

THE CORPORATION OF THE TOWNSHIP OF HORTON
RECREATION COMMITTEE
FEBRUARY 8, 2012

There was a meeting of the Recreation Committee held in the Municipal Council Chambers on Wednesday February 8, 2012. Present were Chair Margaret Whyte, Mayor Don Eady, Chair of Infrastructure Glen Campbell, Barb Dickson, Arnold Dickson, Valerie Miller, Tim McDonald, Steve Osipenko. Staff present was Kathleen Rogers, Recreation Program Manager. Absent were Dave Bennett, Sherry Steeves, Christine Bidgood-Henderson, Ralph and Gladys Miller.

1. CALL TO ORDER

Chair Margaret Whyte called the meeting to order at 7:00 P.M.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest by the members of the committee or staff.

3. DELEGATIONS

7:05 – Meghan & Jacob Howard

Chair Margaret Whyte welcomed Meghan & Jacob Howard and introduced them to The Recreation Committee. A Murder Mystery fundraiser was held last December and a portion of the proceeds raised is to go to the Canadian Ectodermal Dysplasia Syndrome Association to purchase a cooling vest for Jacob through the CESDA. Jacob is 4 years old and has a disorder that doesn't allow his body to cool down like the majority of people. In the summer months Jacob requires this vest so he doesn't over heat. A cheque for \$250.00 was presented and the photos taken will be given to the paper along with an article about Jacob and our Fundraiser.

- 7:15 Infrastructure Committee -Glen Campbell -Stage

Chair Margaret Whyte invited Councillor Glen Campbell to address Infrastructure issues at the Community Centre. Councillor Campbell presented quotes he has received on purchasing an automatic stage that would fit snugly into the same location as our present stage.

The stage would set up or retract in 50 seconds and would require only one person. The Recreation Program Manager could do this. This would save the Township a lot of money by not having to pull Public Works staff off of a job to set up.

Councillor Campbell said the top of the stage is made out of tubular aluminum; legs are tube steel and angle iron. The skirting around it Velcro's on like our existing stage. Floor can be covered in tile, carpet or you can have the Horton logo on it.

A Standard Stage - approx. 16' x 20' would cost \$21, - 22,000.00 + HST for delivery to the door, excludes final set up and electrical.

A smaller stage – 16' x 12' would cost approx. \$18,500 to 19,500.00 + HST for delivery to the door, excludes final set up and electrical.

Tim McDonald asked for the life span of the stage and Mayor Eady said he viewed Queen Elizabeth's Stage back when the Community Centre was being built approx. 8 years ago and it is still in very good shape today. He suggested we apply for an Ontario Hydro Grant. Councillor Campbell is also looking at a used Stage that has been recently removed from a high school in Pembroke. If we could purchase a used one it would save us a lot of money.

Propane Handling Course

Councillor Campbell noted that he is aware that we have employees that require the propane handling course but that it is usually taught in a group situation and that our staff may have to travel to Toronto to take the course. This could be very costly but he is checking with his company as they have new staff that need to be trained and if there is any way that we can combine training with them we may be able to acquire at a reasonable cost and training could be offered locally. He will keep us informed.

7:45 - Chair Lift Renovations

Councillor Campbell told the Recreation committee that when the chair lift was installed they didn't account for the Barriers on the lift and they were hitting the wall and header at the entrance to the stairwell. The header needed to be raised. Contractor Garnet Headrick was asked to do the repairs.

Trevor Hill from Upper Canada elevators was asked to arrange for an inspection and then training. We are waiting for him to call back. He will do two training sessions one for the Rec. Committee and Volunteers and one for the Fire Dept.

Furnace Repair –

The Furnace has been repaired, cleaned, filters changed, new transformer and new batteries for the thermostats. There has been expanded metal, put over the cold air return going into the furnace room. Over Christmas the furnace quit working, it turned out that the cold air return was blocked. The carpeted wall area next to the stairs and the furnace room is where the cold air return is. It sucked up two table clothes and a hat therefore causing a blockage.

Side Lights on Building and in Parking lot.

The lights on the exterior of the building have all been repaired and are on timers so they will shut off in the morning. The Community Centre Sign still has issues and Councillor Campbell will contact Dave Bennett to use his lift so we can check the sign.

8:00 -Used Dishwasher and Gas Stove

Mayor Eady reported that he met with Councillor Campbell and John Mossip, a local plumber, to view a used gas stove and dishwasher. The dishwasher is \$500.00 and we are welcome to take it and try it to see if it works and how efficient it might be. Councillor Campbell took pictures and has model #'s. Mr. Mossip viewed our kitchen and said that he could easily hook up the dishwasher and he would mount it higher for easy access. They also looked at a grease trap that dissolves and pressure washes and has a degreasing agent that solidifies the grease. He felt our grease trap would be sufficient but recommended having a company like Drain All come and drain monthly. John said that he would install the dishwasher for free in exchange for the single deep sink that he would have to remove to install the dishwasher.

