

THE CORPORATION OF THE TOWNSHIP OF HORTON

Waste Management Committee

June 21, 2012

There was a Meeting of the Waste Management Committee held in the Municipal Council Chambers and at the Horton Landfill Site on Thursday June 21, 2012. Present was Chair Jamey Larone, Mayor Don Eady and Member John Wilson. Staff present was Jeff Schruder Municipal Infrastructure Manager, Rose Curley Administrative Assistant and Mackie McLaren CAO/Clerk.

1. CALL TO ORDER

Chair Larone called the Meeting to Order at 8:34 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of the Committee or Staff.

3. MINUTES OF MAY 16, 2012 COMMITTEE MEETING

Chair Larone asked the Members to review the May 16 meeting minutes.

4. BUSINESS ARISING:

Bi-Weekly Garbage collection in Arnprior

Chair Larone said that he received an email from Angie Charbonneau of Pastway Road who suggested that the township switch from weekly garbage and bi-weekly recycling pickup to weekly recycling pickup and bi-weekly garbage pickup which is something that was explored in Arnprior. The CAO/Clerk was requested to advise Ms. Charbonneau that the Committee has considered this idea for a period of time and arrangements are being made to meet with our local contractor to discuss this idea.

Mayor Eady asked Rose Curley to research if the extra cost for weekly recycling would be subsidized under the Blue Box funding program from WDO.

Adopt a Road Program

The Committee Members reviewed information provided by the County on their Adopt a Road program. The Members asked for a cost on generic signing with no family name on the sign that sets out portions of roads under the program.

Moved by John Wilson, Seconded by Jeff Schruder that the Waste Management Committee recommend to Council that they place an advertisement in the Horton Corner newspaper ad and website to invite residents to express their interest in an "Adopt a Road" roadside litter pickup program by volunteers.

Carried

Blocks available at Fulton's

Chair Larone said he has not called Fulton's because we have proceeded to purchase blocks from Lafarge this spring. He will call Fulton. Jeff Schruder verbally reported that 100 concrete blocks are available at Lafarge and will be delivered to the landfill site next week. We have not yet been invoiced for the blocks. He has arranged with Marshalls to deliver the blocks, who were the cheapest price. He will check out how many blocks can be loaded on the float.

A third load may be required. He will have two full loads delivered and let the Committee know how many of the 100 remain undelivered.

Cost to create cells

Jeff Schruder reported that he and John Wilson have worked out a plan for the location of the cells made from the large concrete blocks. The cells will be constructed in the regrind area.

John Wilson said the plan called for 3 cell areas. The cells need to be large enough for people to access and drive past them. They would be constructed by our Public Works crews but they could not be in place for July 1. They had agreed to start with security tape to mark off areas before the blocks are installed so people see what materials go where and start to use them.

The CAO/Clerk was requested to contact the Ministry of the Environment to see if permission is required to remove asphalt shingles from the landfill site.

Chair Larone asked what their plan was to move forward. Can we do a plan and state the cell order and time frame? John Wilson said that a date is required for completion of the regrind tender. That date will become the start date for the cell use.

The Members reviewed the draft regrind tender document. They agreed to revisit this item later in the meeting.

Letter to adjoining landfill site owners

The CAO/Clerk will forward a copy of our compliance report found in the annual report to our neighbours.

Safety concerns and safety equipment

Jeff Schruder said he was concerned with the condition of the attendant's shelter. It may not pass a safety review. If it can't meet safety standards, we will have to upgrade his shelter. Chair Larone suggested Co-op students construct a shelter as a school project. John Wilson suggested the shop teacher in the high school be approached. Rose Curley was requested to research the shop teacher and co-op teacher's names and contact information and advise Chair Larone so he could contact them.

Chair Larone said he noticed that the trailer is getting full of fluorescent light bulbs again. Jeff Schruder said that Canadian Tire has stopped taking them and he will check with Home Depot in Pembroke.

Soak Pit – application submitted

Jeff Schruder reported that the application for approval of the design of soak pit has been submitted. The Committee requested that the CAO/Clerk follow up with our local MOE Representative.

5. DELEGATIONS

Tom Orr

Mr. Tom Orr of Tom Orr Cartage and Construction from Shawville Quebec was present. He was invited by Chair Larone to discuss his experience with and use of recycled asphalt shingles. Mr. Orr had appeared at the June 19th Planning Committee Meeting to review his development proposal on the Ottawa River and mentioned there that he used recycled asphalt and asphalt shingles on his internal road.

Chair Larone reviewed the Committee's plans to create cells to divert various waste products from the landfill site. Asphalt shingles are one of these products. He asked if there was an opportunity to work with Mr. Orr.

Mr. Orr said he has tested a number of grinding machines and now can grind the product small enough to meet guidelines. He discussed grinding wood and mentioned that it is difficult to get rid of ground wood as there is so much of it. He added that grinding reduces the waste volume 60% air space. However, if the wood is clean he does have a market from time to time to get rid of the wood waste. However, all he gets back is his shipping cost of \$16.00 per ton. It costs \$37 - \$47 per ton to grind.

Mayor Eady asked for his definition of clean wood. Mr. Orr said that it is not brush as it is too wet. It is very slow to grind to fill a truck. He said it is wood that is not painted. We would need two piles – clean wood and everything else. Mr. Orr noted that asphalt shingles are slow to grind. Costs \$50 per ton to get rid of them.

