

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING

December 3, 2013

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday December 3rd, 2013. Present were Mayor Don Eady, Councillor Bob Kingsbury, Councillor Glen Campbell, Councillor Jamey Larone and Councillor Margaret Whyte. Staff present was Mackie McLaren, CAO/Clerk, Janet Collins, Public Works Manager, Jennifer Barr Finance Manager and Christina Mulcahey, Receptionist/Clerk.

1. CALL TO ORDER

Mayor Eady called the meeting to order at 4:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest.

3. MINUTES OF:

Council reviewed the following minutes:

Regular Council Meeting – November 05, 2013
Public Meeting – Carty Zoning Amendment – November 05, 2013
Special Council Meeting – November 08, 2013
Special Council Meeting – November 14, 2013
Special Council Meeting – November 22, 2013

Moved by Councillor Bob Kingsbury

RESOLUTION NO. 2013- 383

Seconded by Councillor Margaret Whyte

THAT Council approves the following Council Meeting Minutes:

Regular Council Meeting – November 05, 2013
Public Meeting – Carty Zoning Amendment – November 05, 2013
Special Council Meeting – November 08, 2013
Special Council Meeting – November 14, 2013
Special Council Meeting – November 22, 2013

Carried.

4. BUSINESS ARISING FROM MINUTES

Councillor Whyte suggested sending a Thank you letter from the Recreation Committee to Randy and Nathan Corbin for the plumbing work that was done at the Community Center.

5. ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA

CAO/Clerk Mackie McLaren informed Council the 4:00 pm Delegation would not be attending.

Moved by Councillor Margaret Whyte

RESOLUTION NO. 2013-384

Seconded by Councillor Glen Campbell

THAT Council approves the agenda for the November 5, 2013 Council Meeting.

Carried.

Regular Council Minutes
December 3, 2013

6. COMMITTEE REPORTS

4:10 PUBLIC WORKS COMMITTEE

Chair Campbell reviewed the minutes of the November 13th 2013 Committee meeting.

Councillor Kingsbury noted that Mr. Humphries, Committee Member, had some concerns with the construction plan for Thomson Road and asked if those concerns were addressed. Chair Campbell said he met with Mr. Humphries. Chair Campbell said the Township is not spending the money yet, only applied for a grant.

Council members discussed the proposed change to the Guest Road/Pastway Road intersection.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-385

Seconded by Councillor Jamey Larone

THAT Council approves the following Public Works Committee Meeting Minutes of:
- Public Works Committee meeting – November 13, 2013

Carried.

Mayor Eady referred to the Gravel Contract and would like this topic added to the Agenda at the next Committee meeting for discussion on a standing offer based on three years.

Public Works Manager Janet Collins gave a brief verbal update on the Thomson Road project. She stated the Expression of Interest (EOI) has been submitted with the assistance of Jp2G at no cost. If our EOI is accepted the full application is due January 2014. February 2014 will be application decisions.

RECOMMENDATIONS

Moved by Councillor Jamey Larone

Seconded by NO SECONDER

THAT Council on recommendation of the Public Works Committee recommends that the Township contracts the services of Jp2g Consultants Inc. to complete Design & Engineering Plans for Thomson Road.

FURTHER THAT the cost for the Design and Engineering Plans including tender documents and tendering, be funded from the Move Ontario, Gas Tax Reserves and Lot Development Fund at an upset limit of \$250,000.

FURTHER THAT staff provide Council with a detailed cost proposal upon receipt.

This resolution failed to gain a Seconder.

After Discussion the following Resolution was put forward:

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-386

Seconded by Councillor Margaret Whyte

THAT Council defer the recommendation of the Public Works Committee *that the Township contracts the services of Jp2g Consultants Inc. to complete Design & Engineering Plans for Thomson Road* to future meeting.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-387

Seconded by Councillor Margaret Whyte

THAT Council on recommendation of the Public Works Committee approves the attendance of the Public Works Committee members, Public Works Department Employees at the Association of Ontario Road Supervisors (AORS) Municipal Trade Show, held in Arnprior, Ontario on June 04, 05, 2014.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-388

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Public Works Committee considers the purchase of a Horizontal Shaft Brushcutter attachment for the Volvo Class 180B Excavator as part of the 2014 Capital budget deliberations at an estimated cost of \$36,900.00 + HST (net \$37,549.51), including installation, not including repairs to the existing X1 hydraulic operating control system, if required, and float to the service centre (i.e. Ottawa).

