

THE CORPORATION OF THE TOWNSHIP OF HORTON

Finance Committee Meeting

October 18, 2013

There was a Special Meeting of the Finance Committee held in the Municipal Council Chamber on Friday October 18, 2013 following the Special Council Meeting on Asset Management. Present was Chair Don Eady and, Councillor Jamey Larone. Present from Council was Councillor Bob Kingsbury, Councillor Glen Campbell and Councillor Margaret Whyte. Staff present was Jennifer Barr, Finance Manager and Mackie McLaren, CAO/Clerk.

1. CALL TO ORDER

Chair Eady called the meeting to order at 2:53 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee, Members of Council and Members of Staff.

3. COMMUNITY CENTRE EXPANSION

Dave Bennett, Chair of the Community Centre Expansion Sub-Committee was present.

The CAO/Clerk presented a report to Council and the Finance Committee which provided background information on the expansion costs, the grant received and the costs to complete the expansion project. Included in this report was a project "actual vs. budget reconciliation" report form prepared by the Finance Manager to be used as a financial control tool. The CAO/Clerk pointed out that fundraising plan for the initial \$66,000 township portion of the project, based on \$100,000, was approved by Council but there was no plan in place to cover the costs over and above this amount.

Councillor Larone stated that Dave Bennett was invited to the meeting to provide his input into the costs to complete the expansion and process to cover the balance. Mr. Bennett said it will take an additional \$60,000 to complete the project. This amount will include reusing the existing stage.

Mr. Bennett noted several donations from companies for drywall and plumbing that he has requested but not yet confirmed. He estimated 450 hours of volunteer time would be required for trades and labour. Councillor Larone asked what these hours would be for. Mr. Bennett said insulation, vapour barrier, drywall, construct a stub wall for the kitchen. Councillor Larone asked Mr. Bennett to expand on the costs during the next two weeks, which Mr. Bennett agreed to do.

Jennifer Barr asked Mr. Bennett to breakdown the kitchen and stage parts of the project. After Mr. Bennett provided this information, Ms. Barr suggested the Township could use \$4,000 to \$5,000 from the Lot Development Fund for this expansion.

Councillor Campbell said that he has a lead on a used school stage being removed from a school being demolished in Deep River, which includes the curtains, tracks under the stage for storage carts etc. He said he was told that no one else asked for it but he has to wait until the General Contractor has been selected.

Councillor Larone and Mr. Bennett reviewed the parts of the project we are required to complete after the shell is constructed and Garnet Headrick has completed his contract. Mr. Bennett noted that the value of the Trillium Grant for the stage is not included in the \$60,000 if we are successful.

Mayor Eady asked Mr. Bennett to provide the real costs for the balance of the project so they can start to plan at the Finance Committee. Dave Bennett reminded everyone that this expansion is to be taxpayer free. Councillor Kingsbury, Chair of the expansion Fundraising Committee suggested that it will take a number of years to cover the costs through fundraising programs. Mr. Bennett said that the expanded Community Centre should generate additional revenue.

Jennifer Barr pointed out that the staff need additional authority to pay costs over the currently approval of \$101,722.

Councillor Larone asked if the volunteers would have to be covered under the Township's WSIB. Mr. Bennett said the Township's responsibility would be to train the volunteers and provide safety equipment, but not WSIB.

Councillor Campbell asked for an itemized list of trades work ahead so we can plan for this. He said he could assist with some safety devices.

Mr. Bennett said that it will take at least a week to put the requested information together.

Councillor Larone said that the Finance Committee is more comfortable with the process now. He asked that the Committee continue to be updated.

4. ADJOURNMENT

Moved by Glen Campbell, Seconded by Margaret Whyte that this Special Finance Committee Meeting be adjourned at 3:40 p.m.
Carried

CHAIR

CAO/Clerk