

## THE CORPORATION OF THE TOWNSHIP OF HORTON

### PUBLIC WORKS COMMITTEE MEETING

September 19, 2012 - 8:30 a.m.

There was a meeting of the Public Works Committee held in Horton Township Municipal Chambers on Wednesday, September 19, 2012. Present were Chair Glen Campbell, Mayor Don Eady, Committee Member - Murray Humphries. Staff present were: Rod Eady Public Works Superintendent, Mackie McLaren CAO/Clerk and Rose Curley, Administrative Assistant. Absent: Committee Member - Rick Lester.

#### 1. CALL TO ORDER

Chair Campbell called the meeting to order at 8:37 a.m.

#### 2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Committee members or staff.

#### 3. MINUTES OF JULY 18 AND JULY 31, 2012 COMMITTEE MEETINGS

Committee members reviewed the Public Works Committee meeting minutes of July 18 and July 31, 2012. Mayor Eady noted that under Business Arising in the July 18, 2012 minutes it should read 50 km/hr instead of 60 km/hr.

#### 4. BUSINESS ARISING:

- Cost of signs to implement 50 km/hr speed limit  
Rod Eady said that he doesn't have pricing yet but he will check into this and report back at the next meeting. The Committee also asked Mr. Eady to place a car counter on Lime Kiln Road to obtain a traffic count.
- Detour routes – Highway 17 – no response  
Mackie McLaren, CAO/Clerk said that he has not received a response yet from MTO. Chair Campbell said that he would follow up on this.
- Whitton Road – dead end – snow dumping area  
After discussion, it was agreed that Chair Campbell and Rod Eady, Public Works Superintendent would go out to do a site visit in this area.
- CP Crossing – Whitton Road  
Mr. McLaren was requested to follow up with a letter to CP. They have promised to repair this but haven't as of yet.
- Concrete Panels – inspection report  
The Committee reviewed an engineer's report regarding the concrete panels at the public work's garage. This item was referred to the Safety Committee for review.

#### 5. DELEGATIONS:

10:00 a.m. - Debbie Grantham re: Farrell's Landing

Debbie Grantham was present with her husband, mother and lawyer to discuss their request to purchase the road allowance/forced road adjacent to 26 Farrell's Landing Road, Concession 9 Part Lot 10. Also present in the audience were Janet and Terry Johnston. The issue of this unopened

road allowance became more relevant when a resident that recently moved to the Township on River Road claimed that he has the right to access the Ottawa River through this road. Ms. Grantham noted that their property has been in the family since the 1940's and was originally purchased by her grandfather Mr. Bert Vincent. She also referred to a letter from our Township lawyer that referred to Township liability should an accident occur on this road. She also referred to the fact that the ownership at the registry office shows it as "public authority having jurisdiction", which is the same registration as the Ottawa River. It is possible that the Federal Government might have to be involved. After further discussion, the Committee agreed to refer it to the Planning Committee for their review. **Mr. McLaren, CAO/Clerk will arrange for a site visit with the Planning Committee for Tuesday, October 16 at 3:00 p.m.** once he discusses this item with Councillor Bob Kingsbury, Chair of the Planning Committee.

Chair Campbell thanked Ms. Grantham and her group for attending.

## 5. PINNACLE ROAD RECONSTRUCTION

- Minutes of Special Council Meeting – Sept. 10, 2012
- Tender Results

The Public Works Committee reviewed the minutes of the Special Council Meeting September 10, 2012 and the tender results for the Pinnacle Road project. The lowest tender was B.R. Fulton with a bid of \$622,824.12 after the HST rebate is factored in. This tender amount is over budget.

### - Financing

Jennifer Barr, Finance Manager presented a worksheet setting out options to cover the amount that is over budget. She estimated that using additional available Gas Tax revenue and Lot Development funds would reduce the amount over budget to \$15,027.13 which could be drawn down from a reserve and paid back into the reserve in future years. She also noted that additional use of Lot Development Funds would mean there would be no funds available for a few years for other roads. Also, additional use of Gas Tax Funds would defer Lime Kiln Road completion and delay the start of Thompson Road.

