

THE CORPORATION OF THE TOWNSHIP OF HORTON

Public Works Committee Meeting

May 10, 2012 - 1:30 p.m.

There was a Meeting of the Public Works Committee held in the Municipal Council Chambers on Wednesday, May 10, 2012. Present were Chair Glen Campbell, Mayor Don Eady and Committee Members Rick Lester and Murray Humphries. Staff present were Jeff Schruder, Municipal Infrastructure Manager, Rod Eady, Public Works Superintendent, Mackie McLaren CAO/Clerk and Rose Curley, Administrative Assistant.

1. Call to Order

Chair Campbell called the meeting to order at 1:37 p.m.

2. Declaration of Pecuniary Interest

There was no declaration of pecuniary interest by Committee members or staff.

3. Minutes of April 18, 2012 Committee Meeting

Committee members reviewed the Public Works Committee meeting minutes of April 18, 2012.

4. Delegations:

1:30 Andrew Prince, MTO Bancroft - Highway 60 drainage

Mr. Prince had e-mailed Mackie McLaren, CAO/Clerk earlier today to inform us that he was unable to attend our meeting today. This item will be discussed further under Agenda Item No. 11 – Drainage in Cotieville area.

5. Business Arising:

- Thompson Road Ditch

Chair Campbell reported that he has met with Mr. May following the last Committee meeting. He explained to him that Public Works has a set work schedule and that when time permits and they are in that area they will carry out some grubbing to help with the drainage issues.

- Hwy 17 Detour Routes at CPAC

Chair Campbell referred to an accident on Easter weekend that resulted in detour routes throughout the township. He said that he will talk about this at the next CPAC meeting. Jeff Schruder, Municipal Infrastructure manager said that this will be discussed at an upcoming County meeting. Definitely more and clearer signage would help with detours. Committee members requested that a letter be sent to MTO regarding detour routes.

Moved by Rick Lester, Seconded by Rod Eady

That the Planning Committee authorizes the CAO/Clerk to send a letter to MTO to express our concerns with detour routes within the Township.

Carried.

- LAS fuel program

Committee members reviewed an AMO report regarding the LAS fuel program. Set up of tanks would require an investment of approximately \$3,000. Our annual savings would be approximately \$1178. Jeff Schruder, Municipal Infrastructure Manager noted that he has completed a questionnaire concerning a County-wide bulk fuel purchase. He will keep the Committee informed as he receives further information.

- Mud tracked on Humphries Road

Committee members discussed the issue of excessive amounts of dirt/mud being left on Township roads by farmers transporting dirt from their farm properties. Jeff Schruder, Municipal Infrastructure Manager said that he will inquire about the County policy at an upcoming County meeting.

- Improvements to turn around at end of Whitton Road

Jeff Schruder, Municipal Infrastructure Manager said that they are planning on creating an area for snow dumping, probably in the Fall sometime.

- Intersection of Bruce St & Garden of Eden Road update

Jeff Schruder, Municipal Infrastructure Manager said that he had been talking to County staff and that they are costing out various alternatives for this intersection.

- Agreement with Henry Moore

Mackie McLaren, CAO/Clerk said that he is working on the agreement with Mr. Moore.

6. Municipal Infrastructure Manager's Report

Committee members reviewed the Municipal Infrastructure Manger's report. Mackie McLaren, CAO/Clerk noted that CBC Radio are reporting on the illegal dumping of waste on Price Road and the \$1,000 fine and cameras that Council has approved for implementation.

7. Public Works Superintendent's Report

Committee members reviewed the Public Works Superintendent's report. Chair Campbell requested that Jeff Schruder, Municipal Infrastructure Manager get a cost on sweeping for Cotieville streets. Mr. Schruder will report back at the next committee meeting.

8. Revenue & Expenditure Report

Committee members reviewed the Revenue & Expenditure Report.

9. Road Tour Analysis/Speed Limit – Mayor Eady and Rick Lester

Committee members reviewed an extensive report that was carried out by Mayor Eady and Committee Member Rick Lester regarding the speed limits on all Township roads. They noted that many of our roads already have reduced speed limits, but they vary from 40 km/hr to 60 km/hr. They would like to see all the Township roads posted at 60 km/hour. Mayor Eady says he would like to research this possibility. Chair Campbell says that he will take this question to the upcoming CPAC Committee meeting. Jeff Schruder was requested to cost out the price of signs if we were to implement this on all Township roads.

