

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Waste Management Committee

March 27, 2012

There was a Meeting of the Waste Management Committee held in the Municipal Council Chamber on Tuesday March 27<sup>th</sup>, 2012. Present were Chair Jamey Larone, Mayor Don Eady and John Wilson. Staff present were Jeff Schruder Municipal Infrastructure Manager, Rod Eady Public Works Superintendent and Mackie McLaren CAO/Clerk.

1. CALL TO ORDER

Chair Larone called the meeting to order at 10:04 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of the Committee or Staff.

3. MINUTES OF JANUARY 11, 2012 COMMITTEE MEETING

Chair Larone reviewed the January 11<sup>th</sup> 2012 Meeting Minutes with the Members which had been approved by Council.

4. BUSINESS ARISING

Ferguson Road Property – the Committee requested the CAO/Clerk contact the owner to see why he purchases so many extra garbage tags.

Beaumen Recycling – The Committee requested that Mayor Eady and Mr. McLaren meet with Dan Menard of Beaumen Recycling to follow up on his meeting with the Committee and discuss any new direction the industry is experiencing.

In addition they were authorized to discuss a pilot project of bi-weekly garbage collection and weekly blue box collection. The Committee discussed this proposal asking if recycling would increase. The CAO/Clerk informed the Committee that was aware that the Town of Arnprior went to bi-weekly garbage collection for several winter seasons 2 years back. They kept the blue box collection at bi-weekly as well. The CAO/Clerk was requested to contact the Town to see if recycling increased under this program.

Garbage along Roads – covered under Waste By-law – The CAO/Clerk reported that our Waste Site by-law also prohibits the deposit of waste along municipal roads. The Member discussed setting up our camera in areas where people throughout garbage along our roads. Jeff Schruder and Rod Eady were requested to draw up a schedule of roads to place the camera.

Nad-Core Cheque – was it cashed? – The CAO/Clerk confirmed the cheque was cashed.

Soak Pit – application fee – The CAO/Clerk presented a copy of an email from Stantec which set out the fee to accompany the application for approval of the soak pit design could range from \$200 to \$2,000. The Committee requested he contact our MOE representative for an exact fee.

The Committee also discussed the annual pickup of windblown debris along Eady Road and in the landfill site. This normally takes place in late May, but due to the early Spring the Committee requested it be down as soon as possible.

5. DELEGATION

There were no delegations that appeared before Committee.

6. MONTHLY CALENDAR – COMBINED FEBRUARY AND MARCH 2012

Budget vs. Actual – the Committee reviewed the expenditures to date. As the budget has not been passed there was no comparison to make.

Property Maintenance – Rod Eady reported that there was small issue with surface water which kept people from accessing the grind pile for several weeks. This has been resolved. He reported that the contractor is doing his spring compacting work.

Mayor Eady informed the Committee that Brian Dedo, contractor has contacted him. He suggests that the proposed new entrance be pushed further towards Mullins Road to use the former access staff used to haul sand for covering. Rod Eady said this would require less work. The Committee agreed.

Schedule Regrind Dates – the Committee agreed to discuss this under agenda item 10 later in the meeting.

Notice in Horton Corner for change in Summer Hours – this ad has been placed in last week's paper.

Invoices, tipping fees and receivables – The Committee reviewed this report prepared by the Finance Manager.

Review Landfill Covering & Compaction Contract – The Committee Members requested the CAO/Clerk review the contract and confirm the expiry date at the next meeting.

7. CORRESPONDENCE

The Committee Members reviewed the following correspondence:

- OWMA – MOE announcement on Waste Diversion Programs
  - WDO notice of MOE announcements
  - Draft OWMA submission to WDO on above
- Barry's Bay newspaper clipping – Killaloe Hagarty Richards new garbage rates

The CAO/Clerk was requested to contact Killaloe Hagarty & Richards Township to see if they supply the clear plastic bags and who their supplier is if they do.

- Willms Shier lawyers – MOE fines report
- Mayor Eady's correspondence to Plasco
- Rose Curley's report to Stantec for Annual Report

8. BUSINESS PLAN Creation of diversion cells

Chair Larone reviewed the business plan prepared by senior staff on the creation of cells at the landfill site to contain segregated materials. He noted that staff was recommending that the concrete blocks to create the cells not be purchased for the regrind waste. The CAO/Clerk said that this was recommended because the budget of \$5,000 in 2012 was not sufficient to purchase the blocks. Jeff Schruder presented his reasons why the cells were not required in this area. The blocks would still be purchased for the smaller cells that will be installed behind the berm parallel to Eady Road. In Mr. Schruder's proposal the clean wood would be moved from the top of the trenched waste to just inside the new gate to

keep it from being contaminated. He added that the site needs a second attendant to control where people deposit the waste on site.

