

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Special Waste Management Committee Meeting

AUGUST 29, 2013 - 9:00 a.m.

There was a Meeting of the Waste Management Committee held in the Municipal Council Chambers on Thursday, August 29, 2013. Committee members present: Chair Jamey Larone <sup>(9:35 a.m.)</sup>, Mayor Don Eady and Committee Member John Wilson. Staff present: Janet Collins, Public Work Manager and Rose Curley, Administrative Assistant.

1. CALL TO ORDER

Mayor Eady called the meeting to order at 9:10 as Chair Larone had called to say he would be arriving late for the meeting.

Mayor Eady welcomed Janet Collins, the recently hired Public Works Manager to this Special Committee meeting. He said that the purpose of this meeting was to go over the role of the Committee and the various projects that are in process. Also, at the end of the meeting they would attend the Landfill Site with her to explain the layout and operation of our site.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by staff or committee members.

3. ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA

Moved by John Wilson, Seconded by Janet Collins

That the Waste Management Committee approves the Meeting Agenda for August 29, 2013.

Carried.

4. ONGOING PROJECTS FOR WASTE MANAGEMENT COMMITTEE

The Committee reviewed the ongoing waste management projects and explained the stage each project is at and what steps they would like her to oversee to completion.

The Committee discussed the soak pit that needs to be constructed at the landfill site by the end of this year, as outlined in our COA. Janet Collins noted that her and Rod Eady, Public Works Superintendent have discussed this as no bids were received for the recent soak pit tender that was advertised. They will follow up with potential contractors to see if there is any interest. Also, she will contact Stantec about the soak pit and will check with Ministry of Environment regarding a possible extension for this timeline.

Janet Collins informed the Committee that she is currently preparing an extensive Landfill Site manual, that will also be useful for the training that the Ministry requires as part of our COA. She is hoping to have this done by late Fall.

Jamey assumed the role of Committee Chair at 9:40 a.m. and continued to review the ongoing projects.

The Committee requested that Ms. Collins research the implementation of using clear garbage bags as this was one of the recommendations of our Waste Recycling Strategy and has been on the back burner for a while.

The Committee also directed Ms. Collins to initiate contract negotiations with Beaumen Industries. Mayor Eady asked to be part of this process and suggested that Mackie McLaren, CAO/Clerk be involved too. The Committee agreed.

5. CHAIR LARONE'S OVERVIEW OF LANDFILL SITE AND 2013 GOALS

Chair Larone reviewed his overview of the landfill site and the 2013 goals. He said this is a template of what the committee would like to see carried out through the year.

6. OTHER BUSINESS

- Valley Bluegrass Recycling

Chair Larone reported on the recent Valley Blue Grass recycling program. He said that Beaumen's were very pleased with the recycling collected. They said that next year they would provide a container for cardboard as this was mixed up with the other recyclables.

Mayor Eady said that the recycling program at Renfrew Golf Club has been beneficial also and asked if we could invite them to a meeting sometime this winter to review their program. The Committee agreed.

- Fence for drop-off area

John Wilson informed the committee that he has seen a type of fence that would probably work well for sectioning off an area for segregating items for regrind. He said that he knows someone who could give the committee a presentation on this fence. The Committee agreed to invite this person to the October 2013 committee meeting as a delegation.

- Brush being brought into Landfill Site

John Wilson reported that he has seen a lot of brush brought into the Landfill and wondered if we were charging for this. After discussion, the committee requested Ms. Collins to research this item to help us clarify what constitutes yard waste and if we should be charging for bigger brush loads. Mayor Eady noted that we are a rural area and the reason we accepted brush was to discourage burning the brush, thereby decreasing potential fires that could get out of hand in the Township.

- Formal sheet as to tracking what is collected in Diversion Cells/Area

Chair Larone asked if Ms. Collins could research a method/form that would help the Committee to log the quantity of what is collected at the Landfill Site and kept for grinding at a later date.

7. SITE VISIT TO HORTON LANDFILL SITE WITH NEW PUBLIC WORKS MANAGER AND LAYOUT OF THE LANDFILL SITE

Chair Larone left the meeting at 10:45 a.m. Mayor Eady, John Wilson, and Janet Collins left the meeting to carry out a site visit at the Landfill Site. They returned to the office at 12:25 p.m.

8. ADJOURNMENT

Moved by Don Eady, Seconded by John Wilson

That the Waste Management Committee meeting be adjourned at 12:30 p.m.

Carried.

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CHAIR

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SECRETARY