

THE CORPORATION OF THE TOWNSHIP OF HORTON  
**RECREATION COMMITTEE**  
December 19, 2012

There was a meeting of the Recreation Committee held in the Municipal Council Chambers on December 19, 2012. Present were Mayor Don Eady, Chair Margaret Whyte, Barb Dickson, Arnold Dickson, Valerie Miller, Tim McDonald, Sandy Black, Ralph and Gladys Miller. Steve Osipenko arrived at 7:00 pm. Staff present was Kathleen Rogers, Recreation Program Manager. Absent were Robert A. Johnston and Dave Bennett.

**1. CALL TO ORDER**

Chair Whyte called the meeting to order at 6:30 P.M.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of Pecuniary Interest by the members of the committee or staff.

**3. ITEMS TO BE ADDED TO AGENDA AND ADOPTION THE  
December 19, 2012 AGENDA**

There were no items to add to the agenda.

Moved by Arnold Dickson

Seconded by Val Miller

That the Recreation Committee approve the agenda for the December 19, 2012 meeting.

**Carried**

**4. Minutes of November 21, 2012**

The committee reviewed the minutes previously approved by Council.

Moved by Arnold Dickson

Seconded by Val Miller

That the Recreation committee accepts the Minutes of November 21, 2012 previously approved by council.

**Carried**

**5. Delegations – none**

**6. BUSINESS ARISING**

**Rink- Bird Mesh**

Dave Bennett, Chair of Maintenance was absent. Mayor Eady requested that the mesh be put up a.s.a.p. as there are still some pigeons present. Kathleen Rogers reported that the fire department has hosed down the rafters and the boards to clean up the bird droppings. Kathleen will contact Dave Bennett again.

**Generator Switchover** – this was tabled pending results of the 2013 budget. There is consideration for an automatic transfer switch.

**Rink – Wire Safety Fence**

Recreation Program Manager reported that the wire safety fencing is installed on both ends of the rink.

**Propane Tender** – The tender was awarded to Stinson's.

Stinson	\$0.329 per litre plus HST
Budget	\$0.49 per litre plus HST
McCarthy	\$0.336 per litre plus HST
Superior	\$0.480 per litre plus HST

Stinson's install new tanks at Fire Hall and The Community Centre in the 1<sup>st</sup> week of the New Year.

**Caretaker**

We have hired Doug Lambert. He is a local resident who lives close to the Community Centre and is able to work closely with our Custodian, Rilla St. Michael.

**Rink Attendants Positions**

We hired 2 rink attendants. Human Resources conducted the interviews. Lindsay Miller who has worked at the rink for 2 seasons previously and Randy Smith who has worked with the Carleton Place and Renfrew Rinks.

Kathleen Rogers asked the committee to consider hiring a third rink attendant as both attendants hired have part time jobs and another person will be required to cover when they are not available. Kathleen advised the committee that former rink attendant Carson Cole has submitted his resume and has expressed interest in working at the Rink. He is not working and would be readily available. Kathleen has brought this suggestion forth to both Robert Kingsbury & Margaret Whyte both of the HR Committee and CAO Clerk Mackie McLaren. They all agreed. Margaret noted that Carson did a great job before.

Moved by Arnold Dickson  
Seconded by Barb Dickson

The committee recommends that Carson Cole be offered a position as back up rink attendant.

**Carried**

**7. DEPARTMENT REPORT**

Kathleen Rogers, Recreation Program Manager reviewed her department report for December 2012.

Mayor Eady expressed his gratitude to Kathleen for great organization of the Christmas Party Dinner and Award Ceremony. The food provided by Sheri Rathwell and Riley's Catering was excellent and all award recipients were very surprised.

Ralph Miller asked if the Fire Department gets paid for flooding the Rink or is it done as volunteer and community service. Kathleen thinks it is done on a volunteer basis but will check with the fire department for an answer to this question.

Mayor Eady requested that we call Barclay Mayhew & Randy Pender to see if they will assist us in painting our lines again this year.

**8. SUB COMMITTEE REPORTS**

**7:10 pm**

**SPORTS SUB-COMMITTEE**

**STEVE OSIPENKO, CHAIR**

**VOLLEYBALL** – Volley ball tournament was cancelled due to another tournament planned in Renfrew at St. Joes High School with larger gym.

**HOCKEY REGISTRATION** –was advertised in paper and so far there is 13 people registered.

**RINK** – Volunteer Fire department has started to flood with the truck. They will flood as often as they can.

**BROOMBALL-** Mike Riopelle and Lyle Armstrong have volunteered to organize the league and do registration. They will hold on Sunday night starting Jan 6 if ice is ready.

**SHUFFLE BOARD** – Valerie Miller knows a resident that she would like to contact regarding organizing shuffleboard at the Community Centre. Recreation Committee asked her to do so.

**MAINTENANCE ISSUES**

**DAVE BENNETT, CHAIR**

Dave Bennett was unable to attend the meeting.

