

THE CORPORATION OF THE TOWNSHIP OF HORTON
RECREATION COMMITTEE
Sept 10, 2012

There was a meeting of the Recreation Committee held in the Municipal Council Chambers on Sept 10, 2012. Present were Chair Margaret Whyte, Chair of Infrastructure Committee Jamey Larone, Barb Dickson, Arnold Dickson, Valerie Miller, Tim McDonald, Ralph and Gladys Miller, Chair of Maintenance Dave Bennett and Robert A. Johnston. Staff present was Kathleen Rogers, Recreation Program Manager. Absent were Mayor Don Eady and Steve Osipenko.

1. CALL TO ORDER

Chair Margaret Whyte called the meeting to order at 7:00 P.M.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest by the members of the committee or staff.

3. DELEGATIONS –

**CHAIR OF INFRASTRUCTURE – Jamey Larone
Clocks & Ladder for Hall**

Councillor Larone reported that Councillor Campbell will install the clocks and he will pick up the ladder required for the Community Centre.

Kitchen Light covers

Councillor Campbell has put covers on the lights in the kitchen.

Water damage in upper meeting room

Councillors Campbell & Larone were awaiting reply from the contractor that built the community centre to see if he would step up and make repairs as there was no foam put in the ridge caps on the roof when installed allowing for rain to seep in during windy inclement weather, causing leakage and roof damage in the hall and the Conference room. Councillor Larone will get quotes for the repairs and bring them to the next meeting.

Men's washroom door hinge

Chair of Maintenance Dave Bennett was made aware of the hinge that was not secure in the men's washroom and he will make repairs.

Generator switch over

Councillor Campbell is leading the process to have contractors bid on the generator switch over at the Community Centre. The contractors were not able to entertain a quote until the end of September.

Rink Mesh for Birds

Councillor Larone noted that to help with the pigeon problem a fine mesh has been ordered to put up around the Rink from M& R Feeds. This helped a Windsor, Ontario Rink control their bird problem. It is estimated to cost \$300.00 plus hst. Recreation Program Manager Kathleen Rogers reported that the mesh is in and ready for pick up. It was asked who would install the mesh and as there were no volunteer's it was recommended that Public Works install the netting.

Recreation Program Manager Kathleen Rogers read a flyer at the Renfrew Fair for bird control, the flyer was duct taped to the grain display in the exhibit hall. Kathleen asked Bob Johnston if he could see who was in charge of that display and maybe we could get some more info on how to rid ourselves of the pigeon problem.

Safety Fencing around Rink

Councillor Larone reported that Mayor Eady had requested quotes for safety fencing to go up around the rink. A heavier link with a smaller gauge is required. Councillor Larone thought it was for the far end of the rink by the volley ball courts, but wasn't sure. He says the fencing is required to stop the pucks from flying through and hitting a spectator or a vehicle. The present fencing is badly bent on both ends and is a safety concern. It was noted by Valerie Miller that the fencing is required around the entire rink, but especially the side facing the parking lot.

Retaining Wall

Councillor Larone mentioned that there is stone erosion around the retaining wall and he proposed that another row of blocks be added to the retaining wall project to reinforce and prevent erosion. He requested that Dave Bennett Chair of Maintenance join himself and Councillor Campbell at their next Infrastructure Meeting to discuss their plan to finish the project. Mr. Bennett agreed to attend the meeting for which a date has yet to be set.

Furnace Study –

Councillor Larone reported that the furnace has been functioning well since it was serviced last spring. He noted that they will be doing a study to see what the cost of hooking up the in floor heating and changing over. What would our energy savings be if we switch over? There is no money in the 2012 budget but planning for the future is recommended.

Repair of Fascia at Rink and Community Centre

Councillors Larone and Campbell assessed the fascia repair and it looks like it will be more involved than just putting up the pieces that fell down. Upon closer inspection it appears that a lot of the fascia requires more screws to secure it.

4. MINUTES OF JULY 11, 2012

Chair Whyte briefly reviewed the July 11, 2012 Committee Meeting Minutes, which have been previously approved by Council.

5. BUSINESS ARISING

- KITCHEN STOVE –

Recreation Program Manager Kathleen Rogers and Chair of Fundraising Valerie Miller went to Ottawa to look at new and used stoves for the community centre.

They got quotes from 3 different sources on new and used items.

After careful review of the prices it was concluded that we still do not have enough money available to be able to purchase a new or used stove and have renovations and installation done before the Harvest Supper on October 13.

Our wish is to have a stove with 2 ovens, 6 Burners and 24" Grill and we would retain our fryer. This would accommodate our needs for the Harvest Supper and Canada Day our two largest fundraisers.

The Recreation Program Manager took pictures and measurements of the 6 burner, one oven 36" wide Garland stove offered by Dave Bennett for trade in on a new stove and measurements of our present stove. A new stove with two ovens 6 burners and a 24" grill would take up 63". Our Vulcan stove has 2 burners and a 24" grill and one oven it is 36" wide. Kathleen Rogers proposed that if we were to keep our existing stove and add Dave Bennett's stove we would have 8 burners, two ovens and a 24" grill plus our fryer. This would give us more than what we were requesting. Putting both stoves beside each other would require 72" of space.

