

THE CORPORATION OF THE TOWNSHIP OF HORTON  
**RECREATION COMMITTEE**  
June 13, 2012

There was a meeting of the Recreation Committee held in the Horton Community Centre on June 13, 2012. Present were Chair Margaret Whyte, Mayor Don Eady, Chair of Infrastructure Committee, Jamey Larone, Valerie Miller, Barb Dickson, Arnold Dickson, Steve Osipenko, Tim McDonald, Ralph and Gladys Miller, Sherry Steeves. Staff present was Kathleen Rogers, Recreation Program Manager. Absent was Chair of Maintenance, Dave Bennett.

**1. CALL TO ORDER**

Chair Margaret Whyte called the meeting to order at 7:05 P.M.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of Pecuniary Interest by the members of the committee or staff.

**3. DELEGATIONS –**

**CHAIR OF INFRASTRUCTURE – Jamey Larone**

Councillor Jamey Larone addressed the committee and reviewed an extensive list of items that councillors Larone and Campbell took note of during their detailed Inspection of the Community Centre and Rink facilities. There will be regular Inspections and maintenance done on the heating and cooling systems. This will be contracted out for a three year term to the successful bidder, for which a tender process will be requested.

They are presently working on changes and upgrades and it was noted by the recreation committee members that some of the maintenance on his list has already been completed.

Councillor Larone noted that putting a sink and cupboards upstairs in the meeting room would make it much more efficient and attractive to potential renters. He asked the committee to keep an open ear and eye for anyone getting rid of old kitchen cupboards. He noted that the plumbing could be brought up from the closet in the kitchen downstairs.

Sherry Steeves chair of Public Relations noted that we could ask Deslaurier Custom cabinets if they are redoing a show room maybe they would donate the old one.

Everyone agreed it sounded like a good idea and we would all see if we could find some donations as we do not have a budget for renovations at this time.

Mayor Eady said that he would check with Mr. Jim Deslaurier to see if this is something that could be done.

**4. MINUTES OF May 23, 2012**

Chair Whyte briefly reviewed the May 23, 2012 Committee Meeting Minutes, which have been previously approved by Council.

- Meeting with Mr. & Mrs. Norman Eady to discuss potential property purchases for future land development. We are waiting for a date and time from Norman & Willis. Mrs. Eady is very busy.

**5. BUSINESS ARISING**

**- BOAT LAUNCH**

Recreation Program Manager, Kathleen Rogers reported on the progress at the Horton Boat Launch. Things are going very well; Mr. McBain and his staff are now patrolling the boat launch on a regular basis. He is issuing tickets to those who are not compliant but with the initial ticket he is giving the customer a day parking permit pass for that day along with an envelope so they may make their payment for a day permit prior to leaving the launch. If this is done he will waive the fine ticket.

Last weekend we took in \$ 187.00 at the Boat Launch. The passes are not being stolen anymore and many of the permits are being purchased. Recreation Program Manager Kathleen Rogers has been emptying the collection box on a daily basis. To date we have sold approximately 30 passes.

- **KITCHEN STOVE/ DISHWASHER**

The Dishwasher has yet to be checked. Dave Bennett Chair of Maintenance who was unable to attend tonight's meeting due to a heavy work schedule, has been checking into the purchase of a new stove for the community centre. Kathleen Rogers reported in Mr. Bennett's absence that he looked at a stove but it wasn't what we need. He will keep looking.

**CLOCK/ HORSE SHOE PITS**

Councillor Campbell agreed to pick up and install 2 school clocks with protective cages in the community centre as the local hardware stores no longer carry what we require. He will place the second clock upstairs in the meeting room.

Bill Yantha of the Public Works Department will fix up the horse shoe pits.

**SUMMER DAY CAMP**

Recreation Program Manager has made revisions to the draft business plan and it was reviewed by Treasurer Jennifer Barr and approved by council. Kathleen Rogers asked the committee for direction on proceeding with the project. The committee directed Mrs. Rogers to place an ad in the paper to hire a student; ads have been in the paper requesting registrations for summer camp. The committee said that if we have five people registered per week then we could hire 1 person if there were more we will consider hiring a second person. If we do not have 5 persons registered then we will not be able to hire and run the program. Kathleen will have to notify applicants and Algonquin College.

Val Miller and Sandy Black and Sherry Steeves agreed to deliver Summer Camp Ads too many of the resident's in cottage country and to place throughout Horton. Kathleen will make more posters.

