

THE CORPORATION OF THE TOWNSHIP OF HORTON
Public Works Committee Meeting
June 20, 2012

There was a meeting of the Public Works Committee held in Horton Township Municipal Chambers on Wednesday, June 20, 2012. Present were Chair Glen Campbell, Mayor Don Eady, Committee Members Murray Humphries and Rick Lester. Staff present were Jeff Schruder Municipal Infrastructure Manager, Rod Eady Public Works Superintendent, Mackie McLaren CAO/Clerk and Rose Curley, Administrative Assistant.

1. CALL TO ORDER

Chair Campbell called the meeting to order at 8:33 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by committee members or staff.

3. MINUTES OF MAY 10, 2012 COMMITTEE MEETING

Committee members reviewed the minutes of the May 10, 2012 meeting.

Mayor Eady referenced the speed limit item and noted that there was an error in the minutes. After he and Rick Lester carried out a study on speed limits in the Township they have proposed that the Township implement speed limits of 50 km/hr for gravel roads and 60 km/hr for paved roads. The minutes had stated 60 km/hr for all Township roads. Committee members agreed.

4. BUSINESS ARISING:

- **Detour routes – Highway 17 – no response**
Jeff Schruder, Municipal Infrastructure Manager reported that this was discussed at the County yesterday and that a group is scheduled to meet with MTO regarding this issue. He will follow up and report back to this Committee at the July meeting.
- **LAS Fuel Program/Bulk purchase with County**
Jeff Schruder, Municipal Infrastructure Manager reported that the County will be putting out a tender for bulk purchase of fuel. This type of tender will benefit municipalities that are further away geographically. He and Rod Eady noted that W.O. Stinson, our current fuel provider gives us excellent rates and service. Jeff will report back after he has heard from the County regarding the bulk tender.
- **County policy on mud tracked on roads**
Jeff Schruder, Municipal Infrastructure Manager reported that he had contacted the County regarding their policy. They follow the regulations outlined in the Highway Traffic Act.
- **Whitton Road – dead end – snow dumping area**
Jeff Schruder, Municipal Infrastructure Manager reported that he will carry out work in this area in the Fall.
- **Sweeping Cotieville Streets – Council has already approved**
Jeff Schruder, Municipal Infrastructure Manager reported that Council approved this work at a Special Council meeting and this work is already done.

- **Cost of signs to implement 60 km/hr speed limit**

Jeff Schruder, Municipal Infrastructure Manager said that he hasn't got the costing for the signs yet.

- **Drainage in Cotieville area – staff plan**

This item was discussed under Delegations.

- **Letter to Fulton re: tenders**

Committee members reviewed a letter sent to Fulton's regarding the tenders.

- **Speed control – Goshen Road**

Mackie McLaren, CAO/Clerk reported that construction has now finished in that area. It will start up again in the Fall.

5. DELEGATIONS:

-Doug Miller– drainage – permission to install culvert under Cotieville Road

Mr. Doug Miller was present before the Committee along with Mr. Peter Neill, his drainage contractor to discuss their drainage plan for his Cotieville area property. They propose to install a highway grade culvert under Cotieville Road. They also plan to install pipe rather than ditch along the CP tracks, as ditch requires more labour and maintenance. Jeff Schruder, Municipal Infrastructure Manager said that he has been talking to CP Rail and they will grant permission to do drainage. Also, MTO will clean out the ditch if we provide the outlet which Mr. Miller is proposing. Also, Mr. Miller would have to consult with two affected property owners. Committee members also noted that under the Drainage Act, property owners will be required to enter into a "Mutual Agreement" with Mr. Miller. After discussion, the Committee requested that Jeff Schruder, Municipal Infrastructure Manager meet with Mr. Neil at the property site to discuss options and costs.

6. MUNICIPAL INFRASTRUCTURE MANAGER'S REPORT – JUNE 2012

Committee Members reviewed the Municipal Infrastructure Managers Report for June 2012:

- As presented at the last Public Works Committee Meeting, I have received the cost analysis from LAS Fuel Procurement Plan. Over the past year, the fuel savings accounted to \$1178.00
- Received a used traffic counter and will now start gathering count of our road network.
- Reviewed drainage issues in Cotieville in the field and have been in contact with MTO. They will agree to do some ditch clean out but only after the outlets are cleaned out.
- Initial Calcium application has been completed and with the Granular contract now complete more will now be applied.
- Winter sand contract has been completed. 3050 tonnes placed in the dome.
- Attended a County GIS Mapping training session. This system has recently been changed and is quite different than the previous one.
- Stop signs have been put up at the Lochwinnoch and Early Road intersection. The first time they were installed, they had been removed.

The next morning were replaced and are currently still up.

- Granular "M" Contract has been completed with some delay, covering Eady Road, McBride Road and a portion of Johnston Road.
- Hired a loader mounted broom to sweep the streets in Cotieville. It is now being completed.
- Attended a meeting for all Public Works Departments within the County. Some of the issues discussed were: prearranged detour routes for HWY 17 closures, bulk fuel tendering, public utilities coordinating committee
- Due to some added work required once I looked into the Pinnacle Road gravel portion closely and some issues that occurred this spring, the project has a higher estimated price. I will bring this information to the next Public Works Meeting to discuss. This has delayed the project somewhat but once the funding issues are decided the package is ready to be advertised.
- Met with Waste Management Committee Member John Wilson to come up with a segregation cell plan. This will be discussed at the next WM Committee Meeting.
- The Winter Operations training is a two day course delivered to your workplace for equipment operators. I am contacting other Municipalities to see if the interest is there. This training was one of the recommendations on what Municipalities can do to protect themselves regarding the challenging of the Minimum Maintenance Standards.

