

THE CORPORATION OF THE TOWNSHIP OF HORTON

PUBLIC WORKS COMMITTEE

October 30, 2009

There was a meeting of the Public Works Committee held in the Municipal Council Chambers on Friday October 30, 2009. Present were Chair David Bennett, Mayor Robert A. Johnston, Rick Lester and Murray Humphries. Staff present were Jeff Schruder Municipal Infrastructure Manager, Rod Eady Public Works Superintendent and Mackie McLaren CAO/Clerk, Linda Novossiltzeff Treasurer/Deputy Clerk was present for agenda item 14, 2010 Budget.

1. CALL TO ORDER

Chair Bennett called the meeting to order at 8:35 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee.

3. MINUTES OF OCTOBER 5, 2009 COMMITTEE MEETING and OCTOBER 23, 2009 MEETING WITH COUNCIL MEMBERS AND STAFF

Chair Bennett asked the members to review the Committee Meeting Minutes.

4. BUSINESS ARISING

Murray Humphries questioned the information on Septage from the October 23, 2009 Meeting Minutes. Chair Bennett informed the Committee of the Committee's investigation into a waterproof product called Penetron. Mayor Johnston traveled to Whitby yesterday to pick up this material. It should be applied on the tanks by next Tuesday.

CN Trail Bridge Work Completed

Jeff Schruder reported that the Snowmobile Club has completed decking on three bridges in Horton through a grant program they received. The Township has brought in a load of gravel for two of the bridges to build up the approaches.

Price Road Improvement Options

Jeff Schruder informed the Committee that he has started work on the pricing but it is an intensive project to come up with exact costs, it is not completed. The CAO/Clerk reported that he has asked our solicitor for a response on gating off the road. Both of these pieces of information will be available for the next Committee Meeting.

McGahern Road Closing

The CAO/Clerk informed the Committee that he has heard from three adjoining property owners who expressed interest in getting their share of the closed road allowance subject to actual costs.

Rent Out Grader for Private Roads & Farm Lanes

Chair Bennett informed the Committee that several years ago the Committee approved a policy whereby we would not rent out the Grader because there were local contractors who would do this work. But now he is hearing from ratepayers that it would cost upwards of \$1,000 to do a cottage road, as these contractors are from further a field and the graders have to be floated in.

Rick Lester said that Clint Duff of White Lake area in McNabb Township has done some grading work on Leavoy Lane recently and he understood that the cost was much less than \$1,000.

Mayor Johnston noted that a ratepayer of Admaston-Bromely told him that they still do laneways at a charge of \$60 per hour.

Rod Eady said our charge was \$55 per hour when we stopped doing it and he had recommended \$80 at that time.

Rick Lester asked if it was feasible for the Township to do these roadways and lane ways?

Chair Bennett said that the feedback that he is hearing is that residents feel we should do it. He added that he and the CAO/Clerk had discussed providing this service free to our multi-use (cottage roads) as a service to our cottage owners. Mayor Johnston thought that this was a good suggestion.

Murray Humphries questioned what constituted a multiple access road? He used the example of Brisson Lane which has one cottage.

Rod Eady said that in the past, when there have been some issues with brush hitting the grader, he would ask the cottage owners to brush the road back or he would not go back in the future.

Rick Lester asked would cottage owner groups demand that roads be graded that were not up to standard to be graded properly i.e. proper gravel width etc. Chair Bennett suggested that staff could draw up a policy describing the minimum road requirements that we would send the grader into.

The CAO/Clerk informed the Committee that Section 31 subsection 2 of the Municipal Act states that the road does not become a public highway anymore by spending money on it.

Rick Lester suggested that the cost of renting a grader would not be a whole lot of money when a cottage owner group comes together and collects money from each owner.

Mayor Johnston said that the cottage owners would see this as getting an increased service from the Township if we did it at no charge for them.

Murray Humphries said there should be the same fee for cottage roads as for farm lanes.

Chair Bennett said he would support a free use for multi-use roadways, and a fee for farm lanes.

Mayor Johnston said he would support one free grading per year on cottage roads, farm lanes and driveways would be \$80 per hour.

Rick Lester said this could be one time when we could generate revenue for the Department which would be good.

Jeff Schruder added that \$80 per hour is not large for a group of cottage owners to pool together.

Mayor Johnston suggested that as a requirement all cottage areas have an association which would be required before the road would be graded at no charge.

Rod Eady suggested that it would be good if we would grade the road once with no charge in the spring and if they wanted an additional grading they would pay for it. The timing when we do any grading would be determined by us.

Jeff Schruder asked if Rod would do the work automatically in the Spring or would wait for a call? Rod suggested that we wait for a call and would support doing it for free.

Moved by Robert A. Johnston, seconded by Rick Lester

That the Public Works Committee recommends to Council we offer to provide one free grading of cottage roads (multi-use roads) per year. That we grade farm laneways and other accesses at \$80.00 per hour. Public Works Staff is to draw up a policy on what minimum criteria is required in a road before the road is graded.

Carried on division.

Murray Humphries against.

