

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING

February 7, 2012

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday February 7, 2012. Present were Mayor Don Eady, Councillor Jamey Larone, Councillor Margret Whyte and Councillor Glen Campbell. Staff present was Jeff Schruder, Municipal Infrastructure Manager, Jennifer Barr, Finance Manager, Mackie McLaren, CAO/Clerk and Christina Mulcahey, Receptionist/Clerk. Absent was Councillor/Acting Mayor Robert Kingsbury.

1. **CALL TO ORDER**
Mayor Eady called the meeting to order at 4:00 p.m.
2. **DECLARATION OF PECUNIARY INTEREST**
There was no declaration of pecuniary interest by members of Council or staff.
3. **MINUTES OF REGULAR COUNCIL MEETING DECEMBER 6, 2011**

Moved by Councillor Margaret Whyte

RESOLUTION NO. 12-39

Seconded by Councillor Jamey Larone

That Council approves the following Council Meeting minutes:

- Regular Council Meeting January 10, 2012
- Public Meeting January 10, 2012 – Draper Zoning/OP Amendment

Carried.

4. **BUSINESS ARISING FROM MINUTES**
There was no business arising from the minutes.
5. **ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA**
There were no requests to add items to the agenda.

Moved by Councillor Glen Campbell

RESOLUTION NO.12-40

Seconded by Councillor Margaret Whyte

That Council approves the Council Meeting Agenda for February 7, 2012.

Carried.

6. **COMMITTEE REPORTS**

4:10 PUBLIC WORKS COMMITTEE

Chair Campbell reviewed the Committee minutes from the January 18, 2012 meeting.

Councillor Whyte asked Councillor Campbell if he would be able to attend the next Recreation Committee meeting to make a small presentation about the stage information he has collected. Councillor Campbell agreed to do so.

Moved by Councillor Glen Campbell

RESOLUTION NO.12-41

Seconded by Councillor Margaret Whyte

That Council approves the Public Works Committee meeting minutes from January 18, 2012.

Carried.

RECOMMENDATIONS

Moved by Councillor Glen Campbell

RESOLUTION NO.12-42

Seconded by Councillor Margaret Whyte

That Council on recommendation of the Public Works Committee, Subject to Resolution No. 12-04, approves Stantec's quote of \$1,719.00 to plot the elevations.

Carried.

4:15 WASTE MANAGEMENT COMMITTEE

Chair Larone reviewed the Committee minutes from the January 11, 2012 meeting. He noted that there had been some reports of certain properties having more than two bags of waste each week. He said the Committee is trying to promote more recycling.

Chair Larone asked if the cheque that was issued to NadCore had been cashed. The CAO/Clerk reported yes.

Councillor Whyte asked Chair Larone if the Committee had any final numbers on the new layout of the Landfill Site project. She said over the next few years it seems as though it will be a big investment. Chair Larone said yes it will but it is being done in phases that will suit their budget. He said he will come back to Council with a report on numbers for their review in the Spring time.

Councillor Campbell asked if the soak pit can be completed in house. Municipal Infrastructure Manager Jeff Schruder said yes. The only cost is to Stantec Engineering. He stated that we need a soak pit is a requirement under our Certificate of Approval.

Moved by Councillor Jamey Larone

RESOLUTION NO.12-43

Seconded by Councillor Glen Campbell

That Council approves the Waste Management Committee meeting minutes from January 11, 2012.

Carried.

RECOMMENDATIONS

Moved by Councillor Jamey Larone

RESOLUTION NO.12-44

Seconded by Councillor Margaret Whyte

That Council on recommendation of the Waste Management Committee authorizes Jeff Schruder, Municipal Infrastructure Manager to commence with the construction of a soak pit. Further, that Council accepts the quote of Stantec Engineering in the amount of \$4,200 (plus HST and application fee) for engineering costs for the soak pit.

Carried.

4:30 FINANCE COMMITTEE

Finance Manager Jennifer Barr was present.

Councillor Larone asked for an explanation of item B in the minutes of January 31, 2012 Finance Committee Meeting. The CAO/Clerk reported that the Development Charge By-law of May 2008 will expire in 2013. Therefore, there needs to be a study carried out so that another By-law will be in place in order to charge the Lot Development Fee.

