

THE CORPORATION OF THE TOWNSHIP OF HORTON

FIRE COMMITTEE

November 25, 2013

There was a Meeting of the Fire Committee held in the Municipal Council Chambers on Monday November 25, 2013. Present was Chair Margaret Whyte and Mayor Don Eady. Staff present was Fire Chief Randy Corbin, Deputy Chief Allan Cole and Finance Manager Jennifer Barr.

1. CALL TO ORDER

Chair Whyte called the meeting to order at 7:02 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by the members or the staff.

3. AGENDA

None – Meeting is for 2014 Fire Department budget deliberations only.

4. 2014 PROPOSED FIRE DEPARTMENT BUDGET

Chair Whyte requested of Jennifer Barr what the process is. Ms. Barr stated that she was here as a recording secretary and advisory role only and suggested the Committee go through the budget worksheet line by line.

Mayor Eady noted that if the Fire Department was in a surplus due to additional funds being received from the province that the departmental surplus is transferred to reserves as yearend. He also noted that in any given year if there was a deficit that the shortfall should be funded from the reserve. All concurred.

Chair Whyte inquired as to the allocations for various items in the Lot Development Fund. Ms. Barr read from the study and noted all items and their values. There was specific discussion with the amount allocated for proposed extrication equipment purchases. Mayor Eady noted that any change in services currently provided by the Township would require a Committee of the Whole discussion and recommendation. Mayor Eady also inquired about the current condition of the Self Contained Breathing Apparatus (SCBA) for the department.

Chief Corbin stated that they are aging and that it is difficult at times to locate parts for repairs. Ms. Barr noted that there is an allocation in the Lot Development Fund for 10 units funded at \$3,010 per unit. Deputy Chief Cole noted that would not cover the entire cost.

Deputy Cole noted that he is having problems with his computer. Ms. Barr is to speak with the CAO/Clerk about having this issue rectified.

Ms. Barr explained the two new line items for Building Maintenance Reserve and Building Replacement Reserve. Mayor Eady suggested that

given the annual building maintenance budget that a Building Maintenance Reserve not be required for the Fire Department.

There was then a discussion with regards to what the Department requires and how to use Lot Development Funds and Reserve Funds.

Ms. Barr suggested that the Chief and Deputy Chief bring recommendations back to the Committee once they have had a chance to gather costing.

5. ADJOURNMENT

Moved by Randy Corbin, Seconded by Allan Cole

That this Committee Meeting be adjourned at 8:15 p.m.

Carried.