

THE CORPORATION OF THE TOWNSHIP OF HORTON

**REGULAR COUNCIL MEETING**

January 8, 2013

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday January 8, 2013. Present were Mayor Don Eady, Councillor Bob Kingsbury, Councillor Glen Campbell, Councillor Jamey Larone and Councillor Margaret Whyte. Staff present was Mackie McLaren, CAO/Clerk and Christina Mulcahey, Receptionist/Clerk.

1. CALL TO ORDER

Mayor Eady called the meeting to order at 4:05 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of Council or staff.

3. ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA

Moved by Councillor Margaret Whyte

**RESOLUTION NO.2013-001**

Seconded by Councillor Jamey Larone

That Council agrees to add the following items to the January 8 2013 Council Meeting agenda and approves the agenda:

- Draft Business Plan – Recreation Item
- Closed meeting Item

**Carried.**

4. DELEGATIONS

4:06 Cecelia Buelow – Municipal Relations Representative

Ms. Buelow was present today to give an information update on the reassessment notices that were sent out to the whole province. She gave a power point presentation to Council. She noted that some assessments went down in value, including some in Horton Township. All assessments are strictly based on market sales. It is a reflection of property values. There has been a 15% change in the market in Horton Township.

Councillor Kingsbury asked about the website “About My Property”. In his opinion, the comparison that is given is not correct. Cecelia noted that this website is looking at comparisons in the size of the dwellings and not every detail such as age of the dwelling. She said that if residents have concerns that they should be put them in writing and send to the Property Assessment Office. The residents will then receive a formal reply from the assessor.

Ms. Buelow informed Council that any Request for Reconsideration has to be filed by April 1<sup>st</sup> 2013.

After further discussion, Mayor Eady thanked Cecelia for her attendance and her presentation.

4:35 Larry Polk – Proposal for Forest Management

Mr. Polk was present to review his proposal with Council. He stated the forest at the landfill site is in poor shape. There is much damage from the recent snow storm although there are some patches that are in decent shape that should be saved. Councillor Kingsbury asked how much time until he needs a reply. Mr.

Regular Council Minutes  
January 8, 2013

Polk said a few months as we wouldn't do anything until the spring. This report will go back to the Waste Management Committee.

5. MINUTES OF

Council reviewed the minutes of Regular Council Meeting December 4 2012 and Special Council Meetings held in December 2012. Councillor Larone asked if there was a meeting set up with Road Superintendent Rod Eady regarding the Public Works Manager Position. Mayor Eady said they haven't decided on a meeting date yet. The Public Works staff had been very busy with all the snow this winter.

Moved by Councillor Margaret Whyte

**RESOLUTION NO.2013-002**

Seconded by Councillor Glen Campbell

That Council approves the following Council Meeting minutes:

- Regular Council Meeting – December 04, 2012
- Special Council Meeting – December 07, 2012 - CAO/Clerk's Job Appraisal & Review of Draft Job Descriptions
- Special Council Meeting – December 17, 2012
- Public Meeting – December 17, 2012
- Committee of the Whole Meeting – December 17, 2012
- Special Council Meeting – December 20, 2012

**Carried.**

6. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

7. COMMITTEE REPORTS

**5:05 PUBLIC WORKS COMMITTEE**

Chair Campbell reviewed the minutes of the December 19 2012 Committee meeting. Councillor Kingsbury said he was not aware of the damage done to Goshen Road from equipment rented by Eric Draper. CAO/Clerk said that Mr. Draper notified us of the damage when it was done and said he would fix it. As of today, CAO/Clerk has not heard from Mr. Draper therefore the Committee agreed to send a letter stating that Public Works will repair the road and send an invoice to him.

Councillor Kingsbury referred to the Humphries Road agreement and stated that if the Township is going to hire an engineer to inspect the road before it can be assumed by the Township, that this must be a part of all future agreements like this. The developer needs to be aware from the beginning that this will happen. Councillor Kingsbury also noted that he believes there is another avenue that could be taken to save money. Councillor Whyte noted that having an engineer report will protect both parties and agrees with Councillor Kingsbury that this should be part of all future agreements. Chair Campbell also agreed that in the future this will be a part of the agreement from the beginning. Councillor Larone questioned a need for a survey. The CAO/Clerk said the agreement was silent on a survey but one side of the road allowance had a survey for the 5 new lots created. A letter from the developer, Robert and Julie Johnston pointing out the work they completed in constructing the road was read by they Council Members.

