

The Corporation of the Township of Horton
WASTE MANAGEMENT COMMITTEE

Thursday, December 19, 2013

There was a Meeting of the Waste Management Committee held in the Municipal Council Chamber on Thursday, December 19, 2013. Present was Chair Jamey Larone, Mayor Don Eady and John Wilson. Staff present was Janet Collins, Public Works Manger, Rod Eady, Public Works Superintendent and Rose Curley, Administrative Assistant.

1. CALL TO ORDER

Chair Larone called the meeting to order at 8:47 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee or Staff.

3. ADDITIONS TO AGENDA

Chair Larone said that he has received some information with sample proposals from two companies they had met with at the Montreal symposium regarding items that could potentially be diverted from our Landfill Site. He would like to discuss this under Item No. 10 – Diversion.

4. APPROVE AGENDA

Moved by Don Eady, Seconded by John Wilson

That the Waste Management Committee approves the agenda for the December 19, 2013 Committee Meeting with the following addition:

- Business Information – under Item No. 10 – Diversion

Carried.

5. MINUTES

5.1 Waste Management Committee – November 21, 2013

The Committee reviewed the Waste Management Committee meeting minutes of November 21, 2013.

6. BUSINESS ARISING FROM MINUTES

There was no business arising.

7. DELEGATIONS

7.1 Bluegrass Festival Committee

Mr. Kevin White of the Valley Bluegrass Festival Committee, along with Bob Johnston, Julie Johnston, Arnold Dickson and Barb Dickson was present before the Waste Management Committee to request Council to reconsider cancelling their 2012 and 2013 invoices for tipping fees at their annual festival. Mr. White noted that other tourist campgrounds weren't charged tipping fees and as their festival attracts many tourists to the area they would like to be on a level playing field with the other campgrounds.

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They acknowledged that their tipping fees were reduced in half in 2013 but that they also incurred significant costs in hiring staff to take care of the recycling program.

Waste Management Committee members noted that they had met with this group several times and had come to an agreement to charge the Blue Grass Festival tipping fees and to use these fees to supply items such as blue boxes and signage to promote recycling at the festival. Costs for Landfill operations have increased significantly and the Waste Management Committee is working to offer diversion programs to save valuable landfill space. After further discussion, the Committee agreed to invite the Bluegrass Committee to a meeting in the Spring to discuss what both groups could do to further promote recycling. Chair Larone thanked the group for attending our meeting.

8. STAFF REPORTS

8.1 Timber Sale

The Committee reviewed a copy of the draft tender and the corresponding dates for the tender for harvesting timber at the Horton Landfill Site. Mr. Polk who is overseeing this project said that this is a standard tender document that covers all the necessary items. Chair Larone noted that the tender is being advertised in this week's local paper. Also, staff will be sending a letter with the tender notice to about 30 local contractors that do this type of work.

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee accepts this report for information purposes as it relates to the sale of timber at the Township of Horton Landfill Site.

Carried.

8.2 2014 Annual Budget

Committee members reviewed the worksheets and report on the 2014 Draft Annual Budget. The Committee also reviewed the current waste site fees and proposed updated fees for most of the services. These will be given to the Finance Manager for inclusion in the revised service and fees schedule for 2014. It was noted that once staff research and compare our costs with neighbouring municipalities that these fees could be changed.

The Committee also discussed the need for Truck #1 at the Landfill Site. It was agreed that the attendants do not use this truck very often. After further discussion, the following resolution was put forward.

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee recommends to Council that we declare Truck #1 surplus and offer the truck for public sale.

Carried.

9. MONTHLY REPORTS

- 9.1 Project Status Report
- 9.2 Annual General Calendar
- 9.3 Contaminant List
- 9.4 Monthly Tonnage Report

Committee members reviewed the above reports.

10. DIVERSION

Chair Larone handed out information from two companies that he and John Wilson had met at the recent Montreal Waste Symposium (Pnewko Brothers and New West Gypsum Recycling). The information outlines the services they offer, sample proposals and associated costs. He asked that Committee members review this information and bring back their questions and suggestions for discussion at the January 16, 2014 Waste Management Committee meeting.

11. REVENUE & EXPENDITURE REPORT/OUTSTANDING INVOICES

- 10.1 Revenue & Expenditure Report
- 10.2 Invoice Report

Committee members reviewed the above reports.

12. OUTSTANDING BUSINESS

12.1 McNab-Braeside Clear Bag Joint Waste Committee Meeting Date

The Committee agreed to meet with the McNab-Braeside Clear Bag Joint Waste Committee at 9:00 a.m. on Wednesday, January 16, 2014 to discuss the possible implementation of clear bags.

12.2 Waste Management Services Request for Development Charges Eligibility

The Committee reviewed the above report with Jennifer Barr, Finance Manager.

Moved by Don Eady, Seconded by John Wilson

That the Waste Management Committee recommends that Jennifer Barr, Finance Manager prepare a resolution for inclusion of Waste Management Services and Municipal Administrative Buildings as eligible services for lot development charges, for adoption by Council at their Regular Council Meeting January 07, 2014.

Discussion:

Mayor Eady asked the Finance Manager to check with Mr. Jim Hutton at the County, to see where they stand on the lot development charges. Ms. Barr said that she would also check with Jp2g Consulting Inc.

Carried.

13. CORRESPONDENCE

13.1 CIF – Project no. 802.4 – Consortium

Committee members reviewed this correspondence.

13.2 Killaloe Wood Products – Grinding

Committee members said that they would like to see a demo of work by this company, possibly in the Spring.

13.3 AMO - Blue Box Program Funding

Committee members reviewed this correspondence.

13.4 WDO – Update on 2014 Blue Box Funding Negotiations

Committee members reviewed this correspondence.

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13.5 Governance Issues - Internal Correspondence

Committee members reviewed this correspondence.

13.6 Quinte News – Clear Bag Program – internet posting

John Wilson suggested that we follow up with the Quinte program for information when we are discussing our proposed clear bag program.

13.7 OWMA Updates

Committee members reviewed this correspondence.

14. OTHER BUSINESS

14.1 Stantec – Annual Operations Monitoring Report for 2013

Committee members reviewed this correspondence. This item had been reviewed during budget discussions earlier in the meeting.

15. NEXT MEETING

The next meeting of the Waste Management Committee will be held on Thursday, January 16, 2013 at 8:30 a.m. in the Municipal Council Chambers.

16. ADJOURNMENT

Moved by John Wilson, Seconded by Don Eady

That the Waste management Committee be adjourned at 12:57 p.m.

Carried.

CHAIR

SECRETARY