

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING

July 2, 2013

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday July 2, 2013. Present were Mayor Don Eady, Councillor Bob Kingsbury, Councillor Glen Campbell, Councillor Jamey Larone and Councillor Margaret Whyte. Staff present was Mackie McLaren, CAO/Clerk and Christina Mulcahey, Receptionist/Clerk.

1. CALL TO ORDER

Mayor Eady called the meeting to order at 4:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest.

3. MINUTES OF: - Regular Council Meeting – June 4, 2013
- Meeting for interviews – Public Works Manager June 21, 2013
- Special Council Meeting – June 21, 2013

Council reviewed the above minutes. Councillor Larone asked if the composters have been purchased yet. CAO/Clerk Mackie McLaren said not yet. Councillor Larone suggested putting an ad in Horton Corner in the local newspaper that we have composters for sale at the Municipal Office. Councillor Larone then asked when the new furnace will be installed in the Municipal Office. CAO/Clerk said he has not been given an installation date from the contractor yet.

Moved by Councillor Jamey Larone

RESOLUTION NO. 2013- 188

Seconded by Councillor Margaret Whyte

THAT Council approves the following Council Meeting Minutes:

- Regular Council Meeting – June 4, 2013
- Meeting for interviews – Public Works Manager June 21, 2013
- Special Council Meeting – June 21, 2013

Carried.

4. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

5. ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA

There were no items to be added to the agenda.

Moved by Councillor Bob Kingsbury

RESOLUTION NO. 2013-189

Seconded by Councillor Margaret Whyte

THAT Council approves the agenda for the July 2, 2013 Council Meeting with no additions.

Carried.

6. COMMITTEE REPORTS

4:10 PUBLIC WORKS COMMITTEE

Chair Campbell reviewed the minutes of the June 19th 2013 Committee Meeting. He noted that the roadside grass cutting tender was extended to this year and began today. Chair Campbell said the company does an excellent job. Councillor Larone asked if this was the last year for

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extension on the roadside grass cutting tender and Chair Campbell said it should be re-tendered next year to be fair to all others.

Mayor Eady gave a brief verbal update on the County Roads Tour that he and Steve Boland of Renfrew County went on.

Chair Campbell informed Council that there have been numerous responses to the Level of Service Questionnaire that was mailed out to residents. This information will be collected until July 5, 2013.

The CAO/Clerk confirmed that the funds overage for the gravel tender will come from the Lot Development Account. The money has already been identified by the Finance Manager.

Councillor Larone asked if there was a timeline in place for the Humphries Road Assumption. Chair Campbell said not at this time. Councillor Larone then asked if the fees were going to increase as time goes on. Mayor Eady confirmed that the developer would have to pay for anything over and above the amount we have budgeted for the engineer inspection.

Mayor Eady asked that the Public Works Work Schedules and Roads Graded Report be a part of the Council package as well.

Mayor Eady noted that we have two good suppliers at this time for our Winter Sand and Gravel contracts and he would like to see chance for extension. This will go back to the Public Works Committee for discussion.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-190

Seconded by Councillor Jamey Larone

THAT Council approves the following Public Works Committee Meeting Minutes:

Public Works Regular Committee Meeting – June 19, 2013.

Carried.

RECOMMENDATIONS

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-191

Seconded by Councillor Bob Kingsbury

THAT Council on recommendation of the Public Works Committee accepts the lowest quote for Tender PW 2013-03 “Winter Sand” in the amount of \$17,017.80 (including taxes) from Clouthier Construction.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-192

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Public Works Committee extends Tender PW 2011-03 for an additional 12 month block and awards the 2013 roadside grass cutting contract to Steven Lewis at his 2011 quote of \$3990.00 plus tax.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-193

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Public Works Committee authorizes the Public Works Superintendent to hire casual labourer and truck driver within the budget limits available from the absence of a Public Works Manager.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-194

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Public Works Committee agrees to finance the 2013 gravel tender overage in the amount of \$4034.67 from Lot Development Fees.

Carried.

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Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-195

Seconded by Councillor Bob Kingsbury

THAT Council on recommendation of the Public Works Committee accepts the purchase of a lawn tractor from John A. Burnett in the amount of \$2100.00 plus tax.

Further that the old lawn tractor be deemed surplus and put up for sale.

Carried.

Moved by Councillor Margaret Whyte

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Public Works Committee agrees to delay the engineering inspection of the Humphries Road extension until the developer proclaims that the road is completed with the following conditions:

- 1) Township places the 2013 budget amount for engineering inspection into reserves for future inspection of this road; and
- 2) The developer agrees in writing that he will agree to pay any costs for engineering that exceeds the \$5,607 the Township has in reserves for this purpose.

