

THE CORPORATION OF THE TOWNSHIP OF HORTON

Special Council Meeting

October 18, 2013

There was a Special Meeting of Council held in the Municipal Council Chamber on Friday October 18, 2013. Present was Mayor Don Eady, Councillor Bob Kingsbury, Councillor Glen Campbell, Councillor Jamey Larone and Councillor Margaret Whyte. Staff present was Jennifer Barr, Finance Manager Janet Collins, Public Works Manager and Mackie J. McLaren, CAO/Clerk.

1. CALL TO ORDER

Mayor Eady called the Meeting to Order at 1:12 pm.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of Council or staff.

3. ASSET MANAGEMENT PLAN – SELECT LEVEL OF SERVICE OPTION

Staff Recommendation Report

The CAO/Clerk presented and reviewed a report prepared by Janet Collins, Public Works Manager which recommended that Council select Service Level Scenario 3 for the asset management plan. The selection of a level of service is required as part of the preparation of the Asset Management Plan. Representatives of Jp2g Consulting Engineers in Pembroke set out 6 scenarios during the Joint Public Works Committee/Council Meeting held October 11. The scenarios and anticipated increased road condition ratings are:

SCENARIO	DESCRIPTION	2013 ROAD CONDITION	2024 ROAD CONDITION	ROAD CONDITION TARGET
1	Do Nothing	6.33	3.35	7.0-7.5
2	Rehabilitate only (complete surface work) - All paved roads	6.33	6.93	7.0-7.5
3	Reconstruction of paved roads that have a Road Condition of ≤ 3 and AADT $\geq 400-999$	6.33	7.40	7.0-7.5
4	Roads Management Plan - Reconstruction / rehabilitation of all paved roads, no planned upgrades of gravel roads	6.33	8.18	7.0-7.5
5	Roads Management Plan - Reconstruction/rehabilitation, ditching, culverts, topsoil/seeding of all roads, includes upgrades of gravel roads	6.33	8.19	7.0-7.5
6	Unlimited funding	6.33	8.49	7.0-7.5

Staff recommended that Service Level 3. Councillor Campbell noted that this scenario did not include reconstruction of gravel roads. Jennifer Barr, Finance Manager said there was nothing stopping Council from increasing the level of service for a particular project in the future. Janet Collins,

Public Works Manager noted that this was a living document as we do not know what works will be required in the future.

Councillor Kingsbury recalled that Service Level 3 was what was considered by the Public Works/Council Meeting October 11. Mayor Eady noted the recent Federal Speech from the Throne which announced new Infrastructure funding programs and didn't know how this would work with service level 3. He added that he sees #3 as the only alternative as this is what we are doing now.

Moved by Bob Kingsbury
Seconded by Glen Campbell

Resolution No. 2013-332

THAT Council select Service Level Scenario 3 for their Asset Management Plan, being:

- Reconstruction of paved roads that have a road condition rating of less than or equal to 3, and have an Annual Average Daily Traffic (AADT) volume of greater or equal to 400-999;
- Rehabilitate all other paved roads;
- No planned upgrades of gravel roads.

Carried

4. SMALL, RURAL AND NORTHERN MUNICIPAL INFRASTRUCTURE FUND - APPROVE EXPRESSION OF INTEREST FOR GRANT APPLICATION

Staff Recommendation Report

The CAO/Clerk presented and reviewed a report prepared by Jennifer Barr, Finance Manager and Janet Collins, Public Works Manager which recommended that Council approve the Expression of Interest document prepared by Jp2g Engineering Consultants for the SRNMIF grant application for Thomson Road reconstruction project.

The staff report set out two scenarios for the reconstruction – one which would be for a \$2,250,000 project funded by a \$2 million grant and \$250,000 self-financed and a second scenario for a \$2,750,227 project funded by a \$2 million grant, \$250,227 self-financed and \$500,000 debentured.

Councillor Whyte reviewed the current debt amounts. At the end of this year the Township's debt will be down to \$519,000.

Jennifer Barr, Finance Manager explained what "self-financed" was and informed the Committee that our maximum borrowing limit as set by the Ministry of Municipal Affairs is \$2,200,000. Mayor Eady commented that adding this debenture would have a 3% impact on the tax rate.