FURTHER THAT the brushcutter be tendered per the Township of Horton Procurement By-law.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-389

Seconded by Councillor Bob Kingsbury

THAT Council on recommendation of the Public Works Committee approves the alteration of Guest Road and Pastway Road intersection to create a "T" intersection.

Carried on Division.

Opposed: Mayor Don Eady

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-390

Seconded by Councillor Margaret Whyte

THAT Council on recommendation of the Public Works Committee supports the annual rental of a roller to compact granular material placed on designated roadways, under the "Gravel Tender" budget at an estimated cost of \$3,120.00 + H.S.T.

FURTHER THAT the cost of the rental be funded from the "Gravel Tender" budget.

Carried.

5:05 WASTE MANAGEMENT COMMITTEE

Chair Larone reviewed the minutes of the November 21st 2013 Committee meeting. Chair Larone noted the recommendation to decrease the number of free bag tags from 5 to 4 effective 2014. The Committee is hoping this will help reduce the amount of waste and encourage recycling as they did see some improvement when the tags went from 6 to 5. Chair Larone stated the mail out with Landfill Site cards, free bag tags and calendar will be going out the end of December.

Moved by Councillor Jamey Larone

RESOLUTION NO. 2013-391

Seconded by Councillor Glen Campbell

THAT Council accepts the Waste Management Committee meeting minutes of the Regular Committee meeting of November 21st 2013.

Carried.

RECOMMENDATIONS

Moved by Councillor Jamey Larone

RESOLUTION NO. 2013-392

Seconded by Councillor Bob Kingsbury

That Council on recommendation of the Waste Management Committee reduces the number of free bag tags from five (5) tags to four (4) tags annually.

Carried on Division.

Opposed: Mayor Don Eady

Regular Council Minutes
December 3, 2013

Moved by Councillor Jamey Larone **RESOLUTION NO. 2013-393**
Seconded by Councillor Margaret Whyte
THAT Council on recommendation of the Waste Management Committee includes wording, where applicable, that the landfill accepts clean wood waste (not including logs and stumps).

Carried.

Moved by Councillor Jamey Larone **RESOLUTION NO. 2013-394**
Seconded by Councillor Glen Campbell
THAT Council on recommendation of the Waste Management Committee accepts the 2014 Waste Management Calendar to be printed and distributed in the December mail out.

FURTHER that staff make any minor changes as required to ensure the Calendar is up-to-date (i.e. date changes per Beaumen's), and meets Township policies/standards.

Carried.

5:30 FINANCE COMMITTEE

ACCOUNTS PAYABLE LISTING – NOVEMBER 2013

Council reviewed the accounts payable listing for November 2013.

Moved by Councillor Glen Campbell **RESOLUTION NO.2013-395**
Seconded by Councillor Bob Kingsbury
THAT Council approves the November 2013 Accounts Payable Vouchers in the amount of \$75,163.17.

Carried.

TAX ARREARS REPORT & FINANCIAL REPORTS– NOVEMBER 2013

Council reviewed the tax arrears report and financial reports for November 2013.

Moved by Councillor Jamey Larone **RESOLUTION NO.2013-396**
Seconded by Councillor Bob Kingsbury
THAT Council approves the November 2013 Finance Reports.

Carried.

Moved by Councillor Margaret Whyte **RESOLUTION NO.2013-397**
Seconded by Councillor Glen Campbell
THAT Council approves the November 2013 Tax Arrears Report.

Carried.

Jennifer Barr, Finance Manger reviewed the 2013 Year End Reserve Allocations report. Councillor Whyte asked if any of the Recreation fundraising commitment is not met, will this affect the Recreation Budget. Mrs. Barr replied no.