**RAILING** – Awaiting drawings from Jamey Larone so we can get quotes.

**FURNACE** – Furnace was repaired by McCrea’s Heating they reported rust in the lines and tank; filters and valves were change on both furnaces. One is running well one is not. McCrea’s recommends us changing our oil tank to a new double walled tank to prevent rust clogs and preventing the furnace from running, at an approximate cost of \$2500.00. We will assess all of our options and get a second opinion. Ask the Infrastructure Committee to advise us on what our plan of action should be.

**BAR SUB-COMMITTEE**

**RALPH MILLER, CHAIR**

**STORAGE CUPBOARD FOR BAR SUPPLIES** –

Kathleen Rogers is getting quotes.

**FUNDRAISING SUB-COMMITTEE**

**VALERIE MILLER, CHAIR**

**COFFEE CLUB** –

Valerie Miller presented an idea proposed by Norman Eady that the Township allow use of the community centre 1 day per week to host a coffee club for seniors. Valerie presented a business plan. The club would run itself with no expense to the Township. They will purchase their own coffee and cream; they will provide all their own refreshments and treats. It will be run by a group of Volunteers (Nellie Kingsbury, Marilyn & Jack Abercrombie, Marilyn Delarge, Bruce & Helen Golden). Their only request is for a regular meeting place one day per week and the use of the small coffee pot and to advertise on the Township website. They will use word of mouth and heritage radio to get the word out. They will also set up & tear down the tables required and leave the hall clean. If they generate any revenue they will make donations to the Community Centre.

It was suggested that Wednesday afternoon would be a good time as it is senior’s day and many people pick that day to do their running.

They would like to start Wednesday January 9<sup>th</sup> with Councils approval.

<p><u>Moved by Arnold Dickson</u> <u>Seconded by Barb Dickson</u></p>
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<p>The committee recommends that Council allow the seniors too run a coffee club at the Horton Community Centre starting January 9<sup>th</sup>.</p>
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<p><b>Carried</b></p>
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**CARNIVAL**

An ad was put in the paper advertising for a volunteer to chair and organize the 2013 winter Carnival which is set to run Saturday, February 23. Chair Whyte reported that she received a call from Bruce Murdock as he was expressing interest in helping out with our Carnival.

A date was set for a carnival Meeting to be held Friday January 4<sup>th</sup> @7 pm at the Horton Community Centre. All of the rec committee was asked to attend. Kathleen will contact Bruce to see if he would like to attend.

**Helpline Emergency Stickers** –

Valerie Miller suggested that we compile a list of emergency Numbers and put them on the back of the washroom doors. Most young people carry cell phones now and if they were in distress the might notice the numbers while in a private location such as the washroom. The Children’s Help Line & Women’s shelter would be good examples. It was suggested that if we could find magnets it would prevent the notion of graffiti being allowed on the

bathroom doors. If someone takes the magnet it can be replaced. All thought this was a great idea.

**ENTERTAINMENT SUB-COMMITTEE TIM MCDONALD, CHAIR**  
NEXT DANCE – January 18, Cruise n Country

**KITCHEN SUB-COMMITTEE**

**NONE**

**HOOD** – Kathleen is getting quotes.

**COFFEE POT** – 1 small pot has been purchased. 1 medium pot is still required.

## **9. FINANCIAL STATEMENT & PROPOSED 2013 BUDGET**

The Committee reviewed the Financial Statement & The proposed 2013 Budget.

### **Indoor Stage**

Mayor Don Eady reported that Council has requested that Kathleen Rogers contact Vince Pallen to see if it is possible for him to come and look at the stage and see if it can be repaired and if so he could give us a quote on repairing the stage that he built for the community centre many years ago. Kathleen reported that she had spoken with Mr. Pallen that day and would be meeting him Thursday December 20<sup>th</sup> in the morning to view the stage.

### **Outside Railing**

Advertise in Horton Corner for quotes for Railing on retaining wall. Get specifics from Councillor Jamey Larone.

Moved by Val Miller

Seconded by Arnold Dickson

That The Recreation Committee accepts the Financial Statement and Proposed 2013 Budget.

**Carried**

## **10. OTHER BUSINESS – 2013 VOLUNTEER SERVICE AWARD NOMINATIONS REMUNERATION FORMS**

Recreation Program Manager Kathleen Rogers reported that we are now receiving nominations for the 2013 Volunteer Service Awards. If the committee has any recommendations please contact Kathleen. Nominations must be in by January 25, 2013.

## **11. NEXT MEETING DATE – WED., JANUARY 16<sup>th</sup>, 2013 AT 6:30 P.M.**

## **12. ADJOURNMENT**

Moved by Arnold Dickson

Seconded by Val Miller

That this Recreation Committee Meeting be adjourned at 8:37 P.M.

**Carried**

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Chair

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Recreation Program Manager