Mr. Bennett said that he would be able to have his stove converted from gas to propane for \$400.00. He would be able to add another propane line to accommodate the new stove at very low cost and Mr. Bennett measured the hood and it is the right size and will meet the ventilation requirements for that size of a stove. We will eventually have to extend the Hood when we add the fryer to the scenario, the fryer will not be required till the Fishing derby in February and the hood conversion could be done early in the New Year.

The other requirement necessary to keep the stove pilot lit would be to switch from 100 lb. tanks to a 420 lb. tank. Kathleen has requested quotes from Superior Propane who we now have the fire hall contract with and Stinson fuels and McEwan Fuels. The propane tank would then be available if we ever upgrade the heating system. If we do upgrades to the heating system we would receive a better price on propane. The only quote receive by the time of the meeting was from Stinson Fuels.

Chair Whyte asked Mr. Bennett to get a list of costs to do the total change over ASAP.

Motion by Dave Bennett

Seconded by Val Miller

That Recreation Committee recommend to council that permission be given to Dave Bennett Chair of Maintenance to convert his natural gas stove to propane and install in the Horton Community Centre before the October 13 Harvest Supper. Recreation also recommends that council approve the Council approve the financing of retrofitting the hood extension that will be required to accommodate the new stove and the deep fryer.

Carried

BOAT LAUNCH –

Recreation Program Manager Kathleen Rogers noted that Public Works staff has maintained the boat launch very well this summer. They brought truckloads of clay and gravel to build up and reinforce the ramp to the dock at the boat launch. Due to the extremely low water levels this year the ramp had to be altered frequently for safety and erosion.

The Public Works staff also made a new donation box for the boat launch as the insert and lock on our collection box was stolen on the Civic Holiday Long weekend. The theft was reported to the police by the Program Manager.

It was recommended that we discontinue the by-law enforcement officer visits to the Boat Launch after the Sept 15 weekend. The Recreation Program Manager was advised to contact George Thompson and have the Portable Toilet removed. It was recommended that this be done after the Labor Day weekend next year.

Recreation Program Manager Kathleen Rogers suggested posting a “**Paid Parking in Effect**” Sign at the entrance of the Boat launch for those who will not Read the Large instruction signs present. It was recommended that we consider this next year.

BEACH COMMITTEE-

Chair Whyte told the Recreation Committee that we have a Beach Committee formed. The members are Robert A. Johnston, Kathleen Rogers Recreation Program Manager, Recreation Chair Margaret Whyte, CAO/Clerk Mackie McLaren and community resident Edgar Elliott. Chair Whyte says that the Mackie McLaren has requested that any questions or concerns should be brought to him for discussion with Council by October 1, 2012. Council will come up with Terms of Reference.

BEACH PROPERTY –

Robert A. Johnston reported that the road is in very good shape. Mr. Johnston and Arnold Dickson graded the road and reused asphalt was put done on the road. The beach would be open for the months of July and August only. Mr. Johnston recommended speaking with McNab Braeside about their beach development process and the costs incurred.

Chair Margaret Whyte reported that the Waste Management Committee has requested the use of the fence posts that were purchased for the fencing on the beach property. This fencing will help contain any trash or loose bags flying around on the landfill site property. Right now the posts and fencing are sitting in storage and it makes sense to use the resources we presently have. Waste Management will purchase new posts for the Beach fence when the fencing is being installed at the Beach. The Recreation Committee agreed to this and wanted it to be documented.

Robert Johnston reported that there is enough fencing to fence both sides of the property almost all the way to the beach.

Chair of Infrastructure Jamey Larone excused himself from the meeting at 7:55 pm.

6. ITEMS TO BE ADDED TO AGENDA AND ADOPTION THE JULY 11, 2012 AGENDA

There were no items to add to the agenda.

Moved by Ralph Miller

Seconded by Arnold Dickson

That the Recreation Committee approve the agenda for the Sept 10, 2012 meeting.

Carried

7. DEPARTMENT REPORT

Kathleen Rogers, Recreation Program Manager reviewed her department report for August/Sept. 2012.

8. FINANCIAL STATEMENT

Chair Margaret Whyte reviewed the Financial Statement with the Recreation Committee.

Ralph Miller requested that the Treasurer attend the next meeting to address any finance questions.

Moved by Robert A. Johnston

Seconded by Arnold Dickson

That the Recreation committee accepts the Financial Report.

Carried

9. SUB COMMITTEE REPORTS

MAINTENANCE ISSUES

DAVE BENNETT, CHAIR

Dave Bennett Chair of Maintenance requested that he be kept apprised of the maintenance issues at the community centre. He will repair the washroom stall door in the men's room and he will make the necessary changes to install the stove and hood at the community centre. He will meet with The Infrastructure Committee to discuss the retaining wall progress.

