

THE CORPORATION OF THE TOWNSHIP OF HORTON

Public Works Committee

November 21, 2012

There was a meeting of the Public Works Committee held in the Municipal Council Chamber on Wednesday November 21, 2012. Present were Chair Glen Campbell, Mayor Don Eady and Committee members Murray Humphries and Rick Lester. Staff Present was Rod Eady, Public Works Superintendent, Christina Mulcahey, Receptionist/Clerk and Mackie McLaren, CAO/Clerk.

1. CALL TO ORDER

Chair Campbell called the meeting to order at 8:40 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee or Staff.

3. ADDITIONS TO AGENDA AND APPROVE AGENDA

Moved by Murray Humphries, Seconded by Rod Eady

That the agenda for this meeting be approved with the additions requested.

Carried.

4. MINUTES OF OCTOBER 17, 2012

Chair Campbell reviewed the minutes of October 17, 2012 and the action items that were involved. Rod Eady said he checked for a large 60 km sign and we had none on hand although one can be ordered if needed.

Rod Eady noted at this time that nothing was done by Eric Draper to fix the damage to Goshen Road at his entrance. This damage was reported by Mr. Draper when it happened and Rod had since spoke to him. Rod reported it should wait until Spring now. Mayor Eady suggested the township fix it and send an invoice to the person responsible to fix the damage. Chair Campbell said a letter should be sent with costs incurred and communications should be kept open so this matter does not get forgotten. The Committee Members agreed.

5. BUSINESS ARISING

Cost of Signs to Implement 60 kph Speed Limits on paved Roads

The Committee discussed. It was agreed that Mayor Eady, Rod Eady and Rick Lester would meet at a later date to discuss this process. There needs to be more research done. There also needs to be an inventory done on the signs that we have in stock. Rod will do more research and bring back to the committee then will meet with Mayor Eady and Rick Lester to move forward on this.

Detour Routes – Highway 17 – no response

CAO/Clerk reported that an email was received from MTO. He gave a brief verbal update. MTO said that the OPP are responsible for closing the highway and when the truck was on fire last Good Friday, the OPP may not have advised the MTO staff that they were closing the highway. Therefore the detour routes did not get set up. The MTO contact said that there is protocol between MTO and the OPP for closing roads and setting up detours. In addition, he said the Township Public Works crew should not have been called in to clean up the debris from the fire. Mayor Eady noted that MTO were at the County Council Meeting.

Whitton Road – dead end – snow dumping area

Rod Eady reported that he spoke to Randy Corbin and there will be no snow shoved onto Randy's property although he will be left with a snow bank which he did not have before. **Rod would still like to meet with Randy.**

CP Crossing - Whitton Road

The CAO/Clerk reported that he is still waiting on a response from CPR to repair the crossing. Mayor Eady reported that it is getting worse every day. **We should meet with the Town of Renfrew and decide if it is property belonging to Renfrew or Horton so the situation can be resolved as soon as possible. The Railway is the town line.**

5. DELEGATIONS:

8:35 Robert A. Johnston – Humphries Road Extension

The Committee reviewed the report by CAO/Clerk. Mr. Johnston is requesting the township assume responsibility for snow plowing and summer maintenance as per section 8 of the agreement to construct the road. The report included conditions that must be met as per the agreement before the township could assume responsibility. Rick Lester agreed that there should be an inspection done to be sure that the conditions are met.

Chair Campbell said the Committee could view the road and conditions. Mr. Johnston said the former Municipal Infrastructure Manager had verbal told him everything was okay. Mr. Johnston said there was concern of the length of the culvert at the Castleford Road intersection, but since then it has been extended. Mayor Eady noted that we have nothing in writing from the former Municipal Infrastructure Manager. Chair Campbell repeated that the Committee would go and view the road and get back to Mr. Johnston in a timely fashion. He thanked Mr. Johnston for attending today and he left the meeting.

Murray Humphries said that an engineer should probably look at the road and confirm that the conditions have been met and make a recommendation as a final inspection. Mayor Eady said we should get a cost for this to be done. CAO/Clerk said there is nothing in the agreement regarding costs for inspection. Murray Humphries said this would be important as we don't want to take responsibility and then down the road have to spend a lot of money on this road. **CAO/Clerk said he would support an inspection being done by someone outside of the township and he will research the cost and report to the Council Meeting next month.**

Chair Campbell also agreed that we do not want to assume a road that we will have to reconstruct.

Moved by Rick Lester, Seconded by Murray Humphries

That the Public Works Committee recommends to Council that they authorize a third party engineer to inspect the new section of Humphries Road and determine if the constructed road meets the agreement between the owner and the township.