**DANCE BANNER**

The dance banner on Storie Road was checked by Chair of maintenance Dave Bennett and he reported that the sign meets all MTO guidelines for maintenance and visibility. Kathleen was instructed to notify the complainant.

**VALLEY HERITAGE BANNER UPDATE**

Marg Whyte Chair of Recreation noted that Valley Heritage Radio is having a banner made up to attach to our Horton Signs that read Home of Valley Heritage Radio 98.7. This was previously approved by council.

**VOLUNTEER SERVICE AWARDS**

Kathleen Rogers attended the Volunteer service awards with Dave & Darlene McMaster 25 years, Arnold & Barb Dickson 20 years, Ralph & Gladys's Miller for 5 years but they have actually been volunteering with various community organizations for over 40 years, and Youth Volunteer Marydith Whyte. It was very nice to see all our volunteers acknowledged. Kathleen sent picture and information to the local paper. Chair Margaret Whyte expressed her appreciation and congratulations to our recipients and was very sorry that she couldn't attend the ceremony.

**FCC GRANT APPLICATION**

Bruce McIntyre from the County of Renfrew assisted Kathleen Rogers, Recreation Program Manager with an FCC Grant for Improvements to the Rink Ice Pad. A grant was submitted and we will await response in December 2012. A copy of the proposal was given to each member to review.

Kathleen will prepare a draft business plan and start canvassing for advertising for the Rink Boards. It was suggested that all revenue that is received through the advertising Campaign be directed towards fundraising for the ice pad surface.

Moved by Steve Osipenko

Seconded by Arnold Dickson

That Recreation Committee recommends to council that all advertising revenue received from the sale of Rink Board and Roof Advertising go directly to The Ice Pad Project.

**Carried**

**WILDERNESS TOURS VOUCHER**

Kathleen Rogers left a message for the contact at Wilderness tours to see if we could use the voucher for rafting as a prize for our Canada Raffle. She has not received a response.

**NEW HORIZON'S FOR SENIORS**

Chair of Recreation Margaret Whyte reported that she is working on a New Horizon's Grant with the Lochwinnoch Women's Institute to refurbish the kitchen. The Castleford Women's Institute is disbanding so the ladies of the Lochwinnoch Women's Institute have graciously agreed to partner with Horton Recreation to acquire funding to support our Community Centre.

They are asking for a Hobart dishwasher, new coffee pots, warming dishes and an industrial potatoe peeler. The grant request will be for approximately \$10,000.00. The committee agreed that the monies acquired through our catering account for capital kitchen expenses could be used towards the Townships portion of the grant application.

The committee was in agreement with the Institute's selection of items that have been chosen for the Kitchen. The request of a dishwasher would be a great asset in the kitchen as most of our volunteers are seniors and washing dishes in our industrial sinks is a back breaking job. The coffee pots are in great need of replacing as they get a lot of use with our many events hosted at the community centre and the potatoe peeler would also help especially for our harvest supper where we have 200 lbs. of donated potatoes, last year it took a team of 6-8 people to peel all of the small locally grown potatoes.

**6. ITEMS TO BE ADDED TO AGENDA AND ADOPTION THE June 13, 2012 AGENDA**

Mayor Eady requested that the Valley Bluegrass Festival be added to the agenda.

Moved by Don Eady

Seconded by Val Miller

That the Recreation Committee adds the Valley Bluegrass Festival to the agenda and approves the agenda for the June 13, 2012 meeting.

**Carried**

**7. DEPARTMENT REPORT**

Kathleen Rogers, Recreation Program Manager reviewed her department report for MAY/JUNE 2012.

**8. FINANCIAL STATEMENT**

Chair Margaret Whyte reviewed the Financial Statement with the Recreation Committee.

Moved by Arnold Dickson

Seconded by Barb Dickson

That the Recreation committee accepts the financial report.

**Carried**

**9. SUB COMMITTEE REPORTS**

**PUBLIC RELATIONS SUB-COMMITTEE SHERRY STEEVES, CHAIR**

Sherry Steeves was present and requested that canvassing for prizes for Canada Day be broken up amongst the committee members because due to health issues she is not able to canvass at this time.

Kathleen noted that for Canada Day we only request prizes from a small group of people as we only need enough for an adult and children's raffle. Kathleen will ask Scott's Hardware and Wholesale.

**SPORTS SUB-COMMITTEE**

**STEVE OSIPENKO, CHAIR**

Steve Osipenko asked about the Towns User Fee Agreement for Recreation for 2012. Mayor Don Eady said that we will be setting up a meeting with Barkley Mayhew of the Renfrew Recreation Department to discuss the next steps in our agreement.

