

THE CORPORATION OF THE TOWNSHIP OF HORTON

**Special Meeting - Public Works Committee
July 31, 2012 - 10:00 a.m.**

There was a special meeting of the Public Works Committee held in Horton Township Municipal Chambers on Tuesday, July 31, 2012. Present were Chair Glen Campbell, Mayor Don Eady, Committee Members Murray Humphries and Rick Lester. Staff present were: Rod Eady, Public Works Superintendent, Jennifer Barr, Finance Manager and Rose Curley, Administrative Assistant.

1. CALL TO ORDER

Chair Campbell called the meeting to order at 10:00 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by committee members or staff.

3. PINNACLE ROAD TENDER – STANTEC REQUEST FOR PRE-APPROVAL

Committee members reviewed e-mails received from Stantec Engineering that outlines a work plan, schedule and fee estimate of \$25,218.00. Also, they are requesting authorization to proceed immediately in order to meet our tight time frame. After discussion, the following resolution was put forward.

Moved by Rick Lester, Seconded by Rod Eady

That the Public Works Committee authorizes Stantec to proceed with the Tender Preparation Package for the Pinnacle Road project, in order to meet the proposed work plan, for review at the August 07, 2012 tender review meeting.

Carried.

Mayor Eady noted that Murray Humphries has agreed to work with Stantec on the Pinnacle Road tender preparation package. He also noted that Mr. Humphries has excellent engineering expertise and he asked the Committee to consider paying Mr. Humphries an hourly rate for his work on this important project.

Mr. Humphries declared pecuniary interest and did not take part in the discussion or vote.

Moved by Rod Eady, Seconded by Rick Lester

That the Public Works Committee recommends to Council, that Murray Humphries be compensated for his consultant/engineering work with Stantec, for the Pinnacle Road tender project, at a rate of \$80/hour.

Carried.

4. WORK SCHEDULE - PUBLIC WORKS DEPARTMENT

Chair Campbell reviewed the work schedule for the summer. He noted that he and Rod Eady will review this schedule together to see if any modifications need to be made to ensure that work priorities are met. Chair Campbell reported that Mr. Barry Dodd has given us his two week notice that he is leaving for another position. His last work day is Thursday, August 02, 2012. The decision and process for replacement of this employee will be discussed further at a future Human Resources/Public Works Committee meeting.

5. THOMPSON ROAD

Jennifer Barr, Finance Manager reported that last Thursday she received several complaints on the poor condition of Thomson Road. One driver broke a tire rim on his vehicle. She requested the Public Works employees to go out and grade the road. She also phoned Renfrew County to inquire about their schedule for paving this road. Once she hears back from them, she will forward the information to Rod Eady, Public Works Superintendent.

6. OTHER BUSINESS

There was no other business.

7. ADJOURNMENT

Moved by Rod Eady, Seconded by Rick Lester

That this Public Works Committee meeting be adjourned at 10:53 a.m.

Carried.

CHAIR

SECRETARY