Mayor Eady described Horton's experience with grinding the waste over the last 10 – 12 years. We are looking for a source to get rid of the material that we can divert. Mr. Orr said that a landfill in Moose Creek will take any waste for \$60 per ton and you don't have to grind anything. He offered to give us an assessment of shipping the construction waste pile or grinding it and using it on site.

The Committee agreed to recess the meeting to travel to the landfill site with Mr. Orr at 10:35 a.m. Chair Larone called the meeting back to order at 11:45 a.m. Mayor Eady said that after discussing possibilities at the Landfill Site, our options are:

- Regrind the clean wood waste pile
- Use balance of the regrind budget to take part of the C & D waste pile and ship to Moose Creek
- Keep wood out of the pile

John Wilson commented that in his estimation it would cost \$14,000 more to have it leave the site vs. grinding and landfilling.

The CAO/Clerk was to send information on what we want priced to Mr. Orr.

This list would be:

- Cost to take material (loading, tipping fee, transportation) in waste pile to Moose Creek
- Cost to grind the same pile
- Cost to take a trial load to Moose Creek
- Rate per ton to take material etc. to Moose Creek, and
- Any further management ideas Mr. Orr would recommend.

Chair Larone suggested that we hold off on issuing the regrind tender until the above information is received. John Wilson said we could still go ahead and draft the tender. One item still to be discussed is how do we tender the pile of waste to be ground – lump sum on pile as of tender closing plus a cubic metre rate for a separate pile that came in after the tender closed, OR price tender on current pile and future pile that comes in before grinding takes place, which has always been the situation.

The Committee agreed to hold a Special Committee Meeting to determine the contract dates once the information comes back from Mr. Orr.

6. FOREST MANAGEMENT AT LANDFILL SITE

Mayor Eady suggested staff contact Leo Hall of Opeongo Forestry to tell us what trees should be cut and to create a plan for us. Chair Larone suggested we ask for a cost for this plan. Mayor Eady said that Larry Polk, with the assistance of Jeff Muzzi, Forester with the County of Renfrew gave us an estimate of the value of the wood in the landfill site before we decided to purchase the tree cutting rights back. Chair Larone asked for a copy of this report.

The Committee decided to invite Larry Polk to the next Committee Meeting to come up with costs to mark trees to be harvested and provide recommendations on how to harvest the trees.

7. DRAFT RFP FOR REGRINDING WASTE

This item was discussed under Tom Orr's meeting with the Committee above.

8. PROMOTION AND EDUCATION PROGRAM

Rose Curley reported that the Township is eligible for a grant of \$1070 to put ads in the Renfrew Mercury newspaper promoting recycling. She pointed out that this is separate from the \$5,000 Promotion and Education (P&E) grant from Waste Diversion Ontario (WDO). Ms. Curley has several samples of draft ads that we could run in a series. She also informed the Committee that she is working with our website host to add rotating recycling ads on our website.

Rose Curley also verbally discussed the P & E grant. She and Jeff Schruder have put some thought into ideas for promotion. One idea is to use some of the grant to purchase small kitchen counter blue boxes to be used to transport recycling from the house to the blue boxes that are usually stored elsewhere. She will price out. Another idea is a sticker with a list of recycling products that are in our recycling program. She will continue to cost both ideas and report.

Moved by Don Eady, Seconded by John Wilson that the Waste Management Committee authorize Rose Curley to proceed with the CNA/OCNA newspaper advertising program. Carried
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9. MONTHLY CALENDAR

Budget vs. Actual

Chair Larone reviewed the Budget vs. Actual finance report for the Department as on June 18, 2012. He noted that the Township's budget is now approved and the budget column is filled in on the report.

Property Maintenance

Jeff Schruder reported that there are no outstanding maintenance issues at the landfill site. He added that a shipment from our E-Waste depot will be ready soon.

Tax Insert

The CAO/Clerk reported that a statement from the Committee will be included in the tax insert report stuffed in the tax envelope. He will have draft wording for the next Committee Meeting. Tax bills are mailed out August 1.

Invoices, revenues & receivables reports

The Committee reviewed the Treasurer's report on the number of bag tags sold, invoices and outstanding accounts.

Apply for tire rebate

The CAO/Clerk said that the tires were removed from the landfill site within the last two weeks. **The Finance Manager will make the claim for rebates.**

10. CORRESPONDENCE.

The Committee members reviewed the following correspondence:

- Lafleche Environmental – invitation session June 21 @ 11am Beckwith
- OWMA - report on meeting with Minister Bradley & senior staff
 - Changes to Hazardous Waste Program
 - Changes to Committee structure
- Lori King – Sims Recycling Solution for e-waste
- Globe & Mail – news article “Ontario electronics recycler chose price over performance”.

11. STAFFING

Jeff Schruder reported that the competition for the part time attendant closed yesterday and 2 applications were received. He asked how the Members wished to proceed.

<p><u>Moved by Don Eady, Seconded by John Wilson</u> that the Waste Management Committee refer the two applications for the Part time Landfill Attendant position to the Human Resources Committee to interview. Carried</p>

12. OTHER BUSINESS

There was no other business discussed.

13. NEXT MEETING

The Members agreed that the next meeting would be Thursday July 19, 2012 at 8:30 a.m. dependant on Tom Orr's response. A short meeting in the interim may be required.

14. ADJOURNMENT

Moved by John Wilson, Seconded by Jeff Schruder that this meeting be adjourned at 12:33 p.m.

Carried

CHAIR

CAO/Clerk