

THE CORPORATION OF THE TOWNSHIP OF HORTON

PUBLIC WORKS COMMITTEE

JULY 6, 2007

There was a meeting of the Public Works Committee held in the Municipal Council Chambers on Friday July 6, 2007. Present were Chair Dave Bennett, Mayor Robert A. Johnston, Murray Humphries and Rick Lester.

1. CALL TO ORDER

Chair Bennett called the meeting to order at 1:30 p.m.

2. SECOND INTERVIEW FOR MUNICIPAL INFRASTRUCTURE MANAGER
JEFF SCHRUDER

The Public Works Committee interviewed Jeff Schruder for the second time. Following the lengthy interview the following resolution was put forward.

Moved by Rick Lester, seconded by Murray Humphries

That the Public Works Committee recommends to Council that they appoint Jeff Schruder to the position of Municipal Infrastructure Manager at a salary grid of 8 C, starting date to be two weeks after notification.

Carried.

3. DRAFT POLICY FOR SALE OF TOWNSHIP VEHICLES OR EQUIPMENT

Chair Bennett requested the Committee to draft a policy on how the Township advertises equipment for sale in the future. The Committee discussed this.

Moved by Robert A. Johnston, seconded by Murray Humphries

That the Public Works Committee recommends to Council that they approve a policy which requires the sale of used equipment and vehicles to be advertised simultaneously in the local Renfrew Newspaper and in the Auto Trader. The bids are to be subject to a reserve bid that is approved by the Public Works Committee prior to the advertisement. The Closing Date and time will be the same in the newspaper and Auto Trader.

Carried.

4. AMEND ROAD ASSUMPTION POLICY

The Committee discussed amendments to the Road Assumption Policy for requiring hard surface on roads with less than 50 vehicles per day, for flexibility in the twenty metre clearing width on the right-of-way of roads with less than 50 vehicles per day and establishing a hard condition of clearing twenty metre width roadway on roads with greater than 50 vehicles per day.

After discussion the Committee agreed that this would be an opportunity for the new Municipal Infrastructure Manager to carry out a review of the policy and draft a new policy as part of his duties with the Township.

5. GARDEN OF EDEN ROAD IMPROVEMENTS

The CAO/Clerk reported that Rod Eady, Public Works Superintendent, has not been able to contact Mrs Isabelle Peever concerning permission to put rocks on her property, as part of the road improvement of Garden of Eden Road. He has visited her property twice and phoned her without success. The CAO/Clerk also informed the Committee that a letter has been drafted for Mr. Eady's signature, which will be sent to her asking for this permission.

6. OTHER BUSINESS

Ten Year Capital Forecast

Chair Bennett said the Finance Committee is requesting every Committee to come forward with a ten year capital forecast as part of the budget deliberations for 2008 which will start this September. The Committee agreed to wait until the Infrastructure Manager is on staff as he will be part of the generation of this forecast.

Five Year Maintenance Forecast

Chair Bennett said the Finance Committee also wanted a Five Year Maintenance Forecast Plan of which roads will receive gravel and which roads will receive ditching. Again the Committee recommended waiting until the Infrastructure Manager is on staff.

7. CONFIRMING RESOLUTION

Moved by Rick Lester, seconded by Murray Humphries

That the Committee pass this confirming resolution to validate any actions or directions given during the open portion of this Committee meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

8. ADJOURNMENT

Moved by Murray Humphries, seconded by Robert A. Johnston

That this Public Works Committee meeting be adjourned at 3:04 p.m.

Carried.

Chair

CAO/Clerk