Mayor Eady reviewed the work listed in the tender and suggested that \$55,000 could be saved from the project cost by eliminating non-essential items in the project i.e. cancel the \$20,000.00 allotment for extra work, removing the \$8,100 granular sealing, seeding and mulch, calcium spreading during construction and cutting back the granular A from a 6 inch lift to 5.5 inches.

Councillor Campbell referred to Stantec's estimated engineering fees of \$35,000 for inspection and the required geotech inspections. Committee members felt that some of these inspections and work could be completed by staff to save costs on GPS systems.

Mayor Eady said that ratepayers were promised that Horton tax dollars would not be used for the project and with these changes we can meet that commitment.

After discussion, the Committee asked **staff to arrange a meeting in the next day or two with Chair Campbell, Mayor Eady and B.R. Fulton's to discuss removing non-essential items from the project.**

7. GPS OPTIONS

The Committee reviewed the information in their package regarding GPS systems. The GPS system is being used by more municipalities since the launch of several lawsuits regarding road conditions. The GPS systems records data as to time, location and various job actions carried out by an individual operator/truck. Mackie McLaren, CAO/Clerk reported that Jennifer Barr, Finance Manager will be meeting with a representative tomorrow to obtain more information and costs.

8. MINIMUM SERVICE PLAN FOR ALL MUNICIPAL ROADS

The committee discussed a minimum service plan for all municipal roads. They agreed that the Township should adhere and/or exceed the Minimum Road Standards set by the province.

9. NO PARKING ON MUNICIPAL ROADS – DRAFT BYLAW

The Committee reviewed a copy of the draft bylaw for no parking on municipal roads. Mackie McLaren, CAO/Clerk said that the Planning Committee has appointed a sub-committee to review this further.

10. ADOPT-A-ROAD PROGRAM

Chair Campbell reported that the Adopt-A-Road Program has now been authorized by Council. It was the Waste Management Committee that initiated this project and they will discuss this at their meeting tomorrow. The Committee requested Rod Eady to obtain a price for the cost of signs to place on the roads that are adopted by a family/business. It will be up to the participant on whether or not they have their name on these signs.

Mayor Eady said that Cogeco has asked for an interview on the Adopt-A-Road program once it is in place.

11. PUBLIC WORKS SUPERINTENDENT'S REPORT

The Committee reviewed the Public Work's Superintendent's report for July, mid-August.

12. REVENUE & EXPENDITURE REPORT

The Committee reviewed the Revenue and Expenditures Report for July and August 2012.

13. 2012 WORK SCHEDULE UPDATE

The Committee reviewed the 2012 Public Works schedule. Mayor Eady asked Rod Eady to go out to Cotieville with him to assess the drainage/cleanup that needs to be done.

14. CORRESPONDENCE:

- ON1CALL–Ontario Underground-Infrastructure Notification System Act
- OGRA – Minister of Infrastructure Rolls out Asset Management Funding Program
- OGRA – MTO agrees to “open up” MMS Regulations

The Committee reviewed the above correspondence.

15. OTHER BUSINESS

Sign on Jamieson Road

Mackie McLaren, CAO/Clerk told the Committee that at the recent Planning Committee Meeting the Planning Committee requested that Public Works erect a sign on Jamieson Lane indicating where the private road commences.

Staff replacement in Public Works Department

Mackie McLaren, CAO/Clerk reported that the replacement for a Public Works truck driver/labourer and the Municipal Infrastructure Manager position will both be discussed at a Special Council Meeting later today.

16. NEXT MEETING

The next Public Works Committee meeting will be held on October 17, 2012 @ 8:30 a.m. in the Municipal Council chambers.

17. ADJOURNMENT

Moved by Murray Humphries, Seconded by Rod Eady

That the Public Works Committee meeting be adjourned at 12:25 p.m.

Carried.

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CHAIR

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SECRETARY