Mayor Eady reviewed the project description set out in the draft Expression of Interest form. He noted that the County of Renfrew recently relined an existing 42" culvert at a cost of \$30,000. Janet Collins said the engineers will review all renewal options as part of their engineering study if our Expression of Interest was approved. She added that the \$2,250,000 project would reconstruct the worst 1.5 km of the road which will include the two worst culverts and do what we can with the rest of the culverts and pave the entire road. \$2,750,227 would upgrade any additional culverts.

Councillor Kingsbury suggested that our application will have a better chance of approval if we have a larger share of the project and that would require debentures. However Mayor Eady noted that the Township had a

greater share (2/3 Province and 1/3 Township) in the previous application (MIII program) and we were not successful. Jennifer Barr suggested we should put some of our own money into the project if we are asking the province for the maximum grant.

Mayor Eady reviewed the following three steps that are required before we can start the construction:

Step #1 - Expression of Interest Application (EOI)

- Resolution of Council
- Meet above mentioned criteria
- Make Asset Management Plan available to the public (would be in our best interest to have it posted to our website ASAP)
- Application Deadline is November 1, 2013 by 5 pm

Step #2 - Full Application (If EOI successful)

- Due January 2014 (must be shovel ready)
- Application must include Asset Management Plan
- Decision by Province February 2014
- Fund start March 31, 2014
- Project Deadline is December 31, 2015

Step #3 - If Successful

- Council Resolution/Bylaw by March 15, 2014
- 55% of Funds at signing of agreement
- 30% at tender
- 15% at completion

Mayor Eady asked what it would cost to be shovel ready in step 2. Jennifer Barr said the engineer was suggesting 10% (\$250,000).

Janet Collins noted that the Asset Management Plan estimated \$5,400,000 to reconstruct the road. We would be doing a hybrid, like we have already been doing i.e. reconstruct part of Garden of Eden Road and "shave & pave" Pinnacle Road next Highway 60.

Mayor Eady noted that if the engineered drawings are done and we did not receive approval with this application we will be shovel ready for the next project.

Jennifer Barr noted that if we are successful with the project which includes the \$500,000 debenture, we will be close to 50% of our debenture authority.

Moved by Glen Campbell
Seconded by Margaret Whyte

Resolution No. 2013-333

That Council authorize staff to submit an Expression of Interest application under the Small, Rural and Northern Ontario Municipal Infrastructure Fund program for \$2,750,227 construction project on Thomson Road. Funding to be \$2,000,000 grant, \$250,227 sources of own funds and \$500,000 debenture.

Carried

Moved by Bob Kingsbury
Seconded by Jamey Larone

Resolution No. 2013-334

THAT the information in the Expression of Interest is factually accurate and;

FURTHER THAT the Township of Horton has a comprehensive asset management plan that includes all of the information and analysis described in *Building Together: Guide for Municipal Asset Management Plans* in place or will have in place by December 31, 2013 and:

FURTHER THAT the comprehensive asset management plan will be publicly available, including on the Township's website by May 31, 2014 and;

FURTHER THAT the Thomson Road project put forward in this application be completed by December 31, 2015.

Carried

Mayor Eady thanked staff for their reports.

OTHER BUSINESS

Councillor Whyte informed the Council Members who were not available when the "sod turning" ceremony was held at the Horton Community Centre that before that event, our MP, Cheryl Gallant presented Mayor Don Eady with his Queen's Jubilee Medal. It was a brief but very well done presentation and Ms. Gallant's office forwarded a picture to Mayor Eady of the event.

5. CONFIRMING BY-LAW 2013-49

Moved by Jamey Larone
Seconded by Glen Campbell

Resolution No. 2013-335

That Council enacts By-law 2013-49, being a By-law to confirm the proceedings of the October 18, 2013 Special Council Meeting.

Carried

8. ADJOURNMENT

Moved by Bob Kingsbury
Seconded by Margaret Whyte

Resolution No. 2013-336

That Council adjourns this Special Council meeting at 2:35 p.m.

Carried

MAYOR

CAO/Clerk