

THE CORPORATION OF THE TOWNSHIP OF HORTON

PUBLIC WORKS COMMITTEE

August 30, 2010

There was a Meeting of the Public Works Committee held in the Municipal Council Chambers on Monday August 30, 2010. Present were Chair Dave Bennett, Mayor Robert A. Johnston and Rick Lester. Staff Members present were Jeff Schruder Municipal Infrastructure Manager and Mackie J. McLaren CAO/Clerk. Councillor Bob Kingsbury attended at 9:55 a.m. Murray Humphries was absent. Rod Eady, Public Works Superintendent was away on holidays.

1. CALL TO ORDER

Chair Bennett called the meeting to order at 8:35 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest made by the Committee Members.

3. MINUTES OF -JULY 8, 2010 REGULAR MEETING

-AUGUST 3, 2010 SPECIAL MEETING

-AUGUST 28, 2010 SPECIAL MEETING

Chair Bennett presented a copy of the Meeting minutes for the Committee to review.

4. BUSINESS ARISING

Mayor Johnston asked if the Bush Hog has been replaced or repaired. Jeff Schruder replied that it was hydraulic relief valve that cost approximately \$1,000.00 to repair.

Price Road Estimate and Location of Improvements

Jeff Schruder reported that using Ontario Good Roads Association (OGRA) guidelines, turnouts are required every 200 meters on a road that is single lane but having two-way traffic. He estimates that to do this along with one culvert replacement that is required would be a contractor price of \$10,000 - \$12,000 dollars. Chair Bennett asked if the cost would be less if we included it in our work in the 2011 budget. Mr. Schruder said that we might not have time to do this work in 2011 as we have been putting off other jobs i.e. Lavallee Road which was scheduled for a number of years. The Committee agreed to recommend to the next Council that Price Road be included in the 2011 budget. Rick Lester asked if this improvement would affect the status of the road. He was answered no; it would still be a seasonal road. Jeff Schruder said that he will have signs made up that our lawyer recommended be posted stating that it was a low maintenance road – use at your own risk. Chair Bennett suggested that correspondence be sent to Mike Rouble, Sharon Schruder, Mike Fortier and Agnes Walker advising them of this information. The Committee agreed.

Miller Paving – Penalty Clause

Chair Bennett reported that Millers are showing up today to start the Goshen Road hard surface treatment contract. He noted that there was some indication by the Committee Members at a previous meeting that if the contractor showed up shortly after the August 15th deadline then they would reconsider the penalty clause. Mayor Johnston asked if we would get a lesser job if we kept the penalty clause. Chair Bennett noted that the contract did call for completion by August 15th 2010. If we withdraw the penalty clause then we will have no teeth for the next contract. After discussion the Committee agreed to continue with the penalty clause.

Thompson Road – Asphalt issues – County’s response

Chair Bennett said at a previous Committee Meeting it was assumed that Mayor Johnston would have attended the August County Council meeting to ask the question on what is happening to the pavement on Thompson Road that the County replaced when they replaced the culvert a year ago. However, he did not get back from his holidays in time to attend this meeting. Mayor Johnston agreed that he would check with the County staff later this week or at the next Public Works Committee Meeting in Pembroke. Rick Lester said the whole paving job is off and should be resurfaced.

5. GARDEN OF EDEN ROAD

Construction Progress Report

Jeff Schruder reported that everything is going well. Fulton’s will be pulling out for several weeks now to complete another contract. All the culverts have been installed with the exception of the two at the Bruce Street end. All granular B has been installed and some granular A and the platform has been widened.

Mr. Schruder reported that there are some extras on this job now. Two cross road culverts are extra at the Bruce Street end of the project. One that was eliminated will have to go back in and one that they thought was good enough to leave has been inspected and is not that way. He noted that frost tapers were missed on some of the culverts in the original tender which will result in \$7,000 - \$8,000 dollars of extra excavation. The Committee questioned and reviewed the plans to discuss how this error happened at the engineering level. It was noted that there is a \$20,000 extra amount built into the contract for overruns like this. The Committee agreed that we would have to absorb this cost. Mayor Johnston noted that there is a field entrance installed in the big creek which is a 1.2 meter culvert which looks small compared to the other culverts on the creek. Mr. Schruder reported that the other culverts are either 2.4m or 2.7m depending on their location. He said the engineer was satisfied with the 1.2 meter as it was only serving a field entrance, if it was too small the creek would back up and not cause any problems. Jeff Schruder reported that there is a stone fence near the shoulder on the Pinnacle Road section which will have to be removed to ensure that we can snow plow properly. This will be an extra. Chair Bennett asked if we were getting a written estimate, Jeff said yes.