PUBLIC RELATIONS SUB-COMMITTEE

Rink Board Advertising –

The committee reviewed a letter drafted by former Public Relations Committee member Sherry Steeves, to be sent out to various business members in the committee to purchase Rink Board Advertising. The committee discussed the price of the advertising and found that the advertising would be better received if the amount requested was \$500.00 for advertising which includes the cost of the plexi glass, (*\$250 for advertising \$250.00 for plexi glass*). The customer has their own sign printed.

The Committee agreed that this would be a reasonable request for Rink Board advertising. If the traffic around the rink was heavier we would be able to ask for more like Mateway. But we do not have the traffic that Mateway does.

SPORTS SUB-COMMITTEE

STEVE OSIPENKO, CHAIR

VOLLEY BALL TOURNAMENT –

Steve Osipenko was unable to attend tonight's meeting.

Chair of Sports Steve Osipenko agreed to host a volleyball tournament August 25; it was cancelled due to low registration.

Valerie Mmiller said there was an inquiry from resident Alma Shanks and she would like to see Shuffle board brought back. She would collect \$2.00 per player and donate back to the community centre for use of the hall.

BAR SUB-COMMITTEE

RALPH MILLER, CHAIR

Chair of Bar Ralph Miller suggested we advertise the community centre hall rental rates in Horton Corner. He also advised that the Liquor Licence renewal will be due in December.

The bar requires a new flash light.

FUNDRAISING SUB-COMMITTEE

VALERIE MILLER, CHAIR

Cook Book Fundraiser – Val Miller & Sandy Black have collected and compiled all recipes and the package has been mailed to the Cookbook Co. with a request that it be completed by the Harvest Supper October

The Spaghetti Supper has been set for Sunday Sept 30, 2012. Valerie has a group of volunteers ready to run this event and entertainment is to be provided by Matthew Beauchamp.

Harvest Supper date has been set for Saturday October 13, 2012. Heather Picard will do the calling and Valerie Miller will run the event.

Heather came to the meeting tonight to donate a runner and a quilt.

We will raffle of the table runner at the Harvest Supper. We will sell tickets on the quilt and draw for it at the Christmas dinner.

Murder Mystery – Val has reports that Darlene Joyce would love to hold another Murder Mystery. They will come up with a date together for this fall. The theme will be in the AL CAPONE era and is called the “CHICAGO CAPER”. The dinner will take place at S.P. KEASY's.

Catering – Mae Craig and the RVH Auxiliary have requested the hall for May 2014. They have also requested a catered lunch for approx. 35 people, plus Juice and muffins for breakfast. Kathleen Rogers is to contact Mae with a price. It was suggested \$12.00 per person for lunch plus juice and muffins, tea & coffee for breakfast. This price is subject to change as the event isn't till 2014 and food costs may differ from what they are now.

Entertainment Sub-Committee **Tim McDonald, Chair**

Tim McDonald reported that the upcoming dance will be held Friday Sept 21
Dance – Brysonairres

2012 Dance Dates- The dates & entertainment for the following dances will
be October 19 – the Countrymen, Nov 16 – Revival & December 14
Christmas dance will be Ray Kholsmith.

The 2013 dance dates will be – January 18, February 8, this date has been
changed to accommodate the Castleford Charity Fishing Derby on the 16th.
March 15, April 19, May 17 and June 21.
The Winter Carnival will be February 23.

Outdoor Stage Entertainment –

Tim McDonald has had the stage moved to under the rink roof. He was
hoping to have a free outdoor event there this fall with his son's band, but the
timing is not good for them right now, maybe in the spring.

Kitchen Sub-Committee -

Kathleen Rogers noted that there is still no chair of kitchen and it was asked if
Sharon Bennett might consider coming back. Kathleen said that she would
talk to Sharon and see if she would consider coming back.

Euchre starts again Sept. 20 and the kitchen needs to be stocked. Barb
Dickson will take inventory for the Dance & Euchre and give Kathleen a list
of requirements so she can go shopping.

10. **OTHER BUSINESS –**

Dance Lessons –

Kathleen Rogers reported that she has been speaking with Melissa Friske about
running her dance classes at the Horton Community Centre this year. The
session will run for 20 weeks starting in January 14 – June 2. There will not be
classes Easter weekend so it would not clash with the Easter egg hunt.
She will run the classes Saturday mornings 9-12, upstairs in the conference
room. She requests that we provide the venue with our insurance and we look
after the registration. She would be paid 60% of the proceeds at the end of the
dance season. Last year she had 38 students and the Renfrew Recreation centre
made \$2400.00. The committee agreed that it sounded like a great program and
it was requested by the committee that Kathleen draw up an agreement and
give it to council for their consent.

11. **NEXT MEETING DATE – WED., October 10, 2012 AT 7:00 P.M.**

12. **ADJOURNMENT**

Moved by Arnold Dickson

Seconded by Barb Dickson

That this Recreation Committee Meeting be adjourned at 9:30 P.M.

Carried

Chair

Recreation Program Manager