10. Verbal Report on need for a 4 – 10 hour day work week during summer

Jeff Schruder, Municipal Infrastructure Manager handed out a report on the summer hours that Public Works staff work in the summer. He noted that the 4 day week at 10 hours a day works well for this department. It allows them more time to complete the bigger projects.

Moved by Rod Eady, Seconded by Jeff Schruder

That the Public Works Committee supports continuing the 4-day work week at 10 hours/day for Public Works staff commencing on the Victoria Day weekend through to the Thanksgiving weekend.

Carried.

11. Drainage in Cotieville area – meeting with large property owners

Mayor Eady discussed the ongoing drainage problems in the Cotieville area. He asked permission to allow residents to use the Council Chambers as a venue for them to meet as a group on their own and discuss issues/solutions. He also noted as discussed in Item #4 that MTO is willing to work with the Township to work towards drainage solutions in this area. **Staff should go out to the area and develop a plan that we can send to MTO for proposed work to be carried out.**

12. Review and award of Gravel and Winter Sand tenders

- Fulton Letter

The Committee reviewed a letter from B.R. Fulton's regarding how tenders are awarded and what points should be used when evaluating tender prices i.e. quality of material, and weigh options. **Mackie McLaren, CAO/Clerk was directed to write a letter to Fulton's in response to their concerns and to copy to Council for their information.**

Moved by Rod Eady, Seconded by Rick Lester

That pursuant to Council's direction to review and award the Winter Sand and Granular "M" tenders, the Public Works Committee hereby awards the following tenders:

PW 2012-04 – Granular M – Clouthier Construction - \$54,217.40
PW 2012-04 – Winter Sand – Clouthier Construction - \$20,012.30.

Carried.

13. OGRA – Winter Maintenance Operation plan opportunity

Jeff Schruder, Infrastructure Municipal Manager was directed by the Committee to research a Winter Maintenance Operation Plan program for Horton Township.

14. Goshen Road – traffic speed control

The Committee discussed the recent issues encountered on Goshen Road due to drivers detouring on this road to avoid construction delays on Highway 17. Mackie McLaren, CAO/Clerk has asked OPP to monitor Goshen Road, especially on Fridays and Sundays between 4:00 p.m. to 6:00 p.m. **Chair Campbell said that he will bring this concern to the CPAC Committee meeting.**

15. Concrete panel fell from over garage door

Committee members reviewed pictures of a concrete panel that fell from the eavestrough/roof of the Public Works garage. Luckily there was no-one around when this occurred as there was a definite potential for injuries. The engineering firm was notified and Public Works staff have installed a brace on the remaining panels to avoid any future mishaps.

16. 2012 Work Schedule for projects

Committee members reviewed the 2012 Work Schedule for Public work's projects.

17. Draft Pinnacle Road Tender Package

Committee members reviewed the draft Pinnacle Road Tender Package. Jeff Schruder, Municipal Infrastructure Manager said that he will meet next week with Chair Campbell, Mayor Eady, Mackie McLaren, CAO/Clerk and Jennifer Barr, Finance Manager to finalize the tender package. Once this is complete he will send out to local contractors. He will also place an ad in the local paper and the Daily Commercial Newspaper.

18. Other Business

Chair Campbell said that he has been requested by the Fire Department that Public Works Department notify them of any road closures. Staff noted that the Fire Chief is currently on the list to be notified. Jeff Schruder was requested to add Allan Cole, Deputy-Fire Chief to this list.

19. Next Meeting

The next Public Works Committee Meeting will be held on Wednesday, June 20, 2012 @ 8:30 a.m. in the Municipal Council Chambers

20. Confirming Resolution

Moved by Rick Lester, Seconded by Rod Eady

That this Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in by-law or Resolution.

Carried.

21. Adjournment

Moved by Rick Lester, Seconded by Murray Humphries

That this Committee meeting be adjourned at 4:53 p.m.

Carried.

CHAIR

SECRETARY