Discussion:

Councillor Whyte said we are only extending what we have already agreed to do. Mayor Eady said yes, only delaying the process. Councillor Kingsbury said he was not in support of the first resolution passed and will not be in support of this resolution either as he believes it is not fair to the developer to add on to the original agreement. Mayor Eady said it was in the original agreement in schedule "D". Councillor Kingsbury said he was not aware of that. Councillor Larone asked if there could be some time to review the whole agreement as Council was not aware of the schedules attached to the agreement.

Mayor Eady asked for a vote on the motion:

For: Mayor Eady and Councillor Whyte

Against: Councillor Kingsbury, Councillor Larone and Councillor Campbell

Motion Lost.

A copy of the whole agreement will be circulated to Council members for their review. Comments are to be sent to the next Public Works Committee.

5:15 WASTE MANAGEMENT COMMITTEE

Chair Larone reviewed the minutes of the June 13, 2013 and June 25, 2013 Committee minutes.

Moved by Councillor Jamey Larone

RESOLUTION NO. 2013-196

Seconded by Councillor Bob Kingsbury

THAT Council accepts the Waste Management Committee meeting minutes of June 13, 2013 and June 25, 2013.

Carried.

5:25 FINANCE COMMITTEE

Mayor Eady reviewed the minutes of the June 11, 2013 Committee meeting.

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Moved by Councillor Jamey Larone **RESOLUTION NO. 2013-197**
Seconded by Councillor Margaret Whyte
THAT Council accepts the Finance Committee meeting minutes of June 11, 2013.

Carried.

ACCOUNTS PAYABLE LISTING –JUNE 2013

Council reviewed the accounts payable listing for June 2013.

Moved by Councillor Jamey Larone **RESOLUTION NO.2013-198**
Seconded by Councillor Bob Kingsbury
THAT Council approves the June 2013 Accounts Payable Vouchers in the amount of \$887,922.58.

Carried.

TAX ARREARS REPORT & FINANCIAL REPORTS– JUNE 2013

Council reviewed the tax arrears report and financial reports for June 2013. Councillor Whyte had concerns about the tipping fees for Landfill Site revenue. She said it seems low. The CAO/Clerk noted that last year there were some large tipping fees due to a house fire and accident on Highway 17.

Moved by Councillor Jamey Larone **RESOLUTION NO.2013-199**
Seconded by Councillor Margaret Whyte
THAT Council approves the June 2013 Finance Reports.

Carried.

Moved by Councillor Margaret Whyte **RESOLUTION NO.2013-200**
Seconded by Councillor Glen Campbell
THAT Council approves the June 2013 Tax Arrears Report.

Carried.

FIRE COMMITTEE

There was no Committee meeting in June 2013.

5:15 RECREATION COMMITTEE

Chair Whyte reviewed the minutes of the June 19, 2013 Committee meeting. She reported that the Canada Day Breakfast went over very well. Chair Whyte noted that the Human Resources Committee interviewed and hired Megan Schutt as a Summer Student for Recreation Program Manager Assistant. The HR Committee also hired Jonathan Kiezibrink as the Caretaker for the Community center.

Moved by Councillor Margaret Whyte **RESOLUTION NO.2013-201**
Seconded by Councillor Glen Campbell
THAT Council accepts the Recreation Committee minutes of:
- Regular Committee meeting June 17, 2013

Carried.

RECOMMENDATIONS

Moved by Councillor Margaret Whyte
Seconded by Councillor Glen Campbell
THAT Council on recommendation of the Recreation Committee awards Tender REC 2013-03 to fabricate and install new guards for the retaining wall at the Community Center, to the lowest tender, Mr. Vince Pallen, at the quoted price of \$2500.00 including taxes.

Discussion: Councillor Kingsbury said he has concerns about the railing that was put up at the Community Center. Being on the Safety Committee he noted that there could be some safety issues. The tender was accepted by the Committee and the work begun before the recommendation came to Council.

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The CAO/Clerk said he was in contact with the contractor that did the drawings and he will go and inspect the railing and sign off on the work.

Mayor Eady asked for a vote on the motion:

For: Mayor Eady and Councillor Whyte

Against: Councillor Kingsbury, Councillor Larone and Councillor Campbell

Motion Lost.

Moved by Councillor Margaret Whyte

RESOLUTION NO. 2013-202

Seconded by Councillor Glen Campbell

THAT Council on recommendation of the Recreation Committee agrees to purchase "No Wake" signs for the Bonnechere River between First Chute and Ottawa River at a cost not to exceed \$100.00.

Carried.

Moved by Councillor Margaret Whyte

RESOLUTION NO.2013-203

Seconded by Councillor Glen Campbell

THAT Council accepts the Recreation Committee minutes of the Beach Sub-Committee meeting of June 11, 2013.

Carried.

