

THE CORPORATION OF THE TOWNSHIP OF HORTON

**REGULAR COUNCIL MEETING**

October 1<sup>st</sup>, 2013

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday October 1<sup>st</sup>, 2013. Present were Acting Mayor/Councillor Margaret Whyte, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Mackie McLaren, CAO/Clerk, Janet Collins, Public Works Manager and Christina Mulcahey, Receptionist/Clerk. Absent were Mayor Don Eady and Acting Mayor/Councillor Bob Kingsbury.

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2013- 288**

Seconded by Councillor Jamey Larone

That Council of the Township of Horton appoints Councillor Margaret Whyte as Acting Mayor for the October 01, 2013 Regular Council Meeting, in the absence of Mayor Don Eady and Acting Mayor Robert Kingsbury.

**Carried.**

1. CALL TO ORDER

Acting Mayor Whyte called the meeting to order at 4:02 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest.

3. MINUTES OF:

Regular Council Meeting of September 03, 2013  
Special Council Meeting of September 04, 2013

Moved by Councillor Jamey Larone

**RESOLUTION NO. 2013- 289**

Seconded by Councillor Glen Campbell

**THAT** Council approves the following Council Meeting Minutes:

Regular Council Meeting of September 03, 2013  
Special Council Meeting of September 04, 2013

**Carried.**

4. BUSINESS ARISING FROM MINUTES

Councillor Campbell reported that the transfer switch for the generator at the Community Center was completed. He offered to prepare a procedure list for the instructions.

5. ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA

Moved by Councillor Jamey Larone

**RESOLUTION NO. 2013-290**

Seconded by Councillor Glen Campbell

**THAT** Council approves the agenda for the October 1, 2013 Council Meeting with one addition to Delegations.

**Carried.**

6. COMMITTEE REPORTS

**4:10 PUBLIC WORKS COMMITTEE**

Chair Campbell reviewed the minutes of the Committee Meetings. He reviewed the section regarding the garage roof repairs. Janet Collins

Regular Council Minutes  
October 1<sup>st</sup>, 2013

handed out a report on the garage roof and informed Council that Adanac Roofing was the company hired.

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2013-291**

Seconded by Councillor Jamey Larone

**THAT** Council approves the following Public Works Committee Meeting Minutes: September 18<sup>th</sup> 2013. **Carried.**

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2013-292**

Seconded by Councillor Jamey Larone

**THAT** Council on recommendation of the Public Works Committee contributes \$100.00 to sponsor "one hole" at the Ross Mackenzie Memorial golf tournament that is sponsored by the Association of Ontario Road Supervisors (AORS).

**Carried.**

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2013-293**

Seconded by Councillor Jamey Larone

**THAT** Council on recommendation of the Public Works Committee declares the Honda Water Pump and old John Deere Lawn Tractor as surplus.

**Carried.**

#### **4:20 WASTE MANAGEMENT COMMITTEE**

Chair Larone reviewed the minutes of the Committee Meetings. Councillor Campbell asked if someone will be hired to do the cutting of the timber at the Landfill Site. Chair Larone said yes, there will be a tender going out and included that Larry Polk would be managing the project.

Councillor Campbell mentioned at this time that he was at the Landfill site over the weekend and complimented the outstanding effort and work that the Landfill site attendant, Bill Yantha does.

Moved by Councillor Jamey Larone

**RESOLUTION NO. 2013-294**

Seconded by Councillor Glen Campbell

**THAT** Council accepts the Waste Management Committee meeting minutes of the Regular Committee meeting of September 19<sup>th</sup> 2013 and Special Committee meeting of August 29<sup>th</sup> 2013.

**Carried.**

#### **RECOMMENDATIONS**

Moved by Councillor Jamey Larone

**RESOLUTION NO. 2013-295**

Seconded by Councillor Glen Campbell

**THAT** Council on recommendation of the Waste Management Committee authorize staff to prepare and call a tender for the harvesting of mature cedar and other species of trees that were damaged by wind and snow at the Horton Landfill Site.

Further, that the harvesting of the trees will be supervised by a registered professional forester.

**Carried.**

#### **4:35 FINANCE COMMITTEE**

Jennifer Barr, Finance Manager was present.

#### **ACCOUNTS PAYABLE LISTING – SEPTEMBER 2013**

Council reviewed the accounts payable listing September 2013.

Regular Council Minutes  
October 1<sup>st</sup>, 2013

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-296**

Seconded by Councillor Glen Campbell

**THAT** Council approves the September 2013 Accounts Payable Vouchers in the amount of \$690,316.58.

**Carried.**

**TAX ARREARS REPORT & FINANCIAL REPORTS– SEPT. 2013**

Council reviewed the tax arrears report and financial reports for September 2013.

