

THE CORPORATION OF THE TOWNSHIP OF HORTON

FIRE COMMITTEE

June 20, 2012

There was a Meeting of the Fire Committee held in the Municipal Council Chambers on Wednesday June 20, 2012. Present were Chair Margaret Whyte and Mayor Don Eady. Staff present was Fire Chief Randy Corbin, Deputy Chief Allan Cole and Finance Manager Jennifer Barr.

1. CALL TO ORDER

Chair Whyte called the meeting to order at 6:47 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by the members or the staff.

3. MINUTES OF APRIL 20, 2012 COMMITTEE MEETINGS

Chair Whyte reviewed the January 18, 2012 meeting minutes which had been approved by council.

4. ADDITIONS TO AGENDA AND APPROVAL OF AGENDA

There were no additions to the agenda.

5. BUSINESS ARISING

Business Plan for Boat Launch Pump Station

Chair Whyte advised those present that the 2012 budget has now been approved and there is an allocation of \$14,800 for the structure to house the donated water diesel pump and washroom facilities at the boat launch. Chair Whyte inquired as to the status of drawings and/or plans for this building. Chief Corbin suggested that a single car garage kit maybe the simplest and cheapest way to go.

Mayor Eady agreed and requested that the Chief start with local hardware stores. Chair Whyte suggested that the Infrastructure Committee is available if need be and that the drawings are to be forwarded to them.

Mrs. Barr advised that a building permit application needs to be completed. Mrs. Barr to put an application in Chief Corbin's mail box.

Deputy Chief Cole noted that this structure will need to be plowed in the winter since the department will need access 100% of the time.

Items discussed were size, cement pad, mechanical room, heat source, holding tank and washrooms and possible storage.

6. REVENUE/EXPENDITURE REPORT – JUNE 20, 2012

The Committee reviewed the Statement as of June 20, 2012 with the 2012 budget figures now included. Chair Whyte noted that the budget for 2012 was very tight. Mrs. Barr reviewed the headings and columns and also reiterated that the 2012 budget was lean and that each department must be careful not to go over budget as this would cause a deficit for 2012.

7. REVENUES/RECOVERIES

Finance Manager Jennifer Barr noted that funds were received from the Renfrew County Mutual Aid group. Mrs. Barr noted that all fees charged by the Fire Department must be forwarded in order to accrue the revenues. Chief Corbin explained that this was not a fee but a refund for training. Mrs. Barr said a quick email for this type of issue would suffice.

8. FIRE CHIEF'S REPORT

- 3 calls in May
 - 1 Motor vehicle
 - 1 Fire Alarm – cancelled on route
 - 1 Fire Alarm – brush burning with Permit
- 1 call in June to date – 1 Fire Alarm – brush burning with Permit
- All ladders have been inspected and passed.
- Crystal McGregor now has her DZ license.
- Daryl Eady has attended the pump training course.
- New volunteer – Kyle Schroeder.
- Fire Inspection on a local commercial establishment.

9. OTHER BUSINESS

Mayor Eady inquired as to what happens if there is a fire call and a Fire Permit has been issued. Chief Corbin advised that the department must respond to all calls and upon arrival if a valid permit is issued and the fire is within policy no action taken. If the fire is not, a fine could be issued.

10. NEXT MEETINGS

The Committee agreed that the next meeting will be for the Boat Launch building plans only to be held Wednesday, July 18, 2012 at 6:30 pm and the regular committee meeting will be Wednesday, September 19, 2012 at 6:30 p.m.

11. CONFIRMING RESOLUTION

Moved by Don Eady, Seconded by Allan Cole

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

12. ADJOURNMENT

Moved by Allan Cole, Seconded by Randy Corbin

That this Committee Meeting be adjourned at 7:44 p.m.

Carried.