Moved by Councillor Jamey Larone

RESOLUTION NO.12-45

Seconded by Councillor Margaret Whyte

That Council approves the minutes of the January 31, 2012 Finance Committee Meeting.

Carried.

ACCOUNTS PAYABLE LISTING – January 2012

Moved by Councillor Jamey Larone

RESOLUTION NO.12-46

Seconded by Councillor Glen Campbell

That Council approves the January 2012 Accounts Payable Vouchers in the amount of \$203550.71.

Carried.

TAX ARREARS REPORT & FINANCIAL REPORTS– January 2012

Moved by Councillor Margaret Whyte

RESOLUTION NO.12-47

Seconded by Councillor Glen Campbell

That Council approves the January 2012 Tax Arrears Report and January 2012 Financial Reports.

Carried.

RECOMMENDATIONS

Township of Horton
Statement of Lot Development Funds
For the year ending December 31, 2011

Department	Balance 1/1/2011	2011 Fees	2011 Interest	2011 Funds Utilized	Balance 12/31/2011
General Eligible Service	8,310.74	3,259.31	66.53		11,636.58
Fire	37,412.23	5,070.07	103.48		42,585.78
Transportation	113,474.23	75,237.31	1,535.70		190,247.24
Recreation & Parks	4,380.85	6,971.31	142.30		11,494.46
Total Development Charges	163,578.05	90,538.00	1,848.01	0.00	255,964.06

Moved by Councillor Jamey Larone

RESOLUTION NO.12-48

Seconded by Councillor Margaret Whyte

THAT Council accepts the Statement of Development Charges for the year ending December 31, 2011 as presented.

Carried.

Township of Horton
Treasurer's Statement of Council Remuneration and Expenses
For the Year 2011

(costs are net of GST/HST rebate)

<u>Members of Council</u>	<u>Remuneration & Benefits</u>	<u>Conferences Mileage</u>	<u>Total</u>
EADY, Don - Mayor	21,076.84	2,888.54	23,965.38
CAMPBELL, Glen - Councillor	12,159.67	1,985.28	14,144.95
KINGSBURY, Robert - Councillor	17,166.55	1,488.74	18,655.29
LARONE, Jamey - Councillor	17,811.64	825.37	18,637.01
WHYTE, Margaret - Councillor	13,473.55	1,244.97	14,718.52
	81,688.25	8,432.90	90,121.15
	81,688.25	8,432.90	90,121.15

This statement is in accordance with the Municipal Act 2001, S.O. 2001, c. 25 Section 284.

Moved by Councillor Glen Campbell

RESOLUTION NO.12-49

Seconded by Councillor Margaret Whyte

THAT Council adopt the 2011 Statement of Council Remuneration and Expenses.

Carried.

4:45 FIRE COMMITTEE

Chair Whyte reviewed the minutes of the January 18, 2012 Committee meeting. She reported that their next Regular Committee meeting will be held in April due to her being on vacation in March.

Councillor Larone had a comment about the new exhaust for the generator. He said that it is extended enough that there should be a cover over it to deflect snow or anything that could possibly fall and block the exhaust.

Moved by Councillor Margaret Whyte
Seconded by Councillor Jamey Larone

RESOLUTION NO.12-50

That Council approves the minutes of the Fire Committee Meeting of January 18, 2012.

Carried

4:55 RECREATION COMMITTEE

Chair Whyte reviewed the Committee meeting minutes from January 11, 2012.

Councillor Larone noted that he saw the new donation box installed but there wasn't enough signage visible and would it be possible to enhance the sign. Chair Whyte said she would take that back to the Committee.

Councillor Larone asked about the \$300.00 that Mr. Bennett has asked to be set aside. Chair Whyte explained that it was to purchase maintenance and plumbing supply stock to have on hand when needed.

Mayor Eady noted that there has to be more communication between the Infrastructure Committee with other departments such as the Recreation Committee Chair of Maintenance and the Municipal Infrastructure Manager. Councillor Larone said it is hard to accommodate meetings with everyone. The suggestion was made that one of the Infrastructure Committee members be in attendance at the Recreation Committee meetings. It was agreed that Councillor Larone and Councillor Campbell would attend alternately to the Recreation meetings to keep communication in the infrastructure department.

