

THE CORPORATION OF THE TOWNSHIP OF HORTON

Waste Management Committee

July 19, 2012 - 8:30 a.m.

There was a Meeting of the Waste Management Committee held in the Municipal Council Chambers and at the Horton Landfill Site on Thursday, July 19, 2012. Present was Chair Jamey Larone, Mayor Don Eady and Committee Member John Wilson. Staff present was Rod Eady, Public Works Superintendent, Rose Curley, Administrative Assistant and Mackie McLaren, CAO/Clerk. Also present for the interviews was Susan Humphries, Human Resources Committee Member.

1. CALL TO ORDER

Chair Larone called the meeting to order at 8:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by committee members or staff.

3. 8:30 a.m. – PT LFS ATTENDANT INTERVIEWS (HR & WMC COMMITTEES)

The Waste Management Committee with the assistance of Human Resources Committee Member Susan Humphries interviewed two applicants for the Part-time Landfill Site Attendant position.

Following the interviews the Committee discussed the two applicants and the following resolution was put forward for the September 04, 2012 Council Meeting.

Moved by John Wilson, Seconded by Rod Eady

That the Waste Management Committee recommend to Council that Mr. Barry Bennett be hired to fill the new 6-month term position of Assistant to the Landfill Site Attendant at the Horton Landfill site.

Carried.

4. MINUTES OF JUNE 21, 2012 COMMITTEE MEETING

The Committee reviewed the minutes of the June 21, 2012 committee meeting.

Rod Eady, Public Works Superintendent inquired about installing a fence at the Landfill Site to prevent plastic bags from being blown out of the Landfill Site. He noted that there is enough wire and posts to do the fence, and the cost of the fence is \$392.68, plus wages for staff to put it up. He noted that the posts were purchased initially by the Recreation Committee to be used at the Township beach site. The Committee agreed to use these posts for the Landfill Site and should the Recreation Committee require posts in the future, the Waste Management Committee would replace the ones they used.

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee uses the 7' fence posts that were purchased for the beach, and replace them if they are required by the Recreation Department.

Carried.

5. BUSINESS ARISING:

- **Adopt a Road program**

Mackie McLaren, CAO/Clerk said that the Adopt-A-Road Program was endorsed by the Public Works Committee at their last meeting. He has also received a lot of interest from residents who would like to participate in this program. One business has come forward and they requested that their name be posted on this road as an Adopt-A-Road participant. The Committee agreed to commence the process to start the program with a tentative start date in October 2012. Also, we should ask participants whether they want their name posted on signs. Staff would create applications and provide information regarding this program.

Moved Rod Eady, Seconded by John Wilson

That the Waste Management Committee recommends to Council that they implement an Adopt-A-Road Program for Township roads.

Carried.

- **Letter to adjoining landfill site owners**

The Committee reviewed a letter that was sent by Mackie McLaren, CAO/Clerk to adjoining landfill site owners regarding monitoring of wells in the 2011 Stantec LFS report.

- **Weekly recycling**

Mackie McLaren, CAO/Clerk and Mayor Don Eady reported on a meeting they attended with Mr. Menard, Beaumen Industries regarding a pilot project to pick up recyclables on a weekly basis. Mr. Beaumen is to get back to them with a price. At this point in time, this price is for information only purposes. Mr. McLaren also reported that we have had a lot of feedback from residents who don't support weekly recycling.

- **LFS shed**

Chair Larone reported that he has been in discussions with Terry Edwards, Co-op teacher, Renfrew Collegiate Institute and Phil Donohue, shop teacher, Renfrew Collegiate Institute about construction of a small shed for the Landfill Site. If we provide design drawings and materials for a Landfill Site shed, the RCI teachers would set up a project for students to construct it. This would take a few months.

6. DELEGATIONS:

9:00 a.m. Larry Polk, Forester - LFS forest management

Mackie McLaren, CAO/Clerk noted that Larry Polk was unable to attend this meeting. Mr. Polk suggested that a contractor will be able to identify and cut the applicable trees. Winter is the best time to cut. He said he will attend an upcoming meeting if the Committee wished. Mr. McLaren was requested to invite Mr. Polk to the October 18, 2012 Waste Management Committee meeting.

7. VALLEY BLUEGRASS FESTIVAL – REQUEST TO PROVIDE FREE DUMPSTERS AND REFUND PREVIOUS FEES

The Committee reviewed a request from Valley Bluegrass Festival that the Township provide free dumpsters similar to what they do for Tourist businesses within the Township and to reimburse previously paid fees. After discussion,

they requested Mackie McLaren, CAO/Clerk to invite this group to the September 20, 2012 Committee meeting.

8. - DRAFT RFP FOR REGRINDING WASTE
- TOM ORR OPTIONS
- C & D HAULAGE – ESTIMATE OF COSTS

Committee members reviewed the draft RFP for regrinding waste. They also reviewed options and costs set out from Tom Orr Cartage. They noted that Mr. Orr's option to transport bulky waste to another site would divert significant waste from our Landfill Site. It was suggested that we do a trial of 2 loads to assess the advantages of this procedure. Mr. McLaren, CAO/Clerk was requested to check with our contact at Ministry of Environment to see if we can do this under our Certificate of Approval.

9. PROMOTION AND EDUCATION (P & E) PROGRAM

- **Ads, Promotional Items** (quotes)

Rose Curley, Administrative Assistant reported on the ads for our P & E Program. She said that she is working with Waste Diversion Ontario for placement of two ads in the local papers and she is also working with our web site administrator to place P & E information and ads on the Municipal web site. A third WDO ad will be placed at a later date once content has been decided. Rose Curley discussed two prices she had received for the purchase of counter-top blue boxes from blue box suppliers. Prices include delivery and a list of our recyclables hot stamped on the side of the box. After discussion, the Committee agreed to authorize Ms. Curley to obtain two firm quotes from these companies, for the purchase of 1500 small blue boxes. Quotes will be presented to Council for a decision at their September 04, 2012 Council Meeting.

Moved by Rod Eady, Seconded by Don Eady

That the Waste Management Committee authorizes the Administrative Assistant to request firm quotes from two blue box suppliers for the supply and delivery of 1500 mini blue boxes with a list of recyclables hot stamped on the side of the boxes.

Carried.

- **Ambassador to go door-to-door with P & E pamphlets**

This item will be brought back for discussion at the September 20, 2012 Waste Management Committee meeting.

- **Forming a Waste Diversion Committee comprised of volunteers**

This item will be brought back for discussion at the September 20, 2012 Waste Management Committee meeting.

10. MONTHLY CALENDAR:

- **Actual vs. budget (mid-year review)**
- **Property maintenance**
- **Review County's Free Tipping Fee at the landfill site**
- **Invoices, revenue & receivables reports**

Committee members reviewed the above calendar items.

11. CORRESPONDENCE:

- **Tax Insert – WMC info**

Committee members reviewed the information included for Waste Management Committee in the tax insert that will be included in the final tax bill mailout.

12. OTHER BUSINESS

Committee members requested that the surveillance camera be placed on Price Road to watch for offenders who dispose waste illegally.

The Committee requested Rod Eady, Public Works Superintendent check on the Bearwise container at the corner of Storyland/River Road and report back if it is necessary. Many people are utilizing this container to drop off household waste.

13. NEXT MEETING

The next Waste Management Committee meeting will be on Thursday, September 20, 2012 at 8:30 a.m. in the Municipal Council Chambers.

14. ADJOURNMENT

Moved by John Wilson, Seconded by Rod Eady

That the Waste Management Committee meeting be adjourned at 12:29 p.m.

Carried.

CHAIR

SECRETARY