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2013-003**

Seconded by Councillor Jamey Larone

**THAT** Council approves the following Public Works Committee Meeting Minutes:

Public Works Regular Committee Meeting – December 19, 2012

**Carried.**

**RECOMMENDATIONS**

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2013-004**

Seconded by Councillor Margaret Whyte

**THAT** Council on recommendation of the Public Works Committee accepts the quote of Stantec Engineering in the amount of \$5607.00 plus HST to carry out the engineering work on the Humphries Road extension.

**Carried on Division.**

**Opposed: Councillor Bob Kingsbury**

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2013-005**

Seconded by Councillor Margaret Whyte

**THAT** Council on recommendation of the Public Works Committee accepts the proposed amendment to the drainage agreement between the Township and Sarah and Stephen Dick.

**Carried.**

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2013-006**

Seconded by Councillor Jamey Larone

**THAT** Council on recommendation of the Public Works Committee authorizes Public Works staff to repair damage to the road in front a Goshen Road entrance (Eric Draper) and write a letter to Mr. Draper advising him that he will be invoiced for the cost of materials and labour to carry out these repairs.

**Carried.**

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2013-007**

Seconded by Councillor Jamey Larone

**THAT** Council on recommendation of the Public Works Committee approves the specifications for the ¾ ton truck tender and authorizes that tenders be called with a closing date of February 5, 2013.

**Carried.**

Moved by Councillor Margaret Whyte

**RESOLUTION NO. 2013-008**

Seconded by Councillor Jamey Larone

**THAT** Council, in recognizing the value and need of an Asset Management Plan, officially commits to engage a consultant to complete a Road Needs Study and update the asset ratings and values, and to carry out all necessary studies required to draft the Asset Management Plan and to implement the Plan by December 31, 2013.

**Carried.**

Moved by Councillor Glen Campbell

**RESOLUTION NO. 2013-009**

Seconded by Councillor Jamey Larone

That Council, on recommendation of the Public Works Committee declares:

1. That the Township proceeds with the preparation of an Asset Management Plan for approval by December 31, 2013.
2. That the Asset Management Plan will identify the assets most in need of rehabilitation or reconstruction.
3. That until these assets are identified, Council states that the replacement of culverts and resurfacing of Thomson Road is their # 1 priority.
4. That staff be authorized to submit an Expression of Interest for \$400,000 in funding from the Province of Ontario's Municipal Infrastructure Investment Initiative Capital Program with the Township providing an

Regular Council Minutes  
January 8, 2013

additional \$200,000 in funding from reserves, lot development fund and  
Gas Tax Rebates. **Carried.**

**Council recessed for Break 6:00pm – 6:30 pm**

**6:30 WASTE MANAGEMENT COMMITTEE**

Chair Larone reviewed the minutes of the December 20 2012 Committee Meeting. He noted that he will have plans and a presentation at the Committee meeting on January 17<sup>th</sup> 2013 regarding the Landfill Site Changes. He invited Council to attend the meeting.

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-010**

Seconded by Councillor Bob Kingsbury

That Council approves the Waste Management Committee meeting minutes of  
- December 20, 2012 **Carried.**

**6:46 FINANCE COMMITTEE**

There was no Finance Meeting in December 2012.

**ACCOUNTS PAYABLE LISTING –DECEMBER 2012**

Council reviewed the accounts payable listing.

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-011**

Seconded by Councillor Bob Kingsbury

That Council approves the December 2012 Accounts Payable Vouchers in the amount of \$826,059.11.

**Carried.**

**TAX ARREARS REPORT & FINANCIAL REPORTS– DECEMBER 2012**

Council reviewed the tax arrears report and financial reports.

Moved by Councillor Bob Kingsbury

**RESOLUTION NO.2013-012**

Seconded by Councillor Jamey Larone

That Council approves the December 2012 Tax Arrears Report and the December 2012 Finance Reports.