6:10pm – 6:35pm Council recessed for supper break

DELEGATIONS

6:30 – BURT VIRGIN

Mr. Virgin was present to request that the Township clean up the trail that is owned by Horton Township from Yantha Road to Goshen Road. He said this trail could be used for many recreational purposes for residents and as it stands now there is no way it is accessible to them. Mr. Virgin said in the past he believes that the Snowmobile Club was approached in the past to help clean it up as they use it as well. Mayor Eady agreed that this trail is a hidden treasure at this time. Councillor Campbell said he felt there was no problem cleaning it up if the Public Works Committee agreed as well. Councillor Kingsbury suggested contacting the Snowmobile Club as done in the past to see if they would help in the clean-up. Mayor Eady thanked Mr. Virgin for attending.

6:45 – NELLIE KINGSBURY

Mrs. Kingsbury was present to introduce to Council the newly opened Renfrew and Area Golden Age Activity Center. She handed out a presentation then reviewed it with Council. Mrs. Kingsbury said the center is open five days a week from 10-3 to anyone aged 50 and over. The cost for a one year membership is 15 dollars per person. She noted that the grand opening was last Friday and the turnout was outstanding. In closing, Mrs. Kingsbury asked for support, financially or otherwise to make this a reality for our Renfrew and Area seniors.

Councillor Larone suggested that an ad should be placed in Horton Corner to make residents aware of the new facility. Council agreed.

Mayor Eady said he was happy to be able to attend the grand opening of the new facility and he was pleased to see the amount of Horton residents there as well. He congratulated Mrs. Kingsbury and thanked her for attending this evening to make her presentation.

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7:00 – STEVE OSIPENKO - CEMC

Steve was present this evening to review his report on the Mock Disaster exercise that took place on June 20, 2013.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2013-204

Seconded by Councillor Margaret Whyte

THAT Council accepts the report from Steve Osipenko, CEMC Horton Township, on the mock disaster (Operation Burning Bridges) held on June 20, 2013.

Carried.

7:20 PLANNING COMMITTEE

Chair Kingsbury reviewed the minutes of June 11, 2013.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2013-205

Seconded by Councillor Glen Campbell

THAT Council accepts the Planning Committee meeting minutes of:

- Regular Planning Committee – June 11, 2013
- Noise Bylaw Sub-Committee Meeting – June 12, 2013

Carried.

RECOMMENDATIONS

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2013-206

Seconded by Councillor Jamey Larone

That Council on recommendation of the Planning Committee supports Consent Application B135/13(1) – Lorraine Purdon – with the following conditions:

- Lot Development Charge
- Meets Minimum Distance Standards (MDS)
- Township Consent Agreement

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO.2013-207

Seconded by Councillor Jamey Larone

That Council on recommendation of the Planning Committee accepts the offer of the Ministry of Transportation to purchase two parcels being: Parts 1, 2, 3 and Parts 4, 5, 6 – Part Lot 15 Concession 1, Plan 49R7826 for the price of \$1.00 each.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO.2013-208

Seconded by Councillor Jamey Larone

That Council on recommendation of the Planning Committee amends their conditions for approval of Consent Application B30/12, as the race track has been removed and the Lot Development Charge is not required as there was a house on the property that was destroyed by fire.

Carried.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2013-209

Seconded by Councillor Margaret Whyte

That Council on recommendation of the Planning Committee agrees to retain Farrell's Landing as a historical site open to foot traffic only.

Carried.

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Moved by Councillor Jamey Larone **RESOLUTION NO.2013-210**
Seconded by Councillor Glen Campbell

THAT Council authorizes preliminary cleanup work to be carried out by Pro-Tyre on the former Pinnacle road bed subject to the following conditions:

1. Work will not commence until the Township owns the property;
2. Township to request and receive locates prior to work commencing;
3. Pro-Tyre signs a waiver to protect the Township's liability; and
4. The cost of the work will not be reimbursed by the Township.

Carried.

7:40 HUMAN RESOURCES COMMITTEE

Moved by Councillor Bob Kingsbury **RESOLUTION NO.2013-211**
Seconded by Councillor Jamey Larone

That Council accepts the Human Resources Committee minutes of June 12, 2013.

Carried.

Moved by Councillor Bob Kingsbury **RESOLUTION NO.2013-212**
Seconded by Councillor Margaret Whyte

That Council on recommendation of the Human Resources Committee approves revised Office hours of 8:30 a.m. to 4:00 p.m. with a half hour lunch break for a trial period of October and November 2013.

Carried.

Moved by Councillor Jamey Larone **RESOLUTION NO.2013-213**
Seconded by Councillor Margaret Whyte

That Council, on recommendation of the Human Resources Committee proclaims the Health and Safety Policy for 2013.

Carried.