Steve reported that the volley ball court nets are up and he request that the grass at the side of the courts be cut. He said that he would plan a volley ball tournament for the month of July but not for Canada Day as Renfrew is hosting their annual tournament.

**BAR SUB-COMMITTEE**

**RALPH MILLER, CHAIR**

Ralph noted that he is ready of this weekend's activities. The Friday Night Dance and Sat. Night Rental and the Sunday Potato bar Fundraiser.

Kathleen Rogers reported back to the Committee on Ralph's inquiry about insurance coverage for Township volunteers and she was told by Bill Riley of M.I.S. Municipal Insurance that it is part of the definition of **insured** in the Municipal Liability wording. He wrote that I could give a copy of his email to all the committee members which states that they have coverage.

**FUNDRAISING SUB-COMMITTEE**

**VALERIE MILLER, CHAIR**

**CATERING**

Valerie Miller, Chair of Fundraising reported to the committee that she has agreed to head a new venture providing catering to the township for Council Meetings and Funerals or other occasions that requests that may arise. She has some new volunteers Debbie Barker, Penny Jamieson, Gwen Skebo. They have already catered their first event for a Horton Fire Fighter and charged \$400.00 for a luncheon for 75 to 100 people. Some of the desserts were donated by the volunteers. They realized that this fee was not enough to cater an event. The committee agreed that they would charge \$7.00 per plate so that would mean \$700.00 for 100 people for a standard luncheon of sandwiches, pickles, desserts, tea & coffee. If there are special request they can be accommodated for an increased fee to be worked out with the client prior to the event. To date they have \$245.00 in the catering account. All of the work is donated so this will mean that we will be able to generate revenue for Capital Kitchen Expenses.

**POTATOE BAR**

Val reported that all is arranged for the potatoe bar for Father's Day June 17 it will run from 2-6 with entertainment by Ray Kholsmith and Friends & Rick & Bailey Rogers. The dinner will cost \$10.00 per person.

**CANADA DAY**

Val Miller reported that the Canada Day Breakfast will go again Sunday July 1<sup>st</sup>. 8:00 am -12:00 noon.

**MAINTENANCE ISSUES**

**DAVE BENNETT, CHAIR**

Dave Bennett Chair of Maintenance was unable to attend the meeting.

**ENTERTAINMENT SUB-COMMITTEE**

**TIM MCDONALD, CHAIR**

Tim McDonald Chair of Entertainment reported that the next dance is June 15, 2012 by The Usual Suspects. – Chuck Pierce, Ian Hamilton and Matt Brydges are a few of the entertainers.

**10. OTHER BUSINESS**

**Jen Charbonneau and "So Glad to be Me!"**

Mrs. Charbonneau runs self-esteem programs for young girls. She was considering running a summer program and made inquiries to the cost of the Hall. The daily rate was too expensive for her. As she has run these programs at our community centre in the past and she asked if she could pay 5% percent of her profits as a donation to the Community Centre like she did before. Her last donation was \$99.00.

Jen wanted to run a program this summer but needed to have advertising in the schools for the first of June and couldn't wait for a response from the committee. She is considering a fall class. Her courses often run for three days.

The committee said that she could rent the hall for 2 days and she could have the third day free. The daily rental rate is \$150.00 for the hall (5-8 hours ending by 5pm) or

\$125.00 for the conference room. We must cover the cost for cleaning the hall each day. Kathleen will pass the information along to Jen Charbonneau.

**Valley Blue Grass Festival**

Mayor Eady requested that the upcoming Bluegrass Festival being a significant Horton event, that it should be advertised in our Horton Corner. The Bluegrass Bake Sale @ the Johnston Farm 408 Castleford Rd. Renfrew, Ontario - July 12, 13, 14, 15. The committee agreed that this was a good idea. Kathleen wanted to know what department was going to pay for the advertising. Val wanted to make sure that the advertising does not come out of the Blue Grass bake sale profits.

**11. NEXT MEETING DATE – WED., JULY 11, 2012 AT 7:00 P.M.**

**12. CONFIRMATION RESOLUTION**

Moved By Barb Dickson

Seconded by Arnold Dickson

That the Committee pass this confirming resolution to cover any actions or decisions given during the open portion of this committee Meeting which are minor in nature and which were not set out in By-law or resolution.

**Carried**

**13. ADJOURNMENT**

Moved by Steve Osipenko

Seconded by Ralph Miller

That this Recreation Committee Meeting be adjourned at 9:15 P.M.

**Carried**

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Chair

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Recreation Program Manager