing the “inspection services” – Item #2, the Committee agreed that they were confident that Jeff Schruder, the Township’s Municipal Infrastructure Manager was qualified to carry out these duties and felt that they didn’t require Stantec Consulting services for that specific part of the Garden of Eden Project. The rest of the project would remain the responsibility of Ed Vickers, Stantec. Ed Vickers wanted to make sure that Jeff Schruder understood what this involves, and asked for a clear explanation of what are the Municipal Infrastructure Manager’s duties and what are the Consultant’s duties. The Committee replied that the Municipal Infrastructure Manager would be responsible for the duties outlined in Item 2 such as daily diaries, payment certificates, in-field inspections, etc. Stantec’s consultant would be responsible for the remainder of the project as outlined in their invoice. Mr. Vickers also noted that the liability for the inspection duties would be the Township’s responsibility as Mr. Schruder doesn’t work for Stantec.

Committee members asked Mr. Schruder if he was comfortable with carrying out the inspection duties discussed above. Mr. Schruder said that he was fine with this as long as the Committee understood that his other duties day to day duties would be put on the back burner. The Committee agreed that they understood this and the following motion was put forward.

Moved by Rick Lester, Seconded by Murray Humphries

That the Public Works Committee recommends that Council authorizes the inspection services for the Garden of Eden Project to be carried out in-house by Jeff Schruder, Municipal Infrastructure manager.

Carried.

4. OTHER BUSINESS

None.

5. CONFIRMING RESOLUTION

Moved by Rick Lester, seconded by Bob Kingsbury

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in by-law or Resolution.

**Carried.**

6. ADJOURNMENT

Moved by Murray Humphries, seconded by Jeff Schruder

That this Committee Meeting be adjourned at 4:10 p.m.

**Carried.**

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CHAIR

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SECRETARY