The group also viewed a commercial gas stove with 2 ovens a large grill and 6 burners. It would also have to be tested. The cost is \$2500.00 and would better suit our needs at the community centre. Our old stove could be sold for a good price.

Communication

Mayor Eady informed the committee that he has requested that one of the members of the Infrastructure Committee attend the monthly Rec. Meetings to keep the lines of communication opened between all involved. Councillor Campbell said to contact him with any questions at any time. He does answer his messages. He will keep the lines of communication open with Mr. Dave Bennett our Chair of Maintenance. The Recreation Program Manager reported that Mr. Bennett sent his regrets that he couldn't attend this meeting due to a prior appointment.

4. MINUTES OF January 11, 2011- 8:15

Chair Whyte briefly reviewed the Jan. 11, 2011 Committee Meeting Minutes, which have been previously approved by Council.

She noted that Council will be meeting with Mr. Timmins to come to an agreement over his invoice. She also noted that Council will be exploring future land purchases for the Community Centre.

5. Business Arising

Community Centre Signage

Recreation Program Manager Kathleen Rogers reported that the signs are in and will be posted accordingly.

Canteen –

Recreation Program Manager Kathleen Rogers reported that Canteen sales have been very slow. The weather has been a factor on a couple of nights and people have already eaten before they arrive to skate at the time we are holding the canteen, Friday nights between 6-8pm. We need to make people aware that we offer a canteen. We will consider opening the canteen on the weekend. Kathleen will check with the Rink Attendants to see when the best time would be based on Rink usage and number of participants over the last few weeks.

Kathleen sent out 21 requests for sponsorship for Friday night skates from local and surrounding businesses. We have only had 2 positive responses.

6. Items to be Added to Agenda and Adoption of February 8, 2012

Mayor Eady said that he would like to discuss Military Banner in Community Centre and a quote on the ice pad.

Moved by Arnold Dickson

Seconded by Steve Osipenko

That the Recreation Committee agrees to add Military Banner and Ice Pad Quote to Other Business and approve the agenda for the February 8, 2012 meeting.

Carried

7. Department Report - Kath

Kathleen Rogers, Recreation Program Manager reviewed her department report for Jan. / Feb. 2012. She noted that there has been a donation box made by Paul Ouellet. He donated all his time and materials; all we needed to purchase was a lock for \$10.00. So far we have received \$58.00 in donations in two weeks.

A thank you letter was sent.

She noted that we received a \$500.00 donation from the Horton Fire Auxiliary for the ice pad surface and a donation of dishes and cutlery and kitchen implements that they purchased for us for another \$500.00. A thank you letter was sent.

8. Financial Statement

Chair Margaret Whyte reviewed the Financial Statement with the Recreation Committee. Mayor Eady informed the committee that we cannot implement or change any fees until Council holds a public meeting. There will be one soon.

9. Sub-Committee Reports:

Sports Sub-Committee

Steve Osipenko, Chair

Chair of Sports Steve Osipenko reported that children's hockey is going really well. The ice is in excellent shape.

This Saturday Feb 1, 2012 is Hockey Day in Canada and they are going to celebrate with the children with Timbits and Hot Chocolate.

He reported that volley ball took a hard hit with such a long break over Christmas when they couldn't use the hall because the stage was left up and the hall was decorated. The members have lost interest and he will try to recruit new members and spark interest in old members.

Steve recommended we offer a summer or day camp for kids this summer and wondered if there was any kind of funding to assist us. Recreation Program Manager Kathleen Rogers said that she would check into this further. The Township does apply for a Summer Student Grant every year for the Landfill Site and Public Works. There is no guarantee that we will get one and probably wouldn't get two but it cannot hurt to apply. Valerie Miller said that we have done this before and did not have a favourable response. Mayor Eady said that he spoke to Mr. Barkley Mayhew from the Renfrew Recreation Department and he is willing to work with us on projects so maybe we can partner on a Grant request.

8:45 March Break Activities

Recreation Program Manager Kathleen Rogers suggested that we plan some activities for March break while the Children are off March 12 – 16. She asked for ideas and volunteers. Valerie Miller said she would host a clown school day and a craft day. She suggested having a couple of Zumba classes. Kathleen suggested having a cooking with kid's class with Christine Bidgood Henderson and there could be a drop in sports day with a volunteer or maybe Hockey or Goalie camp. Kathleen will put a schedule together and arrange for volunteers. We will Place an ad in Horton corner for pre-registration.