Moved by Councillor Jamey Larone **RESOLUTION NO.2013-398**
Seconded by Councillor Margaret Whyte
THAT any surplus or deficit as of December 31st, 2013 from the Roads Department be transferred to or from the Roads Equipment Reserve.

THAT any surplus as of December 31st, 2013 from the Recreation Department be directed to a Recreation Building Reserve.

THAT any surplus or deficit as of December 31st, 2013 from the Fire Department be transferred to or from the Fire Reserve.

THAT any surplus as of December 31st, 2013 from the Emergency Management budget be directed to an Emergency Management Reserve.

Regular Council Minutes
December 3, 2013

THAT any surplus as of December 31st, 2013 from the Asset Management Plan budget be transferred to an Asset Management Plan Reserve.

THAT any surplus or deficit as of December 31st, 2013 from the Building Department be transferred to or from the Building Department Reserve.

THAT any surplus or deficit as of December 31st, 2013 from the Waste Department be funded to or from the Landfill Site Reserve.

THAT any remaining surplus, prior to amortization, after the above transfers as at December 31st, 2013 be transferred to the Working Funds Reserve and that none of the above transfers are to create a deficit for 2013. If there is a deficit for 2013 that each transfer not take place prioritized as listed above.

Carried.

5:45 FIRE COMMITTEE

Chair Whyte reviewed the minutes of the November 13, 2013 and November 25, 2013 Committee meetings.

Moved by Councillor Margaret Whyte

RESOLUTION NO.2013-399

Seconded by Councillor Jamey Larone

THAT Council accepts the Fire Committee minutes of November 13 and November 25, 2013.

Carried.

5:50 RECREATION COMMITTEE

Chair Kingsbury reviewed the minutes of the November 27, 2013 Committee meeting. He noted the 4:00 p.m. start time was very beneficial as the Finance Manager was present and questions could be answered.

Chair Kingsbury discussed the recommendation for the Recreation Committee Structure. He noted that there should only be eight voting members. Others are welcome to sit in on the meeting in the audience. He noted this will be reviewed in three months. Councillor Larone asked if this change affects the procedural by-law and Mayor Eady said yes it would.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2013-400

Seconded by Councillor Margaret Whyte

THAT Council accepts the Recreation Committee minutes of:

- Recreation Committee Mtg – November 27, 2013
- Comm. Ctre. Building Fundraising Sub-Committee – November 6, 2013

Carried.

RECOMMENDATIONS

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2013-401

Seconded by Councillor Glen Campbell

THAT Council on recommendation of the Recreation Committee authorizes the Recreation Catering sub-committee ladies to put up a Teen Angel tree in the Township office and the Community Centre this season for the Salvation Army Collection and have a Children's Christmas party at the Community Centre on Dec 15, 2013.

Carried.

Moved by Councillor Margaret Whyte

RESOLUTION NO.2013-402

Seconded by Councillor Bob Kingsbury

THAT Council on recommendation of the Recreation Committee authorizes research of Visa for security deposit payments.

Carried.

Moved by Councillor Bob Kingsbury **RESOLUTION NO.2013-403**
Seconded by Councillor Margaret Whyte
THAT Council on recommendation of the Recreation Committee authorizes reimbursement of \$300.00 to Mr. Dave Bennett for purchase of the meat slicer.
Carried.

Moved by Councillor Margaret Whyte **RESOLUTION NO.2013-404**
Seconded by Councillor Bob Kingsbury
THAT Council on recommendation of the Recreation Committee authorizes the Finance Manager to reimburse Ms. Val Miller \$180.00 for the quilting costs for a quilt. Funds to come from the Catering Account.
Carried.

Moved by Councillor Bob Kingsbury **RESOLUTION NO.2013-405**
Seconded by Councillor Margaret Whyte
THAT the Recreation Committee consists of the following members:

- Valarie Miller
- David Bennett
- Ralph Miller
- Robert A. Johnston
- Arnold Dickson
- Barbara Dickson
- Ann Limlaw
- Steve Osipenko
- Councillor Robert Kingsbury, Chair and
- Mayor Don Eady

FURTHER, the Committee Members will be responsible for maintenance, entertainment, public relations, fundraising, bar, sports, kitchen etc.,.

