

THE CORPORATION OF THE TOWNSHIP OF HORTON

PUBLIC WORKS COMMITTEE

January 08, 2010

There was a meeting of the Public Works Committee held in the Council Chamber on Friday January 8, 2010. Present were Chair Dave Bennett, Mayor Robert A. Johnston, Councillor Bob Kingsbury, Rick Lester and Murray Humphries. Staff present: Jeff Schruder Municipal Infrastructure Manager, Rod Eady Public Works Superintendent and Mackie McLaren CAO/Clerk.

1. CALL TO ORDER

Chair Bennett called the meeting to order at 8:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of the Committee.

3. MINUTES OF DECEMBER 7, 2009 COMMITTEE MEETING

Chair Bennett reviewed the Minutes of the December 7, 2009 meeting.

Moved by Murray Humphries, seconded by Rick Lester

That Public Works Committee approve the December 7, 2009 Meeting Minutes.

Carried.

4. BUSINESS ARISING

Rick Lester asked about the process for the sale of our first Zamboni?

Councillor Kingsbury said that Council is having second thoughts on the sale. The newer Zamboni is a propane system and if we have problems with the newer machine we would like to have a backup machine on hand.

Mayor Johnston explained the advertising program that has been put in place for the Zamboni and for signs on the building.

5. DELEGATIONS

There were no delegations.

6. INFRASTRUCTURE MANAGER'S REPORT

Jeff Schruder presented the following Report:

- County culvert lining demonstration in Pembroke
- Septage Site meetings with Jp2g monitoring for certification
- Rink Cover – monitor progress, lights
- Budget
- Safety courses for Public Works
- Rink Building – water freeze-up
 - generator wiring
 - locks & keys
- Public Works Meeting
- Thompsonville water problem
- Building inspections
- Invoices
- Eganville re Olympia ice machine
- Insurance and Building Deficiencies Seminar in Ottawa
- Accessibility presentation
- Pembroke for camera for Landfill Site
- CVOR renewal
- Organize Office and filing

7. PUBLIC WORKS SUPERINTENDENT'S REPORT

Rod Eady presented the following Report:

- Helped lay rebar across Rink surface for roof over rink
- Put up snow fence
- Dug out the mud and topsoil around the back of the Rink and hauled in pit run in order to make a road for the cement trucks and pumper truck to pour the piers.

- Hauled in pit run to back fill around the piers and walls for roof over Rink
- Put the two wings onto Truck # 2 and Truck # 3
- Put snow tires on Truck # 1 ¾ ton Truck
- Brought in firewood
- Put new brackets onto road name signs and put the signs back up
- Worked on sander for Truck # 10 ¾ ton Truck and installed it – tried out sander
- Put plow harness onto the Grader
- Took the backhoe down to the Rink and cleaned the snow off the rink surface to prepare for flooding
- Pulled the radiator from the Grader and took it to Valley Radiator for new core
- Put new pumps into our oil drums
- Fix centre plate (divider plate) in the Recycling Bin

MISCELLANEOUS JOBS

- Cold patching
- Kept trucks washed and cabs clean
- Kept garage clean
- Fixed mail boxes hit by the wings
- Cleaned out Zamboni Room
- Fixed door handle on the Garage Door
- Sprayed degreaser on to engine block of the Grader and sprayed off with Power Washer
- Set up stage and umbrella at the Community Centre

REPAIRS

- Fixed hydraulic fitting on the Grader
- Made sure all the lights are working on the Plow Trucks
- Serviced Truck # 10
- Fixed spark problem on the Sander for Truck # 10 ¾ ton Truck
- Kept trucks greased
- Fixed block heater on the Garbage Truck

ROADS GRADED

- Tuesday Dec 1 Mullins, Eady, Pinnacle and Kasaboski Roads
- Friday Dec 4 Humphries, McCreary Lane, Eady-Tinswood, Eady (Dump Section) & Johnston Roads

WINTER EVENTS

- Monday Dec 7 Snowed last night – 3 to 4 cm, sanded paved roads
Sand intersection on gravel roads
- Wednesday Dec 9 Started snowing around 6:00 am – very strong wind
Started plowing at 1:00 p.m. 15 to 20 cm down
- Thursday Dec 10 Started at 5:00 am plowing to clean up after the storm
- Friday Dec 11 Sand Township roads for the Weekend
- Monday Dec 14 Snowed 5 to 6 cm yesterday
Started at 6:00 am to plow and sand Township roads
- Tuesday Dec 15 Snowed 8 to 10 cm last night
Started at 6:00 am to plow and sand, plowed the paved roads twice
- Thursday Dec 24 Light snow falling – started around 8:00 am and sanded the intersection in Cotieville and Thompsonville
- Saturday Dec 26 Started freezing rain at 3:00 am
Called the men at 3:45 am – started sanding the roads at 4:30 am – rained all day – turned to snow around 3:30 p.m.
We sanded until 5:30 p.m.
- Sunday Dec 27 Snowed 5 to 6 cm of heavy wet snow
Started plowing and sanding at 5:00 am
- Tuesday Dec 29 Snowed 8 to 10 cm yesterday and overnight – very windy
Plows started at 5:00 am
Plowed and sanded Township Roads

8. GARDEN OF EDEN ROAD DESIGN AND TENDER PACKAGE PREPARATION REPORT

Jeff Schruder reported that the Fish Study has been received and no fish problems have been identified. He has contacted Ed Vickers of Stantec Engineering, for an

update on the design and tender package. The Survey Crew completed their field work in early December.