Goalie Camp

Kathleen Rogers reported that Richard Barr has offered to run a Goalie camp on Wed. February 22 at 7 PM limit of 12 persons at \$15.00 per person. We will pay Richard \$30.00. The committee agreed that this would be a great idea and if successful do again on March Break. Mayor Eady recommended that our ad note that it is open to residents from all surrounding communities, not just Horton Residents.

Bar Sub-Committee

Ralph Miller, Chair

Chair Whyte reported that Chair of Bar, Ralph Miller was on vacation. He made arrangements to have the bar covered for all upcoming events.

Fundraising Sub-Committee

Valerie Miller, Chair

Winter Carnival

Chair of Fundraising Valerie Miller said that things are progressing well for the Carnival. She held a meeting in early January and her volunteers are very busy. She will hold another meeting tonight.

Trivia Night

A meeting to plan Trivia Night will be on Wednesday Feb 15, 2012 at 1:00 PM

Entertainment Sub-Committee

Tim McDonald, Chair

Chair of Entertainment Tim McDonald reported that he has acts booked through to May. He requested that the committee get the word out that Revival is playing May 18 so we can have a good turnout.

Tim offered to help Kathleen set up a face book page for the Township to report recreation activities.

Tim reported that he has been offered a stage from a person who is moving. They used it to hold fundraisers on their farm. We may have it for Recreation if we promise to hold an annual music event and donate a portion of the proceeds to the Renfrew Pool Fundraising Committee. Mayor Eady suggested we have the Infrastructure Committee inspect the stage and see if it is something we can use and if it is portable, is it on wheels or could it be put on wheels and where would it be stored or would it be place somewhere permanently? The committee liked the idea but would need to discuss this further after inspection. Tim was asked to prepare an Event Proposal Business Plan.

Kitchen Sub-Committee

Christine Bidgood-Henderson, Chair

Christine Bidgood-Henderson could not attend tonight's meeting.

Public Relations Sub-Committee

Sherry Steeves, Chair

Unfortunately Chair of Public Relations Sherry Steeves couldn't attend tonight's meeting due to illness. Valerie Miller reported that Sherry has been very busy canvassing local businesses for donations. She has collected 33 prizes to date. Barb Dickson has a detailed inventory of who has donated and the items donated. Barb will sort through prizes and designate which ones will go into the silent auction. The others they will purchase coupons for.

Bridal Supplement Renfrew Mercury –

Kathleen Rogers Recreation Program Manager reported that she investigated attending the local Bridal Fair and setting up a booth. It was going to cost \$125.00 plus four hours wages for Kathleen to attend, plus the cost of purchasing a display board and purchasing photos to design a booth. It would have cost more than placing an ad in the Bridal Supplement. A second option offered by the Bridal Fair was to purchase an insert package for \$25.00. She chose this option, created a flyer and they inserted one of our flyers into every Bridal Package that was distributed to each Bride when they arrive at the show. Approximately 60 packages were distributed. Last year only 5 of 23 Hall Rentals were for weddings.

10. Other Business

Mayor Eady addressed the issue of the Military Banner hanging in the Community Centre. It has stretched and droops and is not very appealing to the eye during special functions. He proposed that it be removed and stored away and saved so that if there is a function that we think it should be displayed at, then we will put it up.

Moved by Valerie Miller

Seconded By Steve Osipenko

Recommends to Council that the Military thank you banner in the Community Centre be taken down and put in storage.

Carried

Ice Pad

Mayor Eady informed the Committee that he has received a quote on a cement pad for the rink from Murray Crogie of \$40,000.00. This gives us a starting point and he will get more quotes from other sources. He will also get quotes on a paved surface.

11. Next Meeting Date –

Chair Margaret Whyte will be away in March so there will not be a meeting unless the Recreation Program Manager deems it necessary, in which case she will notify the Mayor and the Committee members.

Our Next Meeting will be Wednesday, April 11, 2012 at 7:00 p.m.

12. CONFIRMATION RESOLUTION

Moved By Barb Dickson

Seconded by Steve Osipenko

That the Committee pass this confirming resolution to cover any actions or decisions given during the open portion of this committee Meeting which are minor in nature and which were not set out in By-law or resolution.

Carried

11. ADJOURNMENT

Moved by Valerie Miller

Seconded by Arnold Dickson

That this Recreation Committee Meeting be adjourned at 9:20 P.M.

Carried

Chair

Recreation Program Manager