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-297**

Seconded by Councillor Glen Campbell

**THAT** Council approves the September 2013 Finance Reports.

**Carried.**

Moved by Councillor Glen Campbell

**RESOLUTION NO.2013-298**

Seconded by Councillor Jamey Larone

**THAT** Council approves the September 2013 Tax Arrears Report.

**Carried.**

**5:10 RECREATION COMMITTEE**

Chair Whyte reviewed the Committee meeting minutes. Councillor Campbell suggested that a letter of thank you be sent to the snowmobile club thanking them for their effort in helping Horton Township to clean up the recreational trail from Yantha Road to Renfrew. Acting Mayor Whyte agreed and also suggested sending a letter to resident Burt Virgin, who brought this item to our attention in the beginning, to let him know of the progress.

The CAO/Clerk reviewed the Beach Sub-Committee meeting minutes and the terms of reference. Councillor Campbell said he is glad to see comments and letters coming in. He stated the Committee had the chance to compare two properties and only secured the chance to do so. There have been no purchases made at this time. Councillor Larone asked the CAO clerk to review what has been done. The CAO/Clerk reported that there has been a good exchange of information back and forth. They have two properties that are under investigation at this time for potential purchase and development.

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-299**

Seconded by Councillor Glen Campbell

**THAT** Council accepts the Recreation Committee minutes of:

- Recreation Committee Mtg – September 18, 2013
- Comm. Ctre.Blding Fundraising Sub-Committee – Sept.04 & Sept 23/13
- Com. Ctre.Building Sub-Committee Mtg – Sept.23/13
- Com. Ctre.Building Sub-Committee Mtg – Sept.23/13
- Beach Sub-Committee meeting – Sept. 24, 2013

**Carried.**

**RECOMMENDATIONS**

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-300**

Seconded by Councillor Glen Campbell

That Council on recommendation the Building Fundraising Sub-Committee agrees to purchase the ATV from Vern Barr at a price of \$847.50 including HST to be used as a prize for a future raffle draw.

**Carried.**

Regular Council Minutes  
October 1<sup>st</sup>, 2013

Moved by Councillor Glen Campbell

**RESOLUTION NO.2013-301**

Seconded by Councillor Jamey Larone

That Council on recommendation of the Community Centre Building Sub-Committee approves Change Order #1.

**Carried.**

Moved by Councillor Glen Campbell

**RESOLUTION NO.2013-302**

Seconded by Councillor Jamey Larone

That Council on recommendation of the Community Centre Building Sub-Committee authorize installation of in-floor heating tubes and Styrofoam insulation, prior to the pouring of the concrete slab for the Community Center addition at a cost of approximately \$5,500.00 plus labour.

**Carried.**

**5:55 FIRE COMMITTEE**

Chair Whyte reviewed the Fire Committee minutes. She noted that there will be a Halloween event at the Fire Hall this year for the kids again.

Moved by Councillor Glen Campbell

**RESOLUTION NO.2013-303**

Seconded by Councillor Jamey Larone

That Council accepts the Fire Committee meeting minutes of September 26<sup>th</sup> 2013.

**Carried.**

6:00-6:30 – COUNCIL RECESSED FOR SUPPER

**6:30 PUBLIC MEETING – HUGHES ZONING AMENDMENT**

Council proceeded into a Public Meeting.

Council returned to Regular Council meeting at 6:45 p.m.

**DELEGATIONS**

**6:45 – KAREN MAXWELL & PETER EMON**

**RENFREW & AREA HEALTH SERVICES VILLAGE**

Mrs. Maxwell and Mr. Emon were present this evening to give an update for 2013. Mrs. Maxwell reviewed a handout that was given. Mr. Emon reviewed some of the fundraising activities that have taken place and more information that was in the handout.

**7:00- STEVE BOLAND – AORS – JUNE 2014**

Mr. Boland was present this evening to inform Council about the Municipal Public Works Trade Show that is happening in June of 2014. He reviewed the booklet that has been put together and left some here to be available for the public.

**7:15- JOE DE LEEUW – 215 LARRY'S LANE**

Mr. De Leeuw was present this evening requesting that he be able to build a garage before a minor variance is accepted. The CAO/Clerk gave a verbal report on this situation and suggested that Council enter into an agreement with Mr. De Leeuw. The agreement would include a security deposit which Mr. De Leeuw and Council agreed upon.

**7:50 PLANNING COMMITTEE**

Acting Mayor Whyte reviewed the minutes of the Planning Committee meetings.

