

**The Corporation of the Township of Horton**  
**WASTE MANAGEMENT COMMITTEE**

Thursday, November 21, 2013

There was a Meeting of the Waste Management Committee held in the Municipal Council Chamber on Thursday, November 21, 2013. Present was Chair Jamey Larone, Mayor Don Eady and John Wilson. Staff present was Janet Collins, Public Works Manger, and Rose Curley, Administrative Assistant.

1. CALL TO ORDER

Chair Larone called the meeting to order at 8:45 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee or Staff.

3. ADDITIONS TO AGENDA

Chair Larone requested that he and John Wilson would like to give verbal reports on the Waste Symposium under Other Business.

4. APPROVE AGENDA

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee add the verbal conference reports for the Waste Symposium to the agenda under Other Business and approves the agenda for the November 21, 2013 Committee Meeting.

Carried.

5. MINUTES

5.1 Waste Management Committee – October 17, 2013

Committee members reviewed the Waste Management Committee minutes of October 17, 2013.

Mayor Eady referred to Page 5, the discussion regarding diversion, and asked that this topic be an ongoing item of our Waste Management Committee agenda.

Janet Collins, Public Works Manager said that once the regrind is completed at the Landfill site she would like to do a trial run to LaFleche in Beckwith Township. She also told the Committee that Dave Bennett has had some issues with carpet and tarps while carrying out the regrind. Committee members can attend the Landfill Site if they wish to investigate this.

Chair Larone requested that we put Renfrew Inn Suites on the December agenda and check with Mr. McGrimmon regarding the progress of recycling since he has received the mini blue boxes for his suites.

Chair Larone inquired if Janet Collins has been in contact with Larry Polk regarding the tender for timber cutting at the Landfill Site. Ms. Collins reported that Mr. Polk is away until the end of November and she will contact him when he returns.

6. BUSINESS ARISING FROM MINUTES

There was no business arising.

7. DELEGATIONS

7.1 There were no delegations.

8. STAFF REPORTS

8.1 'Free' Landfill Voucher Memo – October 22, 2013

The Committee reviewed and discussed the above memo regarding the "Free" Landfill Voucher.

8.2 Bag Tags – October 22, 2013

Janet Collins reviewed the "bag tags" report with the Committee. They discussed whether to discontinue giving out free tags or reduce them by one for this year.

The Committee also discussed what qualifies as "clean wood waste". They agreed that clean waste shouldn't include logs and stumps.

After discussion the following resolutions were put forward.

Moved by John Wilson, Seconded by Jamey Larone

That the Waste Management Committee recommends that Council reduces the number of free bag tags from five (5) tags to four (4) tags annually.

Carried on Division.

Opposed: Don Eady

Moved by: Jamey Larone Seconded by: John Wilson

That the Waste Management Committee recommends that Council include wording, where applicable, that the landfill accepts clean wood waste (not including logs and stumps).

Carried.

8.3 2014 Recycling Calendar – October 23, 2013

Janet Collins reviewed the "2014 Recycling Calendar" with the Committee.

Moved by Don Eady, Seconded by John Wilson

THAT the Waste Management committee accepts the 2014 Waste Management Calendar to be printed and distributed in the December mailout.

FURTHER that staff make any minor changes as required to ensure the Calendar is up-to-date (i.e. date changes per Beaumen's), and meets Township policies/standards.

Carried.

8.4 Per Cubic Metre (M3) Waste Disposal Costs

Janet Collins reviewed the report on "Per Cubic Metre (M3) Waste Disposal Costs" with the Committee. The Committee also discussed Promotion and Education to increase waste diversion. Janet Collins suggested that we could create a 3 ft. cubic metre box, with a label stating our cost per cubic metre. This box would demonstrate the significant costs for processing a small amount of waste. Mayor Eady said that he would also like one done like this for recycling.

Moved by John Wilson, Seconded by Don Eady

THAT the Waste Management Committee accepts this report for information purposes as it relates to the *Per Cubic Metre Waste (m3) Disposal Costs* placed in the Horton Landfill Site.

