

THE CORPORATION OF THE TOWNSHIP OF HORTON

Finance Committee Meeting

May 18, 2012

There was a Meeting of the Finance Committee held in the Municipal Council Chambers on Friday, May 18, 2012. Present were Co-Chairs Mayor Don Eady and Councillor Jamey Larone and Councillors Bob Kingsbury, Glen Campbell, Margaret Whyte. Staff present was Jennifer Barr, Finance Manager and Mackie McLaren, CAO/Clerk.

1. CALL TO ORDER

Mayor Eady called the Meeting to Order at 12:24 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of the Committee or Staff present.

3. MINUTES OF APRIL 18, 2012 COMMITTEE MEETING

Mayor Eady reviewed the April 18th, 2012 Finance Committee Meeting minutes which had been approved at the May 1st Council Meeting.

Councillor Kingsbury asked if any changes have been made to the invoice process for tipping fees at the landfill site. Ms. Barr said that once the Infrastructure Manager has completed the tender call on the Pinnacle Road construction project, they will sit down and resolve the paper process.

Councillor Campbell asked if the sub-committee to review the development of a township beach has been formed. The CAO/Clerk said no.

4. LIBRARY CONTRACT

Mayor Eady reviewed the May 3, 2012 correspondence from Ms. Lynda Janney, Chair of the Renfrew Library Board. This letter was in response to our questions on what a user fee would be, is the fee for a family or individual, and are the 954 patrons families or individual patrons. Some of these questions were answered. Councillor Larone said the Committee Members could not make a recommendation unless we have the information we require. He said he supported not considering a contract until we have more information.

Councillor Kingsbury said he is aware of one family who were issued 4 cards, 2 of which have been lost and only 1 card has been used this year. He noted that Renfrew Recreation Department provides us with names of Horton's users so we can check for non-Horton names on the list. We need the same information from the Library Board. He added that he supported a user fee.

Councillor Larone said that if the Library Board does not have the statistics then they should gather them in expectation of our request.

Mayor Eady said he met with Ms. Janney and the Librarian last summer. He informed her that we didn't have funding to pay as suggested then. He questioned if schools have library and computer services. He said he knows Horton is not paying its share but we need to question why we can't top up a user fee to save some the cost for the patrons from Horton. He asked the CAO/Clerk to research this question.

The Committee Members discussed the Recreation User Fee and Mayor Eady noted that a meeting to discuss that fee has been requested.

Councillor Kingsbury suggested that we not enter into a contract and reimburse some of the user fee to the Horton card holder. The Committee agreed not to add any more funds to the draft 2012 budget for the Library which is set at \$10,350.00 which includes the \$5,050 grant.

5. FAMILY AND CHILDREN'S SERVICES

Ms. Barr presented a request for funding to send a child to summer camp.

Moved by Bob Kingsbury, Seconded by Jamey Larone, Finance Committee not recommend Council fund this request.

Carried.

6. 2012 PROPOSED BUDGET

The Finance Manager presented a draft of the Power Point Presentation to be used for the public meeting. It outlined the 4.9% overall impact to residential ratepayers inclusive of the County rate and Education rate. She informed the Committee Members that this draft includes the 2012 HR Study recommendations and the provincially mandated Pay Equity.

Ms. Barr said that if the Committee is satisfied with draft budget presented today, the Committee will be in a position to present it to Council during a Public Meeting at the June 5th 2012 Council Meeting. After discussion the Committee agreed that the Public Meeting for the budget will be held at a separate meeting night.

The Committee Members said that a notice should be posted on the website that a copy of the draft budget is available for pickup at the Municipal Office on the preceding Friday before the Public Meeting. A similar notice is to be placed in the Horton Corner ad.

Prior to setting a Public Meeting date, the Members asked for the final copies of the draft be placed in the Council baskets by Tuesday May 22 at 4:30 for their pickup and review. Any questions are to be back to the Finance Manager before May 25.

Councillor Larone said a date is needed for the Finance Committee and full Council to continue the HR Study, a final review of the budget and to set a date for the Budget Public Meeting.

7. RESERVES AND RESERVE FUNDS

The Finance Manager reviewed the 2012 proposed reserves and reserve funds budget as presented in the proposed line by line budget.

8. LOT DEVELOPMENT FUNDS

The Finance Manager reviewed the 2012 proposed lot development funds budget as presented in the proposed line by line budget.

9. 2012 CAPITAL FINANCING

The Finance Manager reviewed the 2012 proposed capital budget as presented in the proposed line by line budget.

2011 Financial Statements

Ms. Barr briefly reviewed the 2011 Audited Financial Statements with the Members. Mayor Eady said in past years our auditor attended a meeting to review the statements. Ms. Barr said that the auditor would charge for this.

The Members agreed to forward the statements to council for approval.

10. CONFIRMING RESOLUTION

Moved by Jamey Larone, Seconded by Glen Campbell

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

11. ADJOURNMENT

Moved by Margaret Whyte, Seconded by Bob Kingsbury.

That this Committee Meeting be adjourned 2:35 p.m.

Carried.

CHAIR

CAO/Clerk