Carried.

9:00 Pat & Ken Forrest

The Committee reviewed the report by CAO/Clerk. The Forrest's are requesting that the Township enter into an agreement to use an unopened municipal road for their driveway. This agreement would be similar to an existing agreement the township has with Peter Tippins for an adjoining road. Rick Lester asked if this would be a private entrance. Pat said it would be a driveway. CAO/Clerk asked if there was still potential for

future severances. Pat replied yes and there would be right-of-way, deeded roadway on their property for those potential future owners. The CAO said there is concern that if there are three property owners using the road in the future, it would be considered a public road not a private driveway. Chair Campbell agreed that as soon as multiple homes are built, where does the township stand? CAO/Clerk stated if new severances are granted in the future, we would need to clearly state condition of approval severance. Ken stated at this time we are just asking for our driveway and we can cross the next bridge when we get there. Rick Lester agreed.

Moved by Rick Lester, Seconded by Murray Humphries

That the Public Works Committee recommends to Council that they enter into an agreement with Patricia and Ken Forrest to use approximately 60 m of unopened road allowance for their private driveway between lots 5 and 6 concession 7.

Carried.

6. PINNACLE ROAD REHABILITATION

Final Inspection/Line Painting

Murray Humphries commented that he drove the road and it looks good. Rod Eady said he is a little concerned with the corners on the old part of the road with big trucks breaking the edge of the pavement. Mayor Eady noted he received comments concerning the drainage situation in the area and he suggested they submit their concerns in writing to the Committee.

CAO/Clerk asked if the line painting should be done now. Mayor Eady said it should be done now. Murray questioned if it would be effective this time of year. Chair Campbell asked if they would just do the new part or the whole road. Rod Eady is to check the old part of the road and contact the company to get a quote to do the whole road.

7. OGRA/ROMA CONFERENCE

CAO/Clerk informed the Committee that booking for the conference opens on Tuesday morning. He asked who would be attending. Chair Campbell could not confirm today but would have an answer by Friday. Mayor Eady said he could not confirm at this time either. Rod Eady noted he would like to go but cannot leave with only two public works staff.

8. KEITH BROOME ZONING AMENDMENT

The Committee discussed a request that came from the Planning Committee regarding drainage requirements.

Moved by Rick Lester, Seconded by Rod Eady

That the Public Works Committee recommends to the Planning Committee that any zoning amendment include a requirement that the owner prepare a drainage plan and lot grading plan before issuance of the building permit. **Carried.**

9. SCHEDULE "C" – GAS TAX AGREEMENT

The Committee discussed Schedule C of the Gas Tax Agreement. After discussion the following resolution was put forward:

Moved by Rod Eady, Seconded by Rick Lester

That the Public Works Committee recommends to Council that they approve the following Township Roads to be identified in Schedule C for Gas Tax Revenue:

Gravel

Early Road
McInnes Road
Horton School Road
Pastway Road
Goshen Road (North)

Reconstruction

Fraser Road
Thomson Road
Lime Kiln Road
All Thompsonville streets

Carried.

10. PUBLIC WORKS SUPERINTENDENT'S REPORT

Rod Eady presented the following report:

MISCELLANEOUS JOBS

- Cold patching
- Open beaver dams
- Set up and take down stage
- Look for camera
- Fix 911 sign on River Road
- Put up road name signs in Thompsonville
- Keep trucks washed and cleaned

EQUIPMENT REPAIRS

- Replaced two hydraulic hoses – backhoe
- Strongco Corporation came in and did a check over on the grader and Volvo excavator
- Broke hyd. Fitting on the backhoe – replaced fitting
- Worked on the dump switch on the old garbage truck
- Worked on Truck #1's two way radio and revolving light
- Fix wiring problem on the backhoe – charging system
- Fix prestone leak on Truck #3

WORK PROJECTS CARRIED OUT

- Cleaning ends of culverts for spring thaw
- Pulled dock and ramp out of the river
- Put End of Road sign up on Jamieson Lane
- Watered Pinnacle Road for Fulton Construction
- Set up car counter on various roads
- Took transit up to the landfill site to take shots on the tiers of house hold garbage
- Moved plastic wrap from the tire cell – clean up tubes and tires
- Fixed two washouts with gravel on Johnston Road and Mullins Road
- Hauled pit run to Bennett Lafont Road capped with gravel
- Cut pavement over the culvert at the parking lot – Main Office – Lifted pavement with backhoe, leveled heave and spread cold patch over culvert