Approve Engineer’s Cost to Complete

Chair Bennett said he is disappointed that the engineer firm hired by the Township would look after our contractor’s interest rather than Horton’s interest. The situation has come up that the engineer has reported in writing that the contracted estimate was too low for the frost tapers that were missed on the culvert. He didn’t come to the Municipality first with his concern; however in the end the contractor is honoring the price that he initially gave.

Chair Bennett reported that we now have a quote for \$44,000 which was an amount adjusted from the quote to complete the work of \$115,000. What has been pulled is the contractors inspections which is now being carried out by Jeff Schruder which will cost the Township \$10,000 but save us approximately \$68,000.

Moved by Rick Lester, Seconded by Robert A. Johnston

That the Public Works Committee send a letter to our Engineer expressing our dissatisfaction that they would recommend the price quoted by the contractor be increased rather than looking after the Township of Horton’s interests. **Carried.**

Moved by Robert A. Johnston, Seconded by Rick Lester

That the Public Works Committee recommends to Council that they approve the revised estimate for engineering to complete the project at \$44,000 plus \$11,925 in extra work for inspections carried out before the change was made. **Carried.**

6. RICHARD LAXTON

Connect basement drain into catch basin on Knight Street in Thompsonville

Jeff Schruder reported that Mr. Laxton has exposed his basement drain at the edge of our road and it does not drain into the catch basin. Mr. Laxton considers that the Township missed connecting it when they installed the work in the 1980's. Mr. Schruder says he is trying to contact people who may acknowledge how deep the original ditch was in that area as the Laxton basement drain is down about 2 ½ feet on our road. The Committee agreed that any connections would have to be at the owners cost as too much time has passed by since the original construction. Chair Bennett noted that there is a water problem behind a group of houses in this area and he has proposed to meet with the neighbors to offer a drainage solution. He and Jeff Schruder will meet with these neighbors in the near future. This may resolve the basic drain issue of Mr. Laxton.

7. INFRASTRUCTURE MANAGER'S REPORT JULY & AUGUST 2010

Jeff Schruder presented the following Infrastructures Managers Report for July and August 2010.

- Asset Management
- Building Inspections
- Council Meeting
- Public Works Meetings
- Look at reports of Hogweed in the Township
- Report on Site Plan completion Cunningham Property
- Drainage issues Cotieville
- Entrance Permits
- Check on zoning issues
- Waste Management Committee Meeting
- Garden of Eden Road Inspection
- Meeting with Hydro – florescent light replacement incentive
- Community Centre generator hook-up
- Johnston Road grades
- Organize Wee Event
- Invoices
- Septage training
- Drain issue in Thompsonville
- MOE re Septage
- Price Road improvements

Chair Bennett noted that he went into the generator room on the weekend at the Rink change building and found an inch of water and mud that run into the building from the last big rain. We need to remove this mud and dry out the room. We also need to install an underground drain from the rink change room passed the rink to an outlet. Jeff Schruder said he would look after this as he is aware of the drainage problem however he was not aware of the mud inside the building.

Mayor Johnston asked about the status of the Johnston Road ditching project. Jeff Schruder said that they have approximately a day's work to complete the ditch to the County Road and they will have to do the culverts at the Hobbs driveway. Then both sides of the road will be ditched to County Road 4.

Lime stabilization training was discussed by the Committee Members. Chair Bennett said it was a good session. He asked what the status of the draft Liability Agreement was that George Thompson requested. Jeff Schruder was to contact

Mr. Thompson, and Jeff reported that he needs to contact the ministry for sample and test bottles.

8. PUBLIC WORKS SUPERINTENDENTS REPORT JULY & AUGUST 2010

The Committee reviewed the following Public Works Superintendents Report for July and August 2010.