7:55 HOME SUPPORT – MAY 2013

Councillor Kingsbury reviewed the reports/newsletter for May 2013.

Moved by Councillor Glen Campbell **RESOLUTION NO.2013-214**
Seconded by Councillor Bob Kingsbury

THAT Council receives the June 2013 Renfrew and Area Seniors Home Support Reports.

Carried.

Moved by Councillor Glen Campbell **RESOLUTION NO.2013-215**
Seconded by Councillor Jamey Larone

THAT Council supports the appointment of Councillor Bob Kingsbury as Vice-President of Seniors Home Support Board.

Carried.

Councillor Kingsbury did not vote.

8:00 COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)

Councillor Campbell reviewed the minutes of the June 17, 2013 CPAC Committee meeting minutes.

Moved by Councillor Jamey Larone **RESOLUTION NO.2013-216**
Seconded by Councillor Bob Kingsbury

THAT Council accepts the Community Policing Advisory Committee (CPAC) meeting minutes of June 17, 2013.

Carried.

BUILDING REPORT – JUNE 2013

Council reviewed the Building Report for June 2013.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2013-217

Seconded by Councillor Margaret Whyte

THAT Council accepts the building report for June 2013.

Carried.

EMERGENCY PLAN PREPAREDNESS COMMITTEE

There was no information to review at this time.

BUILDING INFRASTRUCTURE COMMITTEE

There was no information to review at this time.

CONFERENCE REPORTS

There were no Conference Reports to review.

7. **CORRESPONDENCE SUMMARY**

INFORMATION CORRESPONDENCE JULY 2, 2013

- A. OPP Renfrew Detachment – 2013 Business Plan
- B. OEMC – September 11 to 13, 2013
- C. County Council Communique
- D. Report the Brown Marmorated Stink Bug
- E. Ministry of Aboriginal Affairs – Algonquin Land Claim
- F. Ottawa Valley Business
- G. OGRA – Board Highlights – June 2013
- H. County Contact – June 2013

Moved by Councillor Jamey Larone

RESOLUTION NO.2013-218

Seconded by Councillor Margaret Whyte

THAT Council receive the July 2, 2013 Information Correspondence Summary.

Carried.

ACTION CORRESPONDENCE JULY 2 2013

- A. Township of Killaloe, Hagarty and Richards – support for their resolution that notifies the Provincial government that they strongly oppose any plan to increase the financial burden on municipal ratepayers in rural Ontario by subsidizing the transit system for the GTA.
- B. Ontario Urban Forest Council – requesting municipalities to send a resolution to the Federal and Provincial governments requesting them to support urban forestry by establishing urban forestry mandates especially for control and management of the Emerald Ash Borer.

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Moved by Councillor Glen Campbell **RESOLUTION NO.2013-219**
Seconded by Councillor Jamey Larone
THAT Council support the Action Correspondence for July 2, 2013.

Carried.

9. RESOLUTIONS

Moved by Councillor Jamey Larone **RESOLUTION NO.2013-220**
Seconded by Councillor Margaret Whyte
THAT Council does not hold a Regular Council meeting on August 6, 2013, as per Bylaw 98-08 as amended (Procedural Bylaw); and

Further, that Council authorizes staff to advertise this cancellation on the website and in the local newspaper.

Carried.

10. OTHER BUSINESS – Council discussed the need for a Committee of the Whole meeting to be held. After discussion, Council agreed to meet on Friday July 5, 2013 at 1:00 p.m.

11. BY-LAWS

Moved by Councillor Glen Campbell **RESOLUTION NO.2013-221**
Seconded by Councillor Jamey Larone
THAT Council agrees to enact and pass the following By-law:

- By-law 2013-32 –Township Parking Bylaw

Carried.

12. ADDITIONS TO AGENDA – There were no additions to the agenda.

13. COUNCIL MEMBERS COMMENTS / CONCERNS

Councillor Whyte had a concern on how the Tender Process happened at the Recreation Committee meeting. She said she thought they had followed procedure. CAO/Clerk Mackie McLaren said there was some miscommunication and the recommendation from Committee should have been approved by Council before the work commenced.

14. REQUEST FOR RECONSIDERATION – None.

15. CLOSED MEETING – There was no request to enter into Closed Session.

16. CONFIRMING BYLAW

Moved by Councillor Jamey Larone **RESOLUTION NO. 2013-222**
Seconded by Councillor Margaret Whyte
THAT Council enacts By-law 2013-33, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on July 2, 2013.

Carried.

17. ADJOURNMENT

Moved by Councillor Margaret Whyte **RESOLUTION NO. 2013-223**
Seconded by Councillor Bob Kingsbury
THAT Council adjourn this Regular Council Meeting at 9:00p.m.

Carried.

MAYOR

CAO/CLERK