A Vice Chair will be appointed from the eight members above.

This new Committee Structure will be reviewed in three months' time.

Carried.

Council recessed for supper break at 6:10 pm – 6:30 pm

6:30 PUBLIC MEETING – Briscoe and Storie Zoning Amendments

6:46 PLANNING COMMITTEE

Chair Kingsbury reviewed the minutes of the Committee meetings. Councillor Larone noted that he was not present at the meeting and asked for an explanation on the transfer of Township Road Allowance (Grantham Road).

Moved by Councillor Bob Kingsbury **RESOLUTION NO.2013-406**
Seconded by Councillor Jamey Larone
THAT Council accepts the Planning Committee meeting minutes of:

- Regular Planning Committee - November 19, 2013
- Public Meeting – Noise Bylaw – November 19, 2013
- Noise By-law & Fireworks Sub Comm. Mtg – November 21, 2013

Carried.

RECOMMENDATIONS

Moved by Councillor Jamey

RESOLUTION NO.2013-407

Seconded by Councillor Bob Kingsbury

THAT Council on recommendation of the Planning Committee supports Consent Application No. B79/13 – 1694005 Ontario Inc. (P.Prince) to sever 19.25 ha from his holding in Part Lot 20 Concession 5 subject to the following conditions:

- Lot Development Charge
- Consent agreement that includes the conditions set out in the Planning Justification Report.

Carried.

7:00 DELEGATION

Andy Kenopic

Mr. Kenopic was present on behalf of the District 6 Snowmobile Club which has been working with the Township on clearing the CN Trail. The snowmobile club applied for and was awarded a grant on behalf of the Township to clear this trail to use for recreational purposes. Mr. Kenopic informed Council this evening that the brushing has been completed. He passed around a few pictures that were taken during the process. He asked if any members had a chance to see the work done.

Councillor Whyte thanked Mr. Kenopic for all his hard work in applying for the Grant and all the hard work put into clearing the trail. Councillor Campbell said he was there and the group was so well organized and such a great group to work with. Their work is very appreciated.

Mayor Eady thanked Mr. Kenopic on behalf of the staff, Council and all of Horton Township. He said this trail is very important to have a place for walking and recreational activities.

7:15 HUMAN RESOURCES COMMITTEE

Chair Kingsbury reviewed the minutes of the November 8th, 2013 Committee meeting. Mayor Eady then thanked Councillor Kingsbury for all of his hard work as Chair of the Human Resources Committee for the last three years.

Mayor Eady welcomed Chair Whyte to the Committee. Newly appointed Chair Whyte then reviewed the minutes of the November 28th 2013 Committee meeting.

Moved by Councillor Glen Campbell

RESOLUTION NO.2013-408

Seconded by Councillor Jamey Larone

THAT Council approves Committee Meeting minutes of November 8th and 28th, 2013.

Carried.

Moved by Councillor Glen Campbell

RESOLUTION NO.2013-409

Seconded by Councillor Jamey Larone

THAT Council on recommendation of the Human Resources Committee agrees to make the trial office hours permanent. New office hours are 8:30 a.m. to 4:00 p.m. with half hour lunch.

Carried.

8:25 HOME SUPPORT

Councillor Kingsbury reviewed the November 2013 reports.

Moved by Councillor Bob Kingsbury

RESOLUTION NO.2013-410

Seconded by Councillor Jamey Larone

THAT Council receives the November 2013 Renfrew and Area Seniors Home Support Inc. Reports.

Carried.

Regular Council Minutes
December 3, 2013

COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)

Next Committee Meeting is December 16, 2013.

BUILDING REPORT – NOVEMBER 2013

Council reviewed the Building Report for November 2013.

Moved by Councillor Jamey Larone

RESOLUTION NO.2013-411

Seconded by Councillor Margaret Whyte

THAT Council accepts the building report for November 2013.