Councillor Whyte referred to the Invoice from Glen Timmins. She noted that it has come back to the Committee again and it needs to be reviewed. Mr. Bennett had spoken to Mr. Timmins and he insists that he be paid. Councillor Larone asked if there is any background information on this issue. The CAO/Clerk gave a short verbal report. Mayor Eady asked if there was any written information. Chair Whyte said the only communication she knows about is the verbal communication with committee member Mr. Bennett and Mr. Timmins. Councillor Larone asked if there was any possibility of a settlement. Councillor Campbell asked if the invoice was for material or labour. CAO/Clerk Mackie McLaren then suggested inviting Mr. Timmins to the February 16th 2012 budget meeting to discuss this invoice. Council members agreed.

Moved by Councillor Margaret Whyte
Seconded by Councillor Glen Campbell

RESOLUTION NO.12-51

That Council approves the January 11, 2012 Recreation Committee Meeting minutes.

Carried.

RECOMMENDATIONS

Moved by Councillor Glen Campbell
Seconded by Councillor Margaret Whyte

RESOLUTION NO.12-52

That Council on recommendation of the Recreation Committee refunds \$50.00, half of the rental fee for Dave and Cathy Radke's December 25th 2011 hall rental, due to the lack of heat in the Community Center.

Carried.

Regular Council Minutes
February 7, 2012

Moved by Councillor Margaret Whyte
Seconded by Councillor Jamey Larone

RESOLUTION NO.12-53

That Council on recommendation of the Recreation Committee approach property owners Mr. Norman Eady and Mr. Brian VanderPloeg about acquiring more property for future Recreation Development at the Community Center.

Carried.

5:30 PLANNING COMMITTEE

Moved by Councillor Jamey Larone
Seconded by Councillor Glen Campbell

RESOLUTION NO.12-54

That Council approves the January 11, 2012 Planning Committee Meeting minutes.

Carried.

RECOMMENDATIONS

Moved by Councillor Glen Campbell
Seconded by Councillor Jamey Larone

RESOLUTION NO.12-55

That Council on recommendation of the Planning Committee supports the zoning amendment of Andrew St. Michael to rezone the property in Lot 15 Conc. 1, located between Elliott Crescent and Highway 60 from Rural to Commercial and requests the County Planning Department to prepare the required notices and draft by-law. Further, that the following conditions apply:

- The \$500 application fee be waived due to the mapping error
 - County be asked to waive their fee for preparation of the documents; and
- The zone be changed to Commercial for the entire area that is in error at this point in time.

Carried.

Moved by Councillor Jamey Larone
Seconded by Councillor Margaret Whyte

RESOLUTION NO.12-56

That Council on recommendation of the Planning Committee supports the zoning application from Mr. Jordy Leavoy to re-zone the proposed Lot Addition Severance from his parcel in Concession 10, Pt. Lots 3, from Rural (RU) to Limited Service Residential.

Carried.

Moved by Councillor Margaret Whyte
Seconded by Councillor Jamey Larone

RESOLUTION NO.12-57

That the Planning Committee recommends to Council that they support the zoning amendment application of George Leavoy Estate to rezone his property from Rural (RU) to Commercial (C) to allow a contractors yard or shop.

Carried.

Moved by Councillor Margaret Whyte
Seconded by Councillor Jamey Larone

RESOLUTION NO.12-58

That Council on recommendation of the Planning Committee approves the amendments made to Harold Deacon's Site Plan.

Carried.

Moved by Councillor Jamey Larone
Seconded by Councillor Margaret Whyte

RESOLUTION NO.12-59

That Council on recommendation of the Planning Committee approves the amendments made to Jackson Toyota Site Plan.

Carried.

5:45 HUMAN RESOURCES COMMITTEE

Council Members briefly reviewed the Human Resources Committee meeting minutes.

Moved by Councillor Glen Campbell
Seconded by Councillor Margaret Whyte

RESOLUTION NO.12-61

That Council approve the following Human Resources Committee Meeting minutes:

- January 9, 2012
- January 18, 2012
- January 24, 2012

Carried.

Regular Council Minutes
February 7, 2012

Moved by Councillor Jamey Larone

RESOLUTION NO.12-62

Seconded by Councillor Margaret Whyte

That Council approve the Health & Safety Committee meeting minutes from January 27, 2012.

Carried.

Mayor Eady said the first meeting of the Health & Safety Committee was pretty well received. He said that everyone walked away knowing we were doing good for the Township and all employees.