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-305**

Seconded by Councillor Glen Campbell

THAT Council accepts the Planning Committee meeting minutes of:

- Regular Planning Committee – September 17, 2013
- Committee of Adjustment – September 17, 2013

**Carried.**

**RECOMMENDATIONS**

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-306**

Seconded by Councillor Glen Campbell

That the Planning Committee recommends to Council that the \$5,000.00 security fee for the Castleford Excavating Site Plan Agreement be refunded provided:

- the two remaining buildings on the site plan be re-classified as “future”.
- the garage building is completed and is approved by the Chief Building Official
- an inspection is conducted by staff to determine that the work is completed.

**Carried.**

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-307**

Seconded by Councillor Glen Campbell

That Council on recommendation of the Planning Committee supports the recommendations in the Jp2g planning report for Cory Briscoe, with the exception of the need to plant trees between the building envelope and the gravel pit which is not required.

Further, the zoning application to implement the reduced setback from the gravel pit, be received.

**Carried.**

Moved by Councillor Glen Campbell

**RESOLUTION NO.2013-308**

Seconded by Councillor Jamey Larone

That Council on recommendation of the Planning Committee authorizes the Chief Building Official to collect the late building permit fee for a construction project started before the building permit was issued. (Draper).

**Carried.**

Moved by Councillor Glen Campbell

**RESOLUTION NO.2013-309**

Seconded by Councillor Jamey Larone

That Council on recommendation of the Planning Committee supports Consent Application B65/13(1) and Consent Application B66/13(2) – Waldo and Ann Hordijczuk, with the following conditions:

- Lot Development Fee
- Consent Agreement

**Carried.**

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-310**

Seconded by Councillor Glen Campbell

That Council on recommendation of the Planning Committee supports Consent Application No. B68/13 – Jason and Margo Parent, with the following conditions:

- Consent Agreement

**Carried.**

Regular Council Minutes  
October 1<sup>st</sup>, 2013

Moved by Councillor Glen Campbell  
Seconded by Councillor Jamey Larone

**RESOLUTION NO.2013-311**

That Council on recommendation of the Planning Committee supports Consent Application No. B69/13 – Stuart & Marie McCallum, with the following conditions:

- Consent Agreement

**Carried.**

Moved by Councillor Glen Campbell  
Seconded by Councillor Jamey Larone

**RESOLUTION NO.2013-312**

That Council on recommendation of the Planning Committee supports Consent Application No. B79/13 – 1694005 Ontario Inc. (Peter Prince) with the following conditions:

- Additional consent study
- meets Species at Risk requirements
- Lot Development Fee
- Consent Agreement

**Carried.**

Moved by Councillor Glen Campbell  
Seconded by Councillor Jamey Larone

**RESOLUTION NO.2013-313**

That Council on recommendation of the Planning Committee supports Consent Application Nos.: B70/13 (1), B 71/13 (2), B72/13(3) – John & Rebecca Fuller, with the following conditions for each lot:

- meets the Minimum Separation Distance (MDS) requirements
- Rezone to remove meat cutting accessory use on each lot
- meets Species at Risk requirements
- Lot Development Fee
- Consent Agreement

**Carried.**

Moved by Councillor Jamey Larone  
Seconded by Councillor Glen Campbell

**RESOLUTION NO.2013-314**

That Council on recommendation of the Planning Committee supports Consent Application No. B74/13 – Sandra and Peter Storie with the following condition:

- Rezone lot addition parcel to Limited Service Residential

**Carried.**

Moved by Councillor Jamey Larone  
Seconded by Councillor Glen Campbell

**RESOLUTION NO.2013-315**

That Council on recommendation of the Planning Committee authorizes the refund of the \$2,000.00 security deposit to Derek McGrimmon.

**Carried.**

Moved by Councillor Jamey Larone  
Seconded by Councillor Glen Campbell

**RESOLUTION NO.2013-316**

That Council on recommendation of the Planning Committee receives a zoning application from Gary Carty to reduce the road frontage on his property from 50 metres to 5 metres.

**Carried.**

Moved by Councillor Glen Campbell  
Seconded by Councillor Jamey Larone

**RESOLUTION NO.2013-317**

That Council on recommendation of the Planning Committee agrees to amend our Comprehensive Zoning By-law 2010-14 to add a section of “Short Form Wording” and a fine for each category.

Further, the County Planning Department is authorized to prepare the public notices and the draft by-law for this amendment.

**Carried.**

Regular Council Minutes  
October 1<sup>st</sup>, 2013

#### 8:10 HUMAN RESOURCES COMMITTEE

The CAO/Clerk reviewed the minutes of the Human Resources Committee meeting. Councillor Campbell said he disagrees with the way the Acting Pay for Public Works Superintendent was handled. He believes that the Policy was not followed. Councillor Larone said he would like to have more discussion on this topic. Acting Mayor Whyte suggested all of Council attending the Human Resources Committee meeting.