Murray Humphries said that we need to urge Mr Vickers to complete the design and have the Tender Package ready to call the Tender by the end of February. Chair Bennett asked that this information be on the next Committee Meeting Agenda.

9. CORRESPONDENCE

OGRA “Heads Up” – report on Long Combination Vehicle Trial.

10. BUDGET TO ACTUAL

The Committee briefly reviewed a December 31, 2009 Budget to Actual Report for the Public Works Department, however, it was pointed out that there are still December invoices that will come in January, which will have to be charged to 2009. The final report for the year end will come later.

11. MEETING WITH CHERYL GALLANT MP RE USE OF UNUSED STIMULUS FUNDS

The CAO/Clerk reported that at the request of the Committee he has asked Cheryl Gallant for an appointment during her Parliamentary recess and no dates have been confirmed but a meeting next week is possible.

12. DRAFT POLICY – PRIVATE ROAD CRITERIA TO QUALIFY FOR FREE GRADING

The Committee Members reviewed a Draft Policy for grading private roads and farm laneways and made the following recommendations:

- No 2 (a) The minimum will be amended to show minimum width of gravel surface shall be 3 meters (ten feet)
- No 2 (b) Shall be eliminated and renumbered
- No 2(d) Cottage roads shall be brushed back a minimum distance of 3.4 Metres (twelve feet) and a new
- No 2(e) The cottage road shall have a height clearance of trees and Limbs to 4.2 metres (fourteen feet)
- No 4 Speaks to an \$80 per hour charge and the Committee requested that the word minimum charge of \$80 per hour be added.
- No 5 The same change as No 4 – minimum cost of \$80 per hour
- No 6 Each cottage road community is required to form a Committee rather than an association, as association means something more formal

The Committee Members discussed the charge of \$80 per hour. The CAO/Clerk suggested that the amount be increased to possibly \$100 of \$150 per hour. Committee Members expressed concern that this was too high an hourly rate. After discussion the following resolution was put forward.

Moved by Murray Humphries, seconded by Jeff Schruder

That the minimum charge be \$125.00 per hour.

Motion lost

For:

Murray Humphries
Jeff Schruder

Chair Bennett then requested a resolution from the Committee recommending Council approve the policy.

Moved by Bob Kingsbury, seconded by Rod Eady

That Public Works Committee recommends to Council that they approve the Grading Private Roads and Farm Laneways Policy.

Carried on division

Opposed:

Murray Humphries
Jeff Schruder

Rick Lester suggested that the staff determine what the actual cost is for using the grader per hour.

13. CPR ABANDONMENT POSSIBILITY FOR RAIL LINE

Mayor Johnston reported that he attended a meeting organized by the County, last Wednesday, with CPR officials. The indication is that the CPR will abandon the railway line that runs through Horton Township and if they do, they will pull the rail lines and dispose of the property.

Chair Bennett said that it is very unfortunate that this possibility may happen but understands that the rail line is not making money and has not for many years.

Rick Lester agreed that it is unfortunate but he hopes that they would not tear up the tracks as in the future costs of gasoline could mean that we need rail alternatives for transportation services.

Councillor Kingsbury suggested that we make a recommendation to the Federal and Provincial Governments that if the line closes that they keep the rails in place, in case they were needed in the future.

Mayor Johnston cautioned, saying that if the rails stay, someone has to maintain the crossings and the railway would not want to do that.

Moved by Rick Lester, seconded by Bob Kingsbury

That Public Works Committee send a letter to the Federal and Provincial Governments and to Canadian Pacific Railway Directors requesting that the tracks remain in place if the line was abandoned so that a safety net is viable if there ever was a need for rail service back in this area due to the price of fuel increasing dramatically in the future.

Carried.

14. OTHER BUSINESS

Jeff Schruder reported on training for traffic control, he has a local company "MEQA Training" at \$40 per person for traffic control. At the same time he proposes that they also make a full day of training with chainsaws and other programs. The Committee agreed.

15. NEXT COMMITTEE MEETING

The Committee agreed to meet February 1, 2010 at 8:30 am. Councillor Kingsbury noted that he would probably be away on that date.

Chair Bennett requested that the CAO/Clerk include Public Works Holiday schedule on the agenda for that meeting.

16. CONFIRMING RESOLUTION

Moved by Rick Lester, seconded Jeff Schruder

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

17. ADJOURNMENT

Moved by Murray Humphries, seconded by Rod Eady

That this Committee Meeting be adjourned at 9:29 a.m.

Carried.