5. DELEGATIONS

There were no delegations that appeared before the Committee.

6. INFRASTRUCTURE MANAGER'S REPORT

Jeff Schruder presented the following Infrastructure Manager's Report.

- Johnston Road ditching
- E-Waste – weights and changes
- Welcome Signs
- Cotieville – Chevalier property
- Research Larochelle plow equipment
- Landfill Site – regrinding
- Humphries Road – Hydro
- Price Road – traffic count
- Waste Management Meeting
- Monitor tanks – Septage
- Invoices
- Building Inspection
- Public Works Meeting
- Budget
- Entrance Applications
- Committee of the Whole Meeting
- Landfill Site electrical hook-up
- Humphries Road – Bell
- Price Road construction
- Rink Cover meeting
- Septage Meetings re tanks
- Onsite meeting Fraser & Yantha Road
- Ed Vickers re Garden of Eden Road
- MOE re Septage
- Cornwall – look at Excavator

7. PUBLIC WORKS SUPERINTENDENT'S REPORT

Rod Eady presented the following Public Works Superintendent's Report:

WORK PROJECTS CARRIED OUT IN OCTOBER

- Winter sand put into dome
- Worked on spreader tank for Septage
- Spread gravel on Eady Road, Ferguson Road, Mullins Road, Dugald Road in low spots where water sits on the road
- Moved one 6" X 6" Pole and put up another 6" x 6" pole for the Volley Ball court and hauled in sand
- Dig out on Eady Road – started the other side of the road
 - Dug out old road bed
 - Laid Big "O" pipe
 - Cover Big "O" with clean stone
 - Hauled in pit run
 - Covered pit run with gravel
- Started brushing on Johnston Road with Excavator with Brush Hog Head and did Whitton Road
- Hauled gravel to Bennett-Lafont Road 3" lift across the whole Road

MISCELLANEOUS JOBS DONE

- Painted plow for Truck # 10 ¾ ton Truck
- Helped clean out junk at the Community Centre
- Cold patching
- Open Beaver Dam – Orin Road – Lime Kiln Road
- Tree Removal off Township Roads
- Biodegradable bag pick up every Wednesday morning
- Brought in fire wood
- Lower pumps into hold tanks for Septage

ROADS GRADED IN OCTOBER 2009

- Monday Oct 5 Eady Road – rain out
- Tuesday Oct 6 Regraded Eady, Mullins, Ferguson & Eady Tinswood Rds
- Thursday Oct 8 Garden of Eden & Orin Roads
- Wednesday Oct 14 Mullins, Early & part of Humphries Road
- Thursday Oct 15 Lime Kiln, Goshen & Johnston Roads
- Friday Oct 16 Eady Road (middle section) Eady Tinswood
- Tuesday Oct 20 Bennett-Lafont, first part of Garden of Eden & Kasaboski
- Wednesday Oct 21 Humphries Road
- Friday Oct 23 Whitton, Dugald, Eady (LFS section) Pinnacle Roads
- Tuesday 27 Oct and Grader spreading gravel on the Bennett-Lafont Roads
- Wednesday Oct 28

Rick Lester noted in his travels of Thomson Road there seems to be an area of the reconstructed portion that is always wet, water appears to be coming through the pavement in this area.

8. GARDEN OF EDEN ROAD PROJECT – AUTHORIZE ENGINEER TO PROCEED WITH DESIGN

Jeff Schruder reported that he discussed the quotation of Stantec with Ed Vickers. There was some concern at the last meeting that as the road profile was not changing on most of the road there should not be a need to do profiles every fifty metres. Mr Vickers told him that when roads are built under grant proceeds that as an Engineer he has to prove that the road is designed safely. He also added that with the total station surveying carried out today there is not much additional cost to gather information every fifty metres compared to only doing the areas that were changing the profile. He also added that if he did not gather enough information originally and if he had to send the crew back out it would cost much more. Normally, they do profiles every twenty metres, he is proposing every fifty metres.

Jeff Schruder suggested that we also ask Ed Vickers to design Pinnacle Road. Right now he is only doing Pinnacle to the grade at the intersection of Garden of Eden Road.

Moved by Rick Lester, seconded by Murray Humphries

That the Public Works Committee recommend to Council that they authorize the Engineer to proceed with the works set out in September 30, 2009 correspondence and that Stantec be further authorized to design Pinnacle Road as well.

Carried.

9. CORRESPONDENCE

There was no correspondence to review.

10. BUDGET TO ACTUAL AS OF OCTOBER 30, 2009

The Committee reviewed the October 2009 Budget to Actual Report.

Rod Eady stated that the radiator in the Grader is now done. A new radiator would cost \$,2000 plus \$2,000 for two days labour.

Chair Bennett asked if he had a price from Valley Radiator in Beachburg?

Rod said he would call and get a price.

11. TANDEM TRUCK TENDER REPORT

Jeff Schruder reviewed the Tandem Truck Tender results opened at the October 5, 2009 Committee Meeting. The Department had discussed the ELP quote, which was for the roll on and off equipment with trade-in at \$27,066.22. However, he is now recommending that we accept the Larochelle quote with no trade in \$199,607.15. We will keep the current tandem truck to be a backup winter snow plow as well as a truck for the water tank in the summer time.

