

THE CORPORATION OF THE TOWNSHIP OF HORTON

PUBLIC WORKS COMMITTEE MEETING

DECEMBER 19, 2012 - 8:30 a.m.

There was a meeting of the Public Works Committee held in the Municipal Council Chamber on Wednesday, December 9, 2012. Present were Chair Glen Campbell, Mayor Don Eady (9:52 a.m.) and Committee members Murray Humphries and Rick Lester. Staff Present was Rod Eady, Public Works Superintendent, Rose Curley, Administrative Assistant.

1. CALL TO ORDER

Chair Campbell called the meeting to order at 8:42 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee or Staff.

3. ADDITIONS TO AND APPROVE AGENDA

Rose Curley, Administrative Assistant asked to add the 2013 Draft Budget under "Other Business.

Moved by Rod Eady, Seconded by Murray Humphries

That the agenda for this meeting be approved with the additions requested.

Carried.

4. MINUTES OF NOVEMBER 21, 2012

Committee members reviewed the minutes of the November 21, 2012 Public Works Committee meeting. Rick Lester reiterated that it is important that we noted the concern that if there are three property owners on the Pat & Ken Forrest property using the road in the future, it would be considered a public road not a private driveway. As the CAO/Clerk stated in the minutes, if new severances are granted in the future, we would need to clearly state condition of approval for the severance.

The Secretary was asked to change the date on Item 18 to read "January 09, 2013".

5. BUSINESS ARISING:

- **Cost of signs to implement 60 km/hr speed limit**

The Committee discussed this item and asked that it be put back on the January 2013 agenda as the Committee needs to move forward on developing policies for implementation of these speed reductions. Chair Campbell also asked that we invite the OPP to a future Committee meeting to discuss this process with them (possibly February meeting).

- **Whitton Road – dead end – snow dumping area**

Rod Eady, Public Works Superintendent said that they will leave snow on a bank in front of the Corbin residence. Also, they will do a turn-around in the winter. They won't dump snow where it was previously placed.

- **CP Crossing – Whitton Road**

Mackie McLaren, CAO/Clerk sent a letter to Canadian Pacific but has not received a reply as yet. Chair Campbell said that he will follow up on this.

- **¾ Ton Truck Tender**

Chair Campbell reported that this item was taken to Council but they just received the draft tender that evening and asked for time to review it. **This recommendation will be taken back to Council at the Regular Council Meeting on January 08, 2013.**

6. DELEGATIONS: There were no delegations.

7. STEPHEN & SARA DICK (BRIAN STOKES) – REVISED AGREEMENT

The Committee reviewed a request from Stephen and Sarah Dick to revise their drainage agreement with the Township. The Committee agreed to put the following amendment under No. 4 of the agreement: *“The Township shall ensure the culvert on Cobus Road remains clear and free of debris in order for optimum drainage. This shall include the replacement of the aforementioned culvert should it be deemed necessary by the Township due to increased water flow”.*

Moved by Rick Lester, Seconded by Murray Humphries
That the Public Works Committee recommends to council that they accept the proposed amendment to the drainage agreement between the Township and Sarah and Stephen Dick.

Carried.

8. PINNACLE ROAD

- **Final Review Report**

Chair Campbell reviewed the Final Review Report for Parts A & B that was submitted by Stantec for Pinnacle Road Project. **Chair Campbell asked Rod Eady to make arrangements to have the tree cut on Cobus Road.**

- **Drainage Concerns**

Mackie McLaren, CAO/Clerk reviewed conversations regarding drainage concerns on the Gould property on Pinnacle Road from an on-site meeting held with Beatty Gould’s representative, Mr. Del O’Brien, a retired lawyer who has extensive experience in drainage laws. He feels that there is an issue with the Gould property. Council has agreed to change the drainage ditch. Mackie McLaren has talked to Beatty Gould but due to the time of year we can’t do anything this year. Rod Eady hasn’t been able to get in touch with Grant Crozier (Curtis Crozier) but he will follow up on this to see if they support shutting off one entrance to their pit. **After discussion, the Committee suggested that we re-visit this property/issue in the spring to assess drainage during the spring run-off.**

9. DAMAGE TO GOSHEN ROAD ENTRANCE (Eric Draper)

Rod Eady, Public Works Superintendent reported that the damage to Goshen Road in front of a new house being constructed by Mr. Draper has not yet been repaired. **After discussion, the Committee asked Rod Eady to talk to Mr. Draper and also that we write him a letter to advise that**

the repairs will be carried out by our Public Works Department and the Township will forward an invoice to Mr. Draper for the cost of materials and labour.

Moved by Rick Lester, Seconded by Murray Humphries

That the Public Works Committee recommends to Council that they authorize Public Works staff to repair damage to the road in front a Goshen Road entrance (Eric Draper) and write a letter to Mr. Draper advising him that he will be invoiced for the cost of materials and labour to carry out these repairs.

Carried.

10. HUMPHRIES ROAD EXTENSION (Robert Johnston)

The Committee reviewed the estimate from Stantec Engineering to carry out an engineering assessment on Humphries Road extension. Rick Lester noted that he is in favour of having a 3rd party assessment done to review the road so that once the Township assumes this road it will meet standards. After discussion, the following resolution was put forward:

Moved by Rick Lester, Seconded by Murray Humphries

That the Public Works Committee recommends to Council that we accept the quote of Stantec Engineering in the amount of \$5607.00 plus HST to carry out engineering work on the Humphries Road extension.