Moved by Councillor Glen Campbell

**RESOLUTION NO.2013-318**

Seconded by Councillor Jamey Larone

**THAT** Council approves the Human Resources Committee Meeting minutes of September 18, 2013.

**Carried.**

#### 8:25 HOME SUPPORT

Council reviewed the September 2013 reports.

Moved by Councillor Glen Campbell

**RESOLUTION NO.2013-319**

Seconded by Councillor Jamey Larone

**THAT** Council receives the September 2013 Renfrew and Area Seniors Home Support Inc. Reports.

**Carried.**

#### COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)

Moved by Councillor Glen Campbell

**RESOLUTION NO.2013-320**

Seconded by Councillor Jamey Larone

**THAT** Council receives the Community Policing Advisory Committee (CPAC) minutes of August 26, 2013.

**Carried.**

#### BUILDING REPORT – SEPTEMBER 2013

Council reviewed the Building Report for September 2013.

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-321**

Seconded by Councillor Glen Campbell

**THAT** Council accepts the building report for September 2013.

**Carried.**

#### EMERGENCY PLAN PREPAREDNESS COMMITTEE

There was no information to review at this time.

#### BUILDING INFRASTRUCTURE COMMITTEE

There was no information to review at this time.

#### CONFERENCE REPORTS

Moved by Councillor Glen Campbell

**RESOLUTION NO.2013-322**

Seconded by Councillor Jamey Larone

That Council accepts the following Conference reports:

##### OEMC Conference Reports:

- Rose Curley, Administrative Assistant
- Councillor Robert Kingsbury
- Councillor Margaret Whyte

##### Ontario Rural Wastewater Conference Report

- Councillor Robert Kingsbury

**Carried.**

7. CORRESPONDENCE SUMMARY

**INFORMATION CORRESPONDENCE OCTOBER 1, 2013**

- A. AMO Policy Update – Bill 73- Fair and Open Tendering Act
- B. London Free Press – London academic questions rationale for Ontario Ombudsman Andre Marin’s investigation of seven city council members’ luncheon
- C. Sylvia Jones, MPP, Dufferin-Caledon – Private Member’s Bill, *the Aggregate Recycling Promotion Act*.
- D. The Risk Reporter – September 2013
- E. Ottawa Valley Business – September 17, 2013
- F. County Council Communique – August 2013
- G. South East Ontario Municipal Seminar – Oct.10/13 – Eganville

Moved by Councillor Jamey Larone  
Seconded by Councillor Glen Campbell

**RESOLUTION NO.2013-323**

**THAT** Council receive the October 1, 2013 Information Correspondence Summary.

**Carried.**

**ACTION CORRESPONDENCE OCTOBER 1, 2013**

- A. City of Kenora – support for their resolution that petitions the Provincial Government to have flying lantern devices banned from use and sale in the Province of Ontario, and the City of Kenora’s initiation of enforcement action when the identify of the owner of the device can be determined, through appropriate sections of the Ontario Fire Code.
- B. Bancroft & Hastings Highlands Disaster Relief Committee – requests a donation from Horton Township to go towards their fundraising campaign to raise monies to help residents, and businesses that experienced infrastructure damage caused by the heavy flooding in their area during April 2013.

Council did not support the two Action Items.

9. RESOLUTIONS

10. OTHER BUSINESS

11. BY-LAWS

Moved by Councillor Glen Campbell  
Seconded by Councillor Jamey Larone

**RESOLUTION NO.2013-324**

**THAT** Council agrees to enact and pass the following By-law:

- 2013-45 - Agreement with Joe De Leeuw

**Carried.**

12. ADDITIONS TO AGENDA – Referred to under Delegations.

13. COUNCIL MEMBERS COMMENTS / CONCERNS

Regular Council Minutes  
October 1<sup>st</sup>, 2013

- 14. REQUEST FOR RECONSIDERATION – None.
- 15. CLOSED MEETING – There was no request to enter into Closed Session.
- 16. CONFIRMING BYLAW

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2013-325**

Seconded by Councillor Jamey Larone

**THAT** Council enacts By-law 2013- 46, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on October 1, 2013.

**Carried.**

- 17. ADJOURNMENT

Moved by Councillor Jamey Larone

**RESOLUTION NO. 2013-326**

Seconded by Councillor Glen Campbell

**THAT** Council adjourn this Regular Council Meeting at 8:53 p.m.

**Carried.**

\_\_\_\_\_  
MAYOR

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CAO/CLERK