Carried.

8.5 Soak Pit Update – October 29, 2013

Janet Collins gave an update on the soak pit.

Moved by Don Eady, Seconded by John Wilson

THAT the Waste Management committee accepts this report for information as it relates to the soak pit to be constructed at the Horton Township Waste Disposal (Landfill) Site, located at 2082 Eady Road.

Carried.

8.6 Landfill Site Attendant Building – November 14, 2013

Janet Collins and the Committee reviewed the report on the Landfill Site Attendant Building.

Moved by Jamey Larone, Seconded by Don Eady

THAT the Waste Management Committee direct staff to complete the Landfill Site Attendant Building, utilizing \$1,500.00 allocated to the project in the 2014 Capital Budget, Account Number 1-140-00-700250 (Transfer to Capital – Attendant Building).

FURTHER THAT the electrical work be completed with the exception of connecting hydro, which will be undertaken at a future date once the permanent location has been selected per the pending revised site plan.

Carried.

9. MONTHLY REPORTS

9.1 Project Status Report

Committee members reviewed the Project Status Report.

9.2 Annual General Calendar

Committee members reviewed the Annual General Calendar. The Committee noted that in the future we should request a report on quantities ground, from National Grinding after they have finished the regrind.

9.3 Contaminant List

Committee members reviewed the contaminant lists for November. Mayor Eady noted that we should provide a brochure to hand out to residents attending the Landfill Site that specifies what items can't be placed in the "Plastics" cell.

9.4 Monthly Tonnage Report

Committee members reviewed the Monthly Tonnage Report. The Committee requested that Janet Collins prepare a report on our options for processing the steel at the Landfill Site and compare it to what our current process is.

10. REVENUE & EXPENDITURE REPORT/OUTSTANDING INVOICES

10.1 Revenue & Expenditure Report

Committee members reviewed the Revenue & Expenditure Report.

10.2 Invoice Report

Committee members reviewed the November Invoice Report.

11. OUTSTANDING BUSINESS

11.1 Forestry/Timber Cutting, Larry Polk – Winter 2013/14

As discussed earlier in the meeting, Janet Collins will contact Larry Polk once he returns at the end of November.

11.2 Landfill Costs (Re: Airspace vs. Grinding/Trucking/Disposal)

This item will be discussed at a future meeting.

12. CORRESPONDENCE

12.1 MOL – Blitz Targets Recycling and Waste Hazards in Nov./Dec.

12.2 Waste Reduction Act Amendment

12.3 For R Information (MWA) Fall 2013

12.4 WM Tender Awards – OVB MEMO

12.5 OWMA – Debunked Opposition “facts” on the Proposed Waste Reduction Act

12.7 News article re: Hanover – cost of bag tags

Committee members reviewed the above correspondence.

13. OTHER BUSINESS

13.1 McNab-Braeside Clear Bag Meeting Date Memo

Janet Collins reported that her and Ryan Frew would like to meet with their committees regarding clear bag. The Committee agreed that to meet with them sometime in early January. Ms. Collins will get back to them with potential meeting dates.

13.2 Waste Management Services Request for Development Charges Eligibility Discussion Paper

The Committee requested that this item be put on the December 19, 2013 meeting agenda.

13.3 Conference Reports – November Waste Symposium in Montreal  
Chair Larone and John Wilson each gave a verbal report on the November Waste Symposium held in Montreal. They noted that they have made some very good contacts that will be beneficial in the future once decisions have been made regarding waste diversion. They would like to make a list of contacts, names, type of business to have on hand for future reference.

14. NEXT MEETING

The next meeting of the Waste Management Committee will be held on December 19, 2013 at 8:30 a.m. in the Municipal Council Chambers.

15. ADJOURNMENT

Moved by John Wilson, Seconded by Don Eady

That the Waste management Committee be adjourned at 12:59 p.m.

Carried.

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CHAIR

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SECRETARY