Chair Larone said he was considering a three year plan to complete the works which will provide further funding from the 2013 budget to complete the works. He said he believes that the blocks are needed to segregate the C & D waste from the painted and contaminated wood.

Mayor Eady said he wanted to have all the blocks purchased that were suggested last fall. This could be 300 blocks. The rolls of blocks may need to be 3 and 4 rows high to get the job done. He said he would hope that this project would be operational by June 2013. If need be we use reserve funds for this project. We start by putting the access road in the new location to see how this would work with the project.

Jeff Schruder asked if the traffic flow could be reversed, with the current entrance remaining the entrance and the new gate to be located further east would be the exit.

John Wilson said the purpose of the blocks is to segregate and to make the site neater. People know where to put the waste. Chair Larone said it is also about the public segregating and diverting the waste themselves. Mayor Eady said we need the row of blocks on the trench area to separate the piles between brush and other regrid waste so it is managed properly. He suggested that the Members take time to review the Business Plan as this is the first time they had seen it.

John Wilson said he would support moving the clean wood/brush to the area of the new gate to keep it clean and free of other waste contamination. This material can be chipped and removed from the site. He said that the blocks need to be on top of the site as suggested by the other two members.

Mayor Eady said we need to make the contact with the companies who will come and pickup the segregated waste. We need a draft list of companies. He asked the CAO/Clerk to contact Whitewater Region as they have a contact with a company that picks up from their site.

John Wilson asked if we could limit acceptance of brush to one day per week and have the second employee on that day.

Jeff Schruder left the meeting at 11:45 to attend an appointment.

Rod Eady suggested we get a start completing the small section of cells parallel to Eady Road. The Committee asked him to stake out or tape the cell areas for a site visit to visually inspect the cell locations. The Committee agreed to visit the site at 8:30 am April 11.

Chair Larone suggested we meet with other municipalities in the area to determine the combined volume of reusable waste that we would have together and contact the companies. Mayor Eady suggested that we need to determine the volume of clean wood waste received last year so we know the volumes to negotiate with companies.

#### 9. DRAFT TENDER FOR MONITORING & ANNUAL REPORT

The CAO/Clerk reported that he has left it too late to tender for the 2012 monitoring year as monitoring of spring surface water as commenced. The Committee Members discussed the original RfP which the Pembroke Waste Recovery Centre led 6 or 7 years ago. Horton was a member municipality to that contract. Chair Larone asked if we should contact other municipalities to see if there was interest in a joint RfP again. After discussion the CAO/Clerk was

directed to contact the Pembroke and Area Waste Recovery Centre to see if they were interested in leading the process again.

10. REGRIND TENDER DOCUMENT APPROVE WORDING AND CALL TENDERS

The CAO/Clerk presented a copy of a draft tender document for grinding the waste that was prepared by Jeff Schruder. He noted that as the Committee had previously directed they wanted two grindings per year that he had proposed calling two tenders for grinding this year, one for Spring and one for Fall. He pointed out that the document has a tight completion time from the award of the contract so that the waste for the first free dump day on May 19 would be ground up before the second day on June 30.

After considerable discussion, the Committee agreed to only call tenders for one grinding which would be completed prior to November 1, 2012. Closing date of the tenders would be the September 5<sup>th</sup> Council Meeting. The Committee agreed that there should be two tenders, one for grinding the C & D waste and for a tub grinder to grind the clean wood and brush. They also agreed that the contract would be a multiple year contract for the year 2012, 2013 and 2014 with options to approve an extension if the new Council in 2015 wishes to do so.

The Committee suggested that we ask for a copy of the Pembroke and Area Waste Recovery Centre's and Greater Madawaska's tender package.

11. OTHER BUSINESS

There was no other business discussed by the Committee.

12. NEXT MEETING

The Committee agreed that the next Committee Meeting would be Wednesday April 11, 2012 meeting at the landfill site at 8:30 to view the cells and then back to the Council Chamber to hold their Committee meeting.

13. CONFIRMING RESOLUTION

Moved by Rod Eady, seconded by John Wilson

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

13. **Adjournment**

Moved by John Wilson, seconded by Rod Eady

That this Committee Meeting be adjourned at 1:30 p.m.

Carried.