RECOMMENDATIONS

5:50 HOME SUPPORT

Council briefly reviewed the Home Support Reports.

Moved by Councillor Margaret Whyte

RESOLUTION NO.12-63

Seconded by Councillor Glen Campbell

That Council receives the January 2012 Renfrew and Area Seniors Home Support Inc. Report.

Carried.

5:53 COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)

Councillor Campbell briefly reviewed the CPAC Committee minutes from January 16th 2012.

Moved by Councillor Glen Campbell

RESOLUTION NO.12-

Seconded by Councillor Jamey Larone

That Council approves the January 16th 2012 CPAC Committee meeting minutes.

Carried.

BUILDING REPORT

There was no building report for January 2012.

LIME STABILIZATION COMMITTEE

There was no information to review.

EMERGENCY PLAN PREPAREDNESS COMMITTEE

There was no information to review.

5:55 BUILDING INFRASTRUCTURE COMMITTEE

Councillor Larone gave a verbal report. He and Councillor Campbell met on January 31 2012 to discuss several items. They had some questions that were unanswered. Municipal Infrastructure Manager Jeff Schruder did answer those questions promptly. Councillor Larone stated that their meetings for this Committee have not been regular but will start in March and reports will be made for Council review.

Council recessed for Supper Break at 6:00 till 6:30

7. DELEGATIONS

6:30 Robert Foohey – Request to reconsider to close unopened road allowance

Mr. Foohey was present before Council to request them to reconsider their previous decision. Mr. Foohey informed Council that all potential buyers for his home are inquiring about building a garage. After discussion regarding setbacks and sizing of the garage, it was decided that the potential buyer could speak to the CAO/Clerk about a possible minor variance. Council did not change their decision to not close the unopened road allowance. Mayor Eady thanked Mr. Foohey for attending.

Regular Council Minutes
February 7, 2012

8. CORRESPONDENCE SUMMARY

INFORMATION CORRESPONDENCE FEB 7, 2012

- A. Heart and Stroke Foundation – Ontario Defibrillator Access Initiative
- B. Renfrew County Veterinary Services Committee – Annual Report 2011
- C. Business Matters – January newsletters
- D. Pitch-In Canada Information

Moved by Councillor Glen Campbell

RESOLUTION NO.12-65

Seconded by Councillor Margaret Whyte

That Council receive the February 7, 2012 Information Correspondence Summary.

Carried.

ACTION CORRESPONDENCE

There was no Action Correspondence to review.

9. OTHER BUSINESS

Receive Council Members 2011 Meeting Report as per Section 7 of By-law 2010-08

Moved by Councillor Jamey Larone

RESOLUTION NO.12-66

Seconded by Councillor Margaret Whyte

That Council receives the 2011 Report on Council and Committee Meetings pursuant to Section 7 of By-law 2010-08 – Remuneration bylaw.

Carried.

10. RESOLUTIONS

There were none.

11. BY-LAWS

Moved by Councillor Jamey Larone

RESOLUTION NO.12-67

Seconded by Councillor Margaret Whyte

THAT Council enact the following By-laws:

- 2012-07 - by-law to authorize execution of Contribution Agreement for the Building Canada Fund Application No.22929 (Garden of Eden Rd.)
- 2012-08 - Amend Harold Deacon site plan agreement
- 2012-09 - Amend Jackson Toyota site plan agreement
- 2012-10 - By-law providing for the erection of a stop sign at the intersection of Horton School Road and Goshen Road

Carried.

12. ADDITIONS TO AGENDA

There were no additions to the Agenda.

13. COUNCIL MEMBERS CONCERNS

There were no Council Member concerns.

14. REQUEST FOR RECONSIDERATION

There was no request for reconsideration.

Regular Council Minutes
February 7, 2012

15. CLOSED MEETING
There was no reason to enter into a Closed Meeting.

16. CONFIRMING RESOLUTION

Moved by Councillor Jamey Larone
Seconded by Councillor Margaret Whyte

RESOLUTION NO. 12-68

That Council pass this confirming resolution to cover any actions or directions given during the open portion of this Council meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

17. ADJOURNMENT

Moved by Councillor Glen Campbell
Seconded by Councillor Margaret Whyte

RESOLUTION NO. 12-69

That Council adjourn this Regular Council Meeting at 7:00 p.m.

Carried.

MAYOR

CAO/CLERK