

THE CORPORATION OF THE TOWNSHIP OF HORTON

FIRE COMMITTEE

January 18, 2012

There was a Meeting of the Fire Committee held in the Municipal Council Chambers on Wednesday January 18, 2012. Present were Chair Margaret Whyte and Mayor Don Eady. Staff present was Randy Corbin Fire Chief, and Receptionist /Clerk Kathleen Rogers. Allan Cole Deputy Fire Chief sent regrets as he could not attend.

1. **CALL TO ORDER**

Chair Whyte called the meeting to order at 6:30 p.m.

2. **DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest expressed by the members or the staff.

3. **MINUTES OF NOVEMBER 16, 2011 COMMITTEE MEETINGS**

Chair Whyte reviewed the November 16, 2011 meeting minutes which had been approved by council.

4. **ADDITIONS TO AGENDA AND APPROVAL OF AGENDA**

There were no additions to the agenda.

Moved by Randy Corbin

Seconded by Don Eady

That the fire committee approves the January 18, 2012 Agenda.

Carried.

5. **BUSINESS ARISING**

• **Surplus Equipment**

Chair Whyte reported that the old 4 cylinder water pump purchased by the Fire Fighters Association and donated to the Township many years ago is to be declared surplus. Fire Chief Randy Corbin said the pump cost approximately \$10,000 when newly purchased by the Association, but he could not predict today's worth. This is to be added to the surplus list which is to be advertised by Municipal Infrastructure Manager Jeff Schruder.

The 15 year old 5000 watt Generator will not be declared surplus as it can be used by the Public Works Garage.

Fire Chief Randy Corbin obtained quotes for a new Generator and it will cost approximately \$2200.00 to replace.

• **Business Plan for Boat Launch Pump Station**

Chair Margaret Whyte reviewed the funding for the Boat Launch Proposal she noted that they have proposed \$ 45,000.00 be put into the budget for this project. \$10,000 would come from Lot Development Fees and \$4,600 would come from Recreation. Chief Corbin asked if it would have bathrooms and Chair Whyte said that yes we would like it to have 2 bathroom one men's one ladies with toilets but no sinks we would put in hand sanitizer. They would have a holding tank that would have to be pumped regularly.

That would leave the remainder coming from tax dollars. She noted that there is a survey of the property included in the package.

Chair Whyte said that we could receive revenue from the boat launch through parking meters and fees and the enforcement of fees/fines by the By-law officer.

Fire Chief Randy Corbin stated that he has spoken with the McNab/Braeside Fire Departments Fire Chief and he has not and doesn't seem to be ready to approach McNab Council on the partnership for the Boat Launch Plan. He made note that the Fire pump was donated to Horton Fire Department not the Township. They have an agreement with McNab for them to use the water pump when required.

- **Test Dry Hydrants – Jackson Toyota**

Fire Chief Randy Corbin reported that the testing of the fire hydrants at Toyota when very well.

- **Fire Marque – Report from Mayor Eady**

Mayor Eady reported that he has done some investigation into the Fire Marque He is not interested in entering into an agreement with them at this time.

Mayor Eady said he reviewed his personal house and business policies but would like to would like to further research the implications to home owners insurance. He will contact his owner broker.

Mayor Eady is investigating the possibilities of charging for cost recovery services to commercial clients. Mayor Eady will investigate potential revenue possibilities.

Fire Chief Randy Corbin suggested that Council could create a by-law for Cost Recovery.

- **Generator Maintenance**

Fire Chief Randy Corbin reported that the Generator Maintenance was done two weeks ago. The Fuel is full. Generators are due to be tested again next week. Chief Corbin advised Township Staff not to store paint or anything in the Generator Room. It is to be kept clear at all times. Mayor Eady suggested that the lock be changed for that room so there is very limited access.

Fire Chief Randy Corbin suggested that the lock be changed to a combination lock like the one presently on the Fire Hall so that the codes can be changed if necessary. Chief Corbin will get a price on a new lock.

Chief Corbin stated that to simplify the generator process a new cable needs to be run from the Community Centre to the Generator Room.

Chair Whyte asked what the new process is for the Generator start up and asked if Chief Corbin could have it drawn up and posted and to have the first call people trained. Fire Chief Randy Corbin asked for a list of people on the Recreation Committee that would like to be trained. He will arrange for the training.

6. **REVENUE/EXPENDITURE REPORT DECEMBER 2011**

The Committee reviewed the Statement as of January 16, 2012.

7. **DRAFT 2012 FIRE BUDGET**

The committee reviewed the draft fire budget and made changes, one of which was reducing the Boat Launch pump station budget from \$ 45,000.00 to \$20,000.

Chief Corbin inquired as to whether the Building Maintenance and Cleaning budget could be separated in to separate accounts. The Clerk /Receptionist Kathleen Rogers will give a copy of the Changes to Finance Manager Jennifer Barr.

8. **FIRE CHIEF'S REPORT**

There was one call in December. Assistance was requested from McNab/Braeside and the Ladder truck was requested from Renfrew. Good response from Horton Fire Fighters.

There were 3 calls in January – Collision Eady Rd & Castleford- 10 Fire Fighters responded. Fatality in Portage – 9 Fire Fighters responded
Fire Investigation Site off Eady Rd. – required 24 hours of fire duty Office of the Fire Marshall. There was an average of 8 Fire Fighters to every call.

9. **OTHER BUSINESS**

There was none.

10. **NEXT MEETINGS**

The Committee agreed that the next meetings will be February 15, 2012 at 6:30 p.m. and April 18th, 2012 at 6:30 p.m.

11. **CONFIRMING RESOLUTION**

Moved by Don Eady, Seconded by Randy Corbin

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

12. **ADJOURNMENT**

Moved by Randy Corbin, Seconded by Don Eady

That this Committee Meeting be adjourned at 8:00 p.m.

Carried.

Chair

Secretary/ Kathleen Rogers