**Carried.**

**6:57 FIRE COMMITTEE**

There was no meeting in December 2012.

**6:58 RECREATION COMMITTEE**

Chair Whyte reviewed the minutes of the December 19 2012 Committee meeting.

Moved by Councillor Margaret Whyte

**RESOLUTION NO.2013-013**

Seconded by Councillor Bob Kingsbury

That Council approves the Recreation Committee Meeting minutes of December 19, 2012. **Carried.**

**RECOMMENDATIONS**

Moved by Councillor Margaret Whyte

**RESOLUTION NO.2013-014**

Seconded by Councillor Glen Campbell

Regular Council Minutes  
January 8, 2013

That Council on recommendation of the Recreation Committee authorizes the seniors to run a coffee club at the Horton Committee starting January 9<sup>th</sup> 2013.

**Carried.**

**7:10 PLANNING COMMITTEE**

Chair Kingsbury reviewed the minutes of the December 10<sup>th</sup> 2012 Committee meeting.

Moved by Councillor Bob Kingsbury  
Seconded by Councillor Glen Campbell

**RESOLUTION NO.2013-015**

That Council accepts the minutes of the Regular Planning Committee meeting of December 10<sup>th</sup> 2012.

**Carried.**

**RECOMMENDATIONS**

Moved by Councillor Jamey Larone  
Seconded by Councillor Bob Kingsbury

**RESOLUTION NO.2013-016**

That Council on recommendation of the Planning Committee enters into an amending site plan agreement with George Jackson Toyota to add 6 sea containers (2 pods of 3 units each) to their site plan.

**Carried.**

**HUMAN RESOURCES COMMITTEE**

There was no meeting in December 2012.

**HOME SUPPORT**

There were no reports for December 2012.

**COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)**

There was no meeting in December 2012. Next meeting is January 21<sup>st</sup> 2013.

**BUILDING REPORT – DECEMBER 2012**

Moved by Councillor Glen Campbell  
Seconded by Councillor Margaret Whyte

**RESOLUTION NO.2013-017**

That Council receive the December 2012 Building Permit Report.

**Carried.**

**EMERGENCY PLAN PREPAREDNESS COMMITTEE**

There was no information to review.

**BUILDING INFRASTRUCTURE COMMITTEE**

There was no meeting in December 2012.

**CONFERENCE REPORTS**

There were no conference reports to review at this time.

**8. CORRESPONDENCE SUMMARY**

**INFORMATION CORRESPONDENCE JANUARY 8, 2013**

Regular Council Minutes  
January 8, 2013

A. Renfrew County Road Supervisors Assoc.– 2014 Municipal Trade Show

B. Doug Miller – request for an adjustment/reduction on 2012 tax bill

Council agreed to send item B to the Finance Committee for review.

C. Ray Cobus – Issue of cats being dropped off at his property

Councillor Kingsbury noted that this issue was brought up in the past and unfortunately the closet humane society that would even think about taking cats was in Ottawa. The CAO/Clerk said there is no bylaw to enforce.

D. Emails – Stephen Whitney – concerns re: road agreements on unopened road allowances

E. Township of McNab/Braeside – invitation to attend “Situational Leadership 11” program - by Bruce Beakley – Renfrew County – Feb. 21 or Feb 22/13

F. Renfrew County Mutual Aid – removal of Heavy Rescue (Extrication) from Renfrew County Mutual Aid Program

G. Ministry of Aboriginal Affairs – Preliminary Draft Agreement-in-Principle – Algonquin Land Claim

H. Chamber of Commerce – newsletters & info

I. ROMA/OGRA Conference – Municipal Delegation request forms

J. County of Renfrew – By-law to appoint County Committees for 2013

Moved by Councillor Jamey Larone

**RESOLUTION NO.2013-018**

Seconded by Councillor Glen Campbell

That Council receive the January 8, 2013 Information Correspondence Summary.

**Carried.**

**ACTION CORRESPONDENCE JANUARY 8, 2013**

There was no action correspondence to review.

