

THE CORPORATION OF THE TOWNSHIP OF HORTON

**FIRE COMMITTEE**

November 13, 2013

There was a Meeting of the Fire Committee held in the Municipal Council Chambers on Thursday November 13, 2013. Present was Chair Margaret Whyte and Mayor Don Eady. Staff present was Fire Chief Randy Corbin, Deputy Chief Allan Cole and Finance Manager Jennifer Barr.

**1. CALL TO ORDER**

Chair Whyte called the meeting to order at 6:40 p.m.

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest expressed by the members or the staff.

**3. MINUTES OF SEPTEMBER 26, 2013 COMMITTEE MEETING**

Chair Whyte reviewed the September 26, 2013 meeting minutes which had been approved by council.

Mayor Eady inquired about the donated smoke alarms. Chief Corbin stated he estimates 30 have been given out to date.

**4. ADDITIONS TO AGENDA AND APPROVAL OF AGENDA**

Emergency Vehicle Access.

**5. REVENUE/EXPENDITURE REPORT – NOVEMBER 13, 2013**

There were some general inquiries from the committee which were addressed by Jennifer Barr, Finance Manager.

Moved by Randy Corbin, Seconded by Don Eady

**THAT** the Revenue/Expenditure Report for November 13, 2013 be adopted as circulated and presented.

**Carried.**

**6. HEAVY EXTRICATION EQUIPMENT BUSINESS PLAN**

The CAO/Clerk is to arrange a meeting with Ambulance, OPP, Horton Fire Department and the Renfrew Fire Department to discuss management of the extrication agreement.

Jennifer Barr offered to assist the Chief and Deputy Chief with the business plan once final equipment numbers were obtained.

**7. PROPOSED PUMP BUILDING BOAT LAUNCH**

Mayor Eady suggested that the Chief Building Inspector attend the next fire meeting to discuss the location of the pump building and washroom facilities. He also inquired about a dry hydrant being located at the boat launch prior to a final site plan drawing. Chief Corbin noted that the diesel pump would be better suited than a dry hydrant and that dry hydrants in other areas of the Township are required.

Mayor Eady will speak with the Chief Building Inspector about attending the next meeting.

## 8. FIRE CHIEF'S REPORT

5 calls since the committee last met

- 1 in October, loader on fire
- 2 trees on Power Lines
- 1 grass fire, caused by smoking
- 1 call to a controlled burn

The Halloween Party was successful with an estimated 50 children attending which was great considering the weather. Fire Prevention loot bags were distributed which contain glow stick, crayons, colouring book, and some chocolate. The bag itself was highly reflective and could be used for trick or treating.

There was dispatch training which included communication and radio use for the department. There is also ongoing maintenance and updating of weekly procedures for any item within the department which has a motor.

Booklets have been ordered to distribute with the smoke detectors.

Chief Corbin noted that the department will probably be advertising for firefighters as there are down to retirements. Should be advertising in the New Year.

## 9. EMERGENCY VEHICLE ACCESS

Chief Corbin will look at the River Road property to see if the department's fleet are able to get access.

## 10. OTHER BUSINESS

Mayor Eady inquired about the change to the switch for the generator at the Community Hall and if training is required. Chief Corbin requires a list of those people to be trained. Jennifer Barr to request the list from Kathleen Rogers.

Mayor Eady noted that the Christmas Party will be held Friday, December 13, 2013 and that there will be service awards issued.

Deputy Chief Cole inquired about the Orr development and how the Fire Department is to access the properties. Mayor Eady noted that the Fire Department should be notified of any new development within the Township. This item is referred to the CAO/Clerk.

2014 Budget – There will be a special meeting for the Fire Committee Monday, November 25, 2013 at 7 pm to commence the 2014 budget.

## 11. NEXT MEETING

The Committee agreed that the next meeting will be January 8, 2014 at 6:30 p.m.

## 12. ADJOURNMENT

Moved by Randy Corbin, Seconded by Allan Cole

**That** this Committee Meeting be adjourned at 7:40 p.m.

**Carried.**