

THE CORPORATION OF THE TOWNSHIP OF HORTON

Waste Management Committee Meeting

May 17, 2012 - 8:30 a.m.

There was a Meeting of the Waste Management Committee held in the Municipal Council Chambers on Wednesday, May 17, 2012. Present were Chair Jamey Larone, Mayor Don Eady and John Wilson. Staff present were Jeff Schruder Municipal Infrastructure Manager, Rod Eady Public Works Superintendent, Mackie McLaren, CAO/Clerk, and Rose Curley, Administrative Assistant.

1. CALL TO ORDER

Chair Larone called the meeting to order at 8:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by staff or committee members.

3. MINUTES OF APRIL 11, 2012 COMMITTEE MEETING

Committee members reviewed the minutes of the April 11, 2012 Waste Management Committee meeting.

4. BUSINESS ARISING:

- **Arnprior re: increased recycling under the bi-weekly program**

Rose Curley, Administrative Assistant reported that Arnprior no longer does the bi-weekly program, as Council has changed that process. Staff did notice an increase in recycling when this program was in place.

- **Killaloe Hagarty & Richards – clear bags (referred us to Madawaska Valley)**

Rose Curley, Administrative Assistant reported that she contacted Madawaska Valley regarding their use of clear bags. Residents purchase the clear Glad bags from nearby stores. Tags can be purchased at local stores for \$1.00/each to be placed on the bags. There is no bag limit. Staff have noticed an increase in recyclables since they implemented clear bags and the tag system.

- **Whitewater Region – contact for picking up segregated waste**

Jeff Schruder, Municipal Infrastructure Manager reported that he contacted staff at Whitewater and was informed that they only segregate clean brush.

- **Landfill Cover & Compaction Contract**

Mackie McLaren, CAO/Clerk noted that Brian Dedo's contract is valid until June 20, 2013. Chair Larone suggested that we re-tender this contract in 2013 as we have extended this contract several times.

- **Adopt a Road Program**

Mackie McLaren, CAO/Clerk noted that the County of Renfrew has the Adopt a Road Program. This program requires a bylaw. He will get a sample from the County.

Chair Larone reported that he did a tour on April 30, 2012 at the Ottawa Valley Waste Recovery Centre and was very impressed. This tour was for fact finding purposes only. He reported on several pilot projects that they are carrying out.

- **Business Plan – Creation of Diversion Cells**

Committee members reviewed the business plan for the diversion cells at the Landfill Site. Chair Larone said that he would call Fulton's about the availability of blocks.

It was noted that the pilot project for segregation would require an extra staff person. These costs could be taken out of Reserves to start the segregation process. The Committee agreed that any shortfall in the business plan would be taken out of Reserves. Jeff Schruder, Municipal Infrastructure Manager was requested to give an updated report on costs at the next meeting.

Committee members agreed to hold a meeting at the Landfill Site on Thursday, May 31 at 8:30 a.m. to discuss objectives for the Landfill Site.

Mayor Eady asked about selling the lumber from property they own at the Landfill Site. We could contact local forester Leo Hall and Jeff Muzzi, County of Renfrew to assess what trees could be cut and the estimated revenue from these trees. This item was requested to be put on the June 20, 2012 Committee meeting agenda.

5. DELEGATIONS

There were no delegations for this meeting.

6. SOAK PIT DESIGN – STANTEC ENGINEERING INFO

Jeff Schruder, Municipal Infrastructure Manager reviewed the soak pit design, that was prepared by Stantec Engineering, with the committee. He noted that we can carry out most of the work with Township staff.

7. SAMPLE RFP REGRIND TENDERS

Jeff Schruder, Municipal Infrastructure Manager reviewed sample RFP's from several municipalities. He noted that some of these municipalities have hourly rates. He also referred to a "hold harmless" clause in the Parry Sound RFP. Committee members agreed that we should include this in our contract. We should also specify size of grinding for each pile. Mr. Schruder was asked to draft an RFP for regrinding and bring to the June 20, 2012 Committee meeting.

8. PROMOTION AND EDUCATION

The Committee discussed the Promotion and Education Program that can be developed under the CIF grant that the Township received. Rose Curley, Administrative Assistant and Jeff Schruder, Municipal Infrastructure Manager were requested to look at options. This item will be on the June 20, 2012 Committee meeting agenda.

9. - 2012 GROUNDWATER MONITORING PROGRAM
- IMPLEMENT 2012 LFS RECOMMENDATIONS

Committee members reviewed the 2011 Landfill Site Monitoring Reports prepared by Stantec Engineering and the 2012 Landfill Site recommendations.

Moved by Rod Eady, Seconded by John Wilson

That the Waste Management Committee recommends to Council that they approve the 2012 Groundwater Monitoring Program, 2012 Surface Water Monitoring Program, 2012 Landfill Gas Monitoring Program and the recommendations for 2012 in the 2011 Monitoring Report.

Carried.

10. MONTHLY CALENDAR

- **Budget vs. actual**

Committee members reviewed the Budget vs. Actual report.

- **property maintenance**

Rod Eady, Public Works Superintendent gave a brief report on property maintenance at the Landfill Site.

- **hazardous waste dates**

Staff reported that the hazardous waste depot is now open at the Renfrew Landfill Site up to August 18, 2012. Horton Township residents can use this depot upon showing identification.

- **Send out letter to adjoining properties to LFS – based on Engineering report**

Mackie McLaren, CAO/Clerk will send out a letter this month to adjoining LFS property owners.

- **Meet with all personnel regarding waste management**

This has already been done earlier in the year. Both Bill Yantha, LFS attendant and Brian Dedo, LFS contractor will be at the LFS site meeting on May 31, 2012.

- **Review all safety courses & safety equipment**

Rod Eady, Public Works Superintendent and Jeff Schruder, Municipal Infrastructure Manager will review the safety courses and safety equipment.

11. CORRESPONDENCE:

- OWMA re: KPMG MHSW Incentive Review Update
- OWMA – Spring Operations Workshop & Golf Tournament – Wednesday, June 6, 2012
- E-mail - Brock Fraser re: littering fines to \$1,000.00
- MNR – Bear Wise Program info
- Willms & Shier Report

Committee members reviewed the above correspondence

12. RENFREW GOLF CLUB – PROVIDE 18 BLUE BOXES TO PLACE ON COURSE

After discussion, Committee members agreed to provide 18 blue boxes to the Golf Club to encourage recycling at the Golf Club.

Mayor Eady and Chair Larone noted that they can attend the Golf Club sometime in the future to give a presentation regarding Horton Township Waste Management processes.

13. OTHER BUSINESS

None.

14. NEXT MEETING:

The next Regular Waste Management Committee Meeting will be held on Wednesday, June 20, 2012 at 8:30 a.m. in the Municipal Council Chambers.

15. CONFIRMING RESOLUTION

Moved by John Wilson , seconded by Rod Eady

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

16. ADJOURNMENT

Moved by Rod Eady, seconded by Jeff Schruder

That this Committee Meeting be adjourned at 11:55 a.m.

Carried.

Chair

Secretary