7. PUBLIC WORKS SUPERINTENDENT'S REPORT – JUNE 2012

Committee members reviewed the following Public Works Superintendent Report for June 2012:

MISCELLANEOUS JOBS

- Topsoil into flower garden at the main office
- Lawn maintenance
- Dig hole and set up outhouse at the landfill site
- Cold patching
- Half load sign up at the far end of Goshen Road by Yantha Road
- Fix soft spot on Cobus hill – back blade it with backhoe
- Reset two mailboxes on the pitrun job – Eady Road
- Took dumpster to campsite
- Fix the fence at the cemetery in Thompsonville
- Set up and Take down stage
- Build stakes for horseshoe pit and make the horseshoe pit at the community center

EQUIPMENT REPAIRS

- Weld two cross bars onto the bottom of the box for support on truck #3
- Fix the lights on the back of truck#3
- Fix riding lawn mower – fuel problem
- Worked on weed eaters to make them run better
- Weld a crack on the muffler on the grader
- Keep trucks and equipment greased and clean

ROADS GRADED

- Friday May 18th – Pinnacle Road
- Wednesday May 30th – Mullins Road & Johnston Road
- Monday June 4th – Lime Kiln Road & Eady Road
- Monday June 11th – Pinnacle Road
- Wednesday June 13th – Garden of Eden Road

All roads are watered before and after the roads are graded.

WORK PROJECTS CARRIED OUT

- Water and grade gravel roads for flake calcium
- Spread flake calcium in front of houses
- Tuesday May 22 we started the pitrun job on Eady Road. Hauled pitrun from Stevenson's Pit to Eady Road, the swamp past the landfill site for four days. Took the backhoe and packed when we were done hauling
- Replaced 18" crossroad culvert on Jamieson Lane and took out a laneway culvert that heaved up so bad a car would bottom out
- Thursday June 7 – started the gravel contract on Eady Road
- Thursday June 7 – stated the winter sand contract
- Wednesday June 13 – we watered and graded the new gravel on Eady Road. Then spread flake calcium from one end to the other
- Watered the street in Cotieville for the sweeper

8. REVENUE & EXPENDITURE REPORT

Committee members reviewed the Revenue and Expenditures report. Chair Campbell noted that the budget has been passed recently and the report now reflects the "budget vs actual figures" for each account.

9. PINNACLE ROAD RECONSTRUCTION

- Draft Tender
- Estimates
- Options

Committee members reviewed the draft tender prepared by Jeff Schruder, Municipal Infrastructure Manger. Ms. Jennifer Barr, Finance Manager reviewed the following estimates and options for this project:

1. Leave unfinanced and financed from 2013/2014 Gas Tax. (This will hurt cash flow and cause interest charges. Also, there would be no gravel monies).
2. Use lot development funds. (This would deplete the account, and there would be no funds for other roads. Also, may cause the lot development fee to increase).
3. Advertise the tender to see if the tenders come in at lower rates.
4. Complete only Part A (leaves \$41,846.31 of Build Canada Grant monies unspent).
5. Defer the project – we have until the end of 2015 to utilize the Build Canada Funds.

After discussion, Committee members agreed to Option 3. An Ad will be placed in the local paper next week. Jeff will mail out to local contractors. The tender closing date will be July 17, 2012 and the committee will review at their July 18, 2012 meeting.

10. 2012 WORK SCHEDULE UPDATE

Jeff Schruder, Municipal Infrastructure Manager reviewed the schedule with the Committee. Chair Campbell asked that Jeff arrange for the grass cutting contract to commence at the beginning of July.

11. HENRY MOORE AGREEMENT

Committee members reviewed a copy of the agreement that the Township will enter into with Henry & Dorothy Moore, Collin Moore and Sylvie Chevalier, for the Jamieson Lane turnaround extension.

Moved by Murray Humphries, Seconded by Jeff Schruder

That the Public Works Committee recommends to Council that they execute the agreement with Henry & Dorothy Moore and Collin Moore and Sylvie Chevalier.

Carried.

12. CORRESPONDENCE SUMMARY:

Committee members reviewed the following correspondence:

- Petition and Response re: Eady Road speed limits
- Toronto Star – news article – bad roads
- OGRA – April Board Meeting Highlights
- Rhonda Fletcher – thank you for maintenance on Garden of Eden Rd.
- Letter from Margaret Robertson – thank you for stop signs at Lochwinnoch Road

13. PETITION – PINNACLE ROAD – LOWER SECTION – STREET LIGHT AND MAINTENANCE OF A REASONABLE SPEED LIMIT

Committee members reviewed a petition received from a group of Pinnacle Road residents. Mayor Eady noted that he will meet with Rick Lester and review their speed limit report and bring a recommendation forward at the next meeting.

14. OTHER BUSINESS

- Mayor Eady reviewed a letter from the County Engineer re: works to be done throughout Horton.
- Jeff Schruder, Municipal Infrastructure reviewed a News article re: North Algoma Wilberforce Township might be liable for accident on Lett's Cemetery Road. He noted that it is becoming a regular occurrence that municipalities are held liable for accidents.

15. NEXT MEETING

The next meeting of the Public Works Committee will be held on July 18, 2012 @ 8:30 a.m. in the Municipal Council Chambers.

16. ADJOURNMENT

Chair Campbell adjourned the meeting at 11:20 a.m.

CHAIR

SECRETARY