Moved by Jeff Schruder, seconded by Rod Eady

That the Public Works Committee recommend to Council that they accept the truck tender quotation of Valley Spring with Larochelle Equipment with no trade in the amount of \$199,607.15 plus tax.

Carried.

12. RUBBER TIRE EXCAVATOR PURCHASE OPPORTUNITY

Jeff Schruder reported that he has learned of a used Rubber Tired Excavator for sale in the Cornwall area. He and Dave Radke, our Backhoe Operator, went to Cornwall yesterday and viewed the 2004 Volvo. The machine with the tilt and twist bucket along with the digging bucket is available for \$72,000 plus tax. Dave Radke tested the machine, mechanically it is very good, cosmetically it does not look good. He had taken pictures of the unit, which were passed around the Committee Members.

Jeff Schruder reported that we have \$42,000 in our 2009 Budget for ditching on Johnston Road. \$20,000 of that would be excavator rental, which could be redirected to this purchase. In addition he believes he can find \$10,000 in the current budget that will not be spent by year's end, for a total of \$30,000 that can be used for a down payment. The balance could be financed over 36 months at \$1,603 per month.

Cost of the machine with Provincial Sales tax	\$81,360
Down payment	\$30,000
Balance to be financed	\$51,350
Thirty six months payment \$1,603 x 36	\$57,708
Cost to borrow	\$ 6,348

Jeff reported that the cost of a new machine is in excess of \$350,000. The asking price of this machine was \$74,000 plus \$3,000 for tilt bucket. There is another machine, similar model and year, with slightly less hours, available in Saskatoon, on the internet, at \$110,000. In looking at the machine, Chair Bennett suggested that there may be \$3,000 cosmetic work needed on the machine, when it arrives.

Jeff Schruder noted that they rented an excavator with bush hog on its arm to brush Johnston Road, and in three days the road was brushed, a job that would have taken a month of man hours. He questioned if the Township should consider purchasing a bush-hog attachments for this machine.

Chair Bennett suggested that as other municipalities have this piece of equipment that we make arrangements to buy into their bush-hog and split the maintenance costs.

Moved by Rod Eady, seconded by Rick Lester

That the Public Works Committee recommend to Council that they authorize the purchase/ lease of a used 2004 rubber tired Volvo Excavator at a cost of \$72,000 plus tax, using a \$30,000 down payment with balance financed over three years at a cost of \$6,348 interest.

Carried.

13. 2009 CONSTRUCTION REPORT

Jeff Schruder reported that the only construction left to be carried out is the Johnston Road ditching, the brushing is complete. He is waiting for the decision on the purchase of an excavator to know whether to rent an excavator for this job. However, he believes that the chances are now growing slim to have this ditching completed in 2009.

14. 2010 DRAFT BUDGET

Linda Novossiltzeff, Treasurer/Deputy Clerk, joined the Committee Meeting at this point. She presented and reviewed the 2010 draft Public Works Department budget. She noted that the Committee will still have to review what road project and capital projects they way to include in this budget.

Chair Bennett expressed concern that we are still paying for signal maintenance on the railway crossings while the track has not being utilized for the last six months, we should not have to pay for signal maintenance during this inactive period. He suggested that we write Ottawa Valley Rail Link in North Bay expressing our

concern and requesting that the cost be cancelled. The Committee agreed, as we are not receiving any service but at still paying for regular checking.

Linda Novossiltzeff reported that she believes there are still areas in the 2009 budget where savings could be found to be used towards the excavator and she also noted that there is \$20,000 of unspent money in this 2009 Public Works Budget that has been earmarked in an earlier report on covering cost over runs on the Rink Change Room.

Chair Bennett believes that if the Public Works Department needs their dollars and it is available it should go for Public Works Projects, instead of the Rink Change Room.

Mayor Johnston expressed concern with that as it may cost more interest than \$6,348. if these funds are not used for the Rink Change Room.

Mayor Johnston left the meeting at 10:05 a.m.

Linda Novossiltzeff requested input on the capital costs. The Committee asked Jeff Schruder and Rod Eady to put together a capital plan for the next meeting and expenditure requirements for the balance of the year. Rod Eady was asked to check out the older 4 x 4 three-quarter ton truck which is in the Budget for bodywork, to see if it is mechanically good enough. The final draft of the budget is to be presented to the next Committee Meeting.

15. OTHER BUSINESS

There was no other business discussed by the Committee members.

16. NEXT MEETING

The next meeting of the Committee will be held Monday December 7, 2009 at 8:30 p.m

17. CONFIRMING RESOLUTION

Moved by Jeff Schruder, seconded by Rod Eady

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this committee Meeting which are minor in nature and which were not set out in By-law of Resolution.

Carried.

18. ADJOURNMENT

Moved by Murray Humphries, seconded by Rick Lester

That this Committee Meeting be adjourned at 10:20 am.

Carried.

Chair

CAO/Clerk