Carried.

EMERGENCY PLAN PREPAREDNESS COMMITTEE

There was no information to review at this time.

BUILDING INFRASTRUCTURE COMMITTEE

There was no information to review at this time.

CONFERENCE REPORTS

Councillor Larone reviewed his conference report.

Moved by Councillor Jamey Larone

RESOLUTION NO.2013-412

Seconded by Councillor Margaret Whyte

THAT Council accepts the following conference reports:

- Councillor Larone - Canadian Waste Sector Symposium – Nov.18 to Nov. 20, 2013
- WMC member John Wilson - Canadian Waste Sector Symposium – Nov. 18 to Nov. 20, 2013

Carried.

7. **CORRESPONDENCE SUMMARY**

INFORMATION CORRESPONDENCE DECEMBER 3, 2013

A. **AMO:**

- AMO WatchFile
- AMO Update on Municipal Blue Box Program
- AMO Breaking News – Bill 36, the Local Food Act, Passes Third Reading
- AMO – 2013 Fall Economic Statement Highlights
- AMO – Report to Members
- AMO Heads Up – “So you wish to run for Council” Online Course
- AMO Breaking News – New Ontario Provincial Police (OPP) Billing Model
- AMO – Policy Progress Report 2011-2013

B. Ministry of Energy re: Ontario Energy Board Report on Implications for Ontario of TransCanada Pipelines Limited Energy East Project

C. Minister Bob Chiarelli – re: Ontario Energy Board Report on Implications for Ontario of TransCanada Pipelines Limited Energy East Project

D. Ottawa Valley Business – November newsletter

E. Ministry of Finance – redesigned Ontario Municipal Partnership Fund (OMPF) and program allocations for 2014

Moved by Councillor Margaret Whyte

RESOLUTION NO.2013-413

Seconded by Councillor Glen Campbell

THAT Council receive the December 3 2013 Information Correspondence Summary.

Carried.

ACTION CORRESPONDENCE DECEMBER 3, 2013

- A. Sequin Township – support for their resolution requesting the Province of Ontario to abolish the proposed OPP new billing model for police services

Moved by Councillor Glen Campbell

RESOLUTION NO.2013-414

Seconded by Councillor Margaret Whyte

THAT Council of the Township of Horton supports Sequin Township's resolution requesting the Province of Ontario to abolish the proposed OPP new billing model for police services. **Carried.**

9. OTHER BUSINESS – Canada Summer Jobs Grant Application. CAO/Clerk Mackie McLaren asked for direction on student positions for the application. Council agreed the application should be for the historical position which assists the Public Works and Landfill departments.

10. BYLAWS

Moved by Councillor Jamey Larone

RESOLUTION NO.2013-415

Seconded by Councillor Margaret Whyte

THAT Council enacts and passes the following By-laws:

- By-law 2013-54 - zoning by-law – Cory & Ashley Briscoe – reduce setback from EM zone
- By-law 2013-55 - zoning by-law – Peter & Sandra Storie – to rezone lot addition from RU to LSR
- By-law 2013-56 - Noise By-law
- By-law 2013-57 - by-law for Closed Meeting Investigator
- By-law 2013-58 - Maxwell Road Closing
- By-law 2013-59 - Execute agreement with Terrence Verhelle – legal right of access

Carried.

11. ADDITIONS TO AGENDA - There were none.
12. COUNCIL MEMBERS COMMENTS / CONCERNS – There were none.
13. REQUEST FOR RECONSIDERATION – There were none.
14. CLOSED MEETING – There were none.
15. CONFIRMING BYLAW

Moved by Councillor Margaret Whyte

RESOLUTION NO. 2013-416

Seconded by Councillor Glen Campbell

THAT Council enacts By-law 2013- 60, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on December 3rd, 2013.

Carried.

16. ADJOURNMENT

Moved by Councillor Glen Campbell

RESOLUTION NO. 2013-417

Seconded by Councillor Margaret Whyte

THAT Council adjourn this Regular Council Meeting at 8:07 p.m.

Carried.