Carried.

11. PUBLIC WORKS SUPERINTENDENT'S REPORT

Rod Eady, Public Works Superintendent reviewed the following December 2012 report with the Committee:

WORK PROJECTS CARRIED OUT:

- Lowering culvert and cleaning out ditch at Dan McNulty's on Garden of Eden Road. We took the cement blocks from the ends of culvert. Then dug out the culvert, fixed the base and set the culvert back in.
- Took shots with transit in the ditch on Golf Course Road – Hartley Henderson's
- Cleared rock and stone from the culvert under the railway bed in Cotieville
- Picked up 6 benches for the rink dressing rooms
- Ditching on the Pinnacle Road in front of Kevin Johnston's
- Ditching on Humphries Road
- Put up chain link fence at both ends of the rink
- Finished snow fence

MISCELLANEOUS JOBS:

Tree removal on Lime Kiln Road (wind)

- Make pad for salt in Township Public Works yard
- Fix stop sign on Dugald Road
- Picked up brush from Martin Cemetery
- Cold patching
- Brought in firewood and cut up firewood
- Picked up all bump signs and cones
- Put wings and plows onto Truck #2 and Truck #4
- Test wings and plows – test sand chain
- Cleaned out eaves trough at the main office
- Drain and flush oil on the western plow
- Set up and take down stage
- Brought in sander for ¾ ton truck – start engine and make sure chain works. Remove sander control from Truck #10 and installed into Truck #1

WINTER EVENTS:

- Monday, November 26 – we got 4 to 5 cm. of snow last night. Road patrol at 4:00 a.m. Loaded trucks with sand and put plows on. Plowing by 5:30 a.m. We plowed and sanded the pavement first and then the gravel roads.
- Thursday, November 29 – snow blizzard came in last night around 4:00 to 4:30 p.m. Received about 3 cm. of snow. Then it snowed another 2 to 3 cm. throughout the night. Had white ice on the pavement. Trucks went out at 7:00 a.m. to sand all the pavement. Then went around and sanded intersections – hills on the gravel roads.
- Friday, November 30 – sand all Township roads for the weekend.
- Sunday, December 02 – started to freeze rain at 5:30 a.m. – all three trucks went out sanding by 6:30 a.m. – sanded until 1:00 p.m. – went over all the roads twice.
- Saturday, December 08 – started to snow at 6:20 a.m. – wet snow – heavy and greasy. Phone the guys at 8:00 a.m. Sanded all the Township roads.
- Sunday, December 09 – road patrol at 7:00 a.m. Phoned the guys at 8:00 a.m. Trucks out sanding by 9:00 a.m. – lots of ice.
- Monday, December 10 – received 5 to 6 cm. of snow last night. Started to freeze rain at 3:30 a.m. Left the snow on the roads because of the freezing rain. Trucks out sanding by 4:30 a.m. Still raining at 11:00 a.m. At 11:00 a.m. took the grader out and started scraping the ice off the paved roads. Put the one-way plow onto truck #4 and plowed behind the grader to shove the banks back. Then put salt down on the pavement.
- Tuesday, December 11 – we took the grader out and scraped the pavement in the two villages and Fraser Road. Sand behind grader.

He referenced his site visit to Hartley Henderson's and said that he feels it is not a Township issue. The Committee requested that staff send a letter to Mr. Henderson outlining Rod's assessment of his property.

Mayor Eady and Chair Campbell noted that they like the way Rod reports the winter weather events and charts the time that he patrols the roads. Documentation is very important in case these reports need to be referenced in the future.

12. REVENUE & EXPENDITURE REPORT

Chair Campbell reviewed the Revenue and Expenditures Report with the Committee. After discussion about Item Truck 3, the Committee asked Rod Eady to prepare an assessment report on the hours used per year versus the cost of repairs. He can also outline the safety value that this truck offers the Public Works Department.

13. 2012 WORK SCHEDULE UPDATE

The Committee reviewed the updated 2012 work schedule.

14. CORRESPONDENCE:

- Letter from MTO re: Hwy 17 Twinning

The Committee reviewed the letter from MTO reporting on the Highway 17 twinning.

15. OTHER BUSINESS

- 2013 Draft Budget

Jennifer Barr, Finance Manager was present to review the 2013 Public Works draft budget with Committee members.

- Infrastructure Grant application

Committee members discussed Thomson Road rehabilitation as the project that will be identified in the Infrastructure Grant application that will be submitted by the deadline date of January 9, 2013. The Committee directed Ms. Barr to contact Mike Pinet, County of Renfrew Public Works to ask for assistance with this application. The committee agreed that they would apply for \$600,000 in funding and also that we should specify that this road is a connecting link in the road system.

- Asset Management

Jennifer Barr discussed the \$21,000 grant monies that the Township received to assist with asset management. Mayor Eady suggested that she consult with the County. She said that the County is considering the same Asset Management consultant that the Township used in 2009. The Committee directed Ms. Barr to prepare a timeline to get the process started and the Committee will review at the next meeting.

16. NEXT MEETING

The next Public Works Committee meeting will be held in the Municipal Council Chambers on Wednesday, January 16, 2013 at 8:30 a.m.

17. ADJOURNMENT

Moved by Rod Eady, Seconded by Murray Humphries

That the Public Works Committee be adjourned at 11:52 a.m.

Carried.

CHAIR

SECRETARY