- Load hydro pole onto the trailer to take to culvert on Orin Road to shove through the culvert due to it being plugged inside by beavers
- Major clean-up of the garage for safety reasons
- Changed “Watch for Children” sign on Thompson Road
- Worked on Truck #2, Truck #3 and Truck #4 to get ready for winter maintenance
- Litter pick up along side of roads
- Major cold patching job in Cotieville
- Litter pick up on Johnston Road – 7 bags dumped off
- Clean up on Price Road
- Hauled gravel to Orin Road – real bad holes
- Put up 9 civic address signs
- Moved old stage from inside rink and moved the sitting stand from in front of rink
- Moved the cement blocks from the ends of the culvert and dig out the culvert to fix the base. Then set the culvert back in and cover – Mr. McNulty Garden of Eden Road
- Moved rocks from ditch that fell off the railway bed when they were tearing up tracks

ROADS GRADED AND WATERED

- Monday October 22 – Garden of Eden Road, Humphries Road
- Tuesday October 23 – Ferguson Road
- Thursday October 25 – Spread gravel on Bennett-Lafont Road
- Thursday November 1 – Lime Kiln Road
- Saturday November 3 – Garden of Eden Road, Cobus Road, Johnston Road, Part of Eady Road, Mullins Road
- Sunday November 4 – Lime Kiln Road, Horton School Road, Early Road, Humphries Road, Eady Tinwood Road, Eady Road(m), Fraser – Gravel patches
- Monday November 5 – Jim Barr Road, Eady Road (dump), Collins Road
- Thursday Nov 8 – Orin Road, Price Road
- Monday November 12 – Eady Road (dump), Bennett-Lafont Road, McBride Road, Kasaboski Road
- Tuesday November 13 – Lavallee Road, McInnes Road, Pastway Road, Horton School Road

11. REVENUE AND EXPENDITURE REPORT

The Committee reviewed the report. Chair Campbell had a concern with the Fraser Road Account. Rod Eady said this seems to be a mistake. He only had three loads of cold patch for this road.

12. DRAFT BUDGET 2013 – Chair Campbell said we would discuss this at a later date.

13. 2012 WORK SCHEDULE UPDATE

The Committee reviewed the updated work schedule for 2012.

14. HUMPHRIES ROAD MAINTENANCE

15. COTIEVILLE AREA DRAINAGE – Clean out ballast that fell into ditch from track removal

Rod Eady informed the Committee that he would remove the ballast that fell from the rail bed when CP removed the rails and ties last year.

Chair Campbell reported that he had met with Doug Miller who now proposes to outlet his field tile drain through property in the Town of Renfrew.

16. EQUIPMENT

Draft ¾ ton truck tender package

Chair Campbell handed out a draft tender for the truck that Public Works is tendering for. The Committee reviewed and after discussion the CAO/Clerk was directed to complete the tender package.

Moved by Rick Lester, Seconded by Rod Eady

That the Public Works Committee recommends to Council that they approve the specifications for the ¾ ton truck tender. **Carried.**

Report from examination of grader and excavator by mechanic

Rod Eady handed out a copy of the mechanic's inspection report for the grader and the excavator. The Committee reviewed the reports. The Committee asked that the immediate repairs required to the grader be carried out as soon as possible.

17. HARTLEY HENDERSON – DRAINAGE CONCERN

Rod Eady informed the Committee Members that he inspected the area of Golf Course Road that Mr. Henderson said there was a drainage problem affecting his field across the road. He said he found an area of ponding water a few inches deep that will require minor cleanout to move the water, but he added that this water could not seep under the road onto Mr. Henderson's field.

18. MUNICIPAL INFRASTRUCTURE STRATEGY – New road/bridge infrastructure program

The CAO/Clerk presented information on a new Provincial Infrastructure Program. There is a 51 million dollar fund for all Ontario. Maximum funding is 90%. Municipalities have to commit to having an Asset Management Program in place by December 31 2013 to participate. An expression of interest form is to be completed first and if selected, a full application must be submitted. Deadline is January 9, 2012.

Moved by Rick Lester, Seconded by Murray Humphries

That the Public Works Committee recommends to Council that they apply for funding under the Provincial Municipal Infrastructure Program for Thomson Road culverts and repaving. **Carried.**

19. CORRESPONDENCE

- Email from Tammy Lynn Ferguson – Garden of Eden Road
- OGRA – Amendments to Constitution

The Committee reviewed the correspondence.

20. OTHER BUSINESS

There was no other business to discuss.

21. NEXT MEETING

The next Committee Meeting will be Wednesday December 19, 2012 at 8:30 am.

22. ADJOURNMENT

Moved by Murray Humphries, Seconded by Rick Lester
That this Committee Meeting be adjourned at 12:25 p.m.

Carried.

CHAIR

CAO/Clerk