WORK PROJECTS CARRIED OUT

- Roadside grass cutting
- Spread liquid calcium
- Johnston Road ditching and culverts
- Cold patching
- Cut grass around guard rails
- Put in winter sand
- Spot flake calcium
- Rink boards and gate
- Planks on new tandem
- Training for Septage
- Washouts throughout the Township from heavy rainfalls
- Repair mail boxes in Cotieville
- Regular grass cutting and litter pick-up
- Brushing road signs

WATER & GRADE

- | | |
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| - Lime Kiln, Whitton, Early & Storie Roads | July 05 |
| - Cobus, Pinnacle, Mullen & Johnston Roads | July 07 |
| - Humphries, Garden of Eden Roads | July 12 |
| - Eady Road | July 14 |
| - Goshen & Horton School Roads | July 19 |
| - Leavoy Lane | July 20 |
| - Eady Road | July 26 |
| - Goshen & Lavallee Roads | July 29 |
| - Mullins, Eady & Tinswood Roads | Aug 03 |
| - Goshen, Lavallee, & Whitton Roads | Aug 04 |
| - McInnes, Humphries & Pallen Roads | Aug 09 |
| - Garden of Eden Road –Pigeonhill | Aug 11 |
| - Mullins, Humphries & Eady Roads | Aug 16 |
| - Lavallee, McInnes, Eady & Tinswood Roads | Aug 17 |
| - Lime Kiln, Pallen & Eady Roads | Aug 18 |
| - Johnston & Pinnacle Roads | Aug 19 |
| - Garden of Eden, Johnston & Pinnacle Roads | Aug 23 |
| - Goshen & Lime Kiln Roads | Aug 24 |
| - Mullins Road | Aug 25 |

REPAIRS

- Replace teeth and weld bucket of Loader
- Excavator batteries
- Clutch on Compactor Truck
- Power Steering line Truck 3

Jeff Schruder reported that the grader has been out for two weeks solid following the heavy rainfall on the 15th of August.

9. CORRESPONDENCE

County of Renfrew – proposed Street Lighting Policy

The Committee reviewed a draft street lighting policy for the County of Renfrew for their County Roads, and supported it.

10. BRENT BOUTEILLER

Proposal for Asset Management Services

The CAO/Clerk reported that at the last meeting Chair Bennett thought that the option to purchase patrol software called “Mr. Compliance” was something that was required in the future for all of our trucks to guarantee where they were for snow plowing liability purposes. This is not the situation. This is for a patrol vehicle only to confirm when and where inspections were carried out. CAO/Clerk did report that option # 1 – the PSAB 3150 update proposal in the amount of \$6400 was something that the Township may have to consider as Jeff Schruder has been involved between our Auditor and Mr. Bouteiller on the work he has already completed. Jeff reported that he is meeting with our Auditor tomorrow (August 31st) he will know if further work is required by our next meeting.

11. OTHER BUSINESS

Johnston Road

Jeff Schruder suggested that he and Mayor Johnston take a drive down Johnston Road to discuss the drainage outlets following this meeting.

Gravel Pro

Jeff Schruder reported that he has finally been able to contact the sales person for the gravel pro company out in Manitoba for a list of contacts of Municipalities that are satisfied with the product. He was told that there were some municipalities in Alberta and in Saskatchewan that use the gravel pro satisfactorily, but when told what we were using it for – shoulder work – was told that this machine would not do this work. Chair Bennett said that this was set out in the presentation that they saw at the Good Roads Convention several years ago, he will have to investigate more before there is any recommendation on the unit.

Brush Hog

Jeff Schruder reported that Huckabone – the supplier of Brush Hog will have a display at the Renfrew Fair this year with a Brush Hog on an arm – which will increase the ability of the machine.

CN Trail – Bush Hog

The CAO/Clerk reported that there is a complaint coming to Council September 7th that the Township has not maintained the grass and weeds on our trail – it is quite evident when you compare our trail to the trail work that McNab/Braeside has carried out. Jeff Schruder was requested to get the Bush Hog on our trail to cut the grass.

12. NEXT MEETING

The Committee agreed the next meeting would be Monday October 4th, 2010 at 8:30 a.m.

13. CONFIRMING RESOLUTION

Moved by Rick Lester, Seconded by Robert A. Johnston

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in by-law or Resolution.

Carried.

14. ADJOURNMENT

Moved by Rick Lester, Seconded by Robert A. Johnston

That this Committee Meeting be adjourned at 10:00 a.m.

Carried.