9. MICRO-FIT PROGRAM INFORMATION

Council reviewed the information provided by Chris Hallam of the group that appeared before Council in December. Councillor Kingsbury said it is such a large amount to make a decision in a short period of time. Council discussed and agreed that they would like to see information from Jp2g as they had come to Council in the past. Possibly consideration could be taken for the Fall 2013 application. The CAO/Clerk will also contact Ottawa Valley Glass.

10. RESOLUTIONS

Change Tuesday, March 5 2013 Regular Council Meeting date to Thursday March 14, 2013. Council Discussed.

Moved by Councillor Bob Kingsbury

**RESOLUTION NO.2013-019**

Seconded by Councillor Margaret Whyte

Regular Council Minutes  
January 8, 2013

That Council agrees to postpone the Regular Council Meeting of Tuesday, March 05, 2013 to Thursday, March 14, 2013 at 4:00 p.m. Further, that Council authorizes the CAO/Clerk to advertise this meeting change in the local newspaper and on the Township website. **Carried.**

11. OTHER BUSINESS

Set meeting date to discuss Renfrew Power Generation Inc.'s project hydroelectric generating site for Renfrew Power Generation Inc. at the First Chute of Bonnechere River – Council discussed and decided to meet on January 22, 2013 at 4:00 p.m. in the Council Chambers.

12. BY-LAWS

Moved by Councillor Bob Kingsbury **RESOLUTION NO.2013-020**  
Seconded by Councillor Margaret Whyte

That Council agrees to enact and passes the following By-laws:

- 2013-01 – Borrowing Bylaw
- 2013-02 – Debenture By-law
- 2013-03 – Livestock Valuer
- 2013-04 – Appoint Fence Viewers
- 2013-05 – Appoint Committee of Adjustment
- 2013-06 – Appoint Auditor
- 2013-07 – Interim Taxes 2013
- 2013-08 – Ken and Pat Forrest – Road Use Agreement
- 2013-09 – Steven and Sarah Dick Drainage Agreement
- 2013-10 – By-law to amend Jackson Toyota Site Plan Agreement

**Carried.**

13. ADDITIONS TO AGENDA – Previously addressed

14. COUNCIL MEMBERS COMMENTS / CONCERNS

Mayor Eady read off a review of Council's accomplishments during 2012 and several of the goals for 2013.

15. REQUEST FOR RECONSIDERATION – None

16. CLOSED MEETING

Council proceeded into Closed Session to discuss a personnel issue.

Moved by Councillor Jamey Larone **RESOLUTION NO. 2013-021**  
Seconded by Councillor Glen Campbell

That Council proceed into a Closed Meeting pursuant to Section (8) (b) (ii) of By-law 98-08 as amended (Procedural By-law).

**Carried.**

The meeting was closed at 7:50 p.m.

Mayor Eady called the Meeting back to a Public Session at 8:31 p.m. and reported that during the closed meeting Council Members discussed how Council would proceed in his absence for health reasons during the next several months.

17. OTHER BUSINESS – COMMITTEE OF THE WHOLE SCENARIOS AND REMUNERATION REPORT

Council Members briefly discussed a report on several scenarios prepared by the CAO/Clerk on Committee of the Whole setup. The Committee of the Whole structure was suggested at the December 17 2012 Committee of the Whole – “Bear Pit” meeting. The Members agreed to continue the discussion on this subject at a later date.

Council Members also briefly discussed a report on Remuneration prepared by the CAO/Clerk that would be part of the changes that would come into effect if Committee of the Whole committee structure was implemented. The CAO/Clerk was requested to survey the Townships of McNab-Braeside, Greater Madawaska and Whitewater for remuneration and benefits, including if their members receive additional remuneration for Committee work or attending a seminar/convention. The Members also agreed to continue this discussion at a later date.

18. CONFIRMING RESOLUTION

Moved by Councillor Margaret Whyte  
Seconded by Councillor Jamey Larone

**RESOLUTION NO. 2013-022**

That Council enacts By-law 2013-11, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on January 8, 2013.

**Carried.**

19. ADJOURNMENT

Moved by Councillor Bob Kingsbury  
Seconded by Councillor Jamey Larone

**RESOLUTION NO. 2013-023**

That Council adjourn this Regular Council Meeting at 8:44 p.m.

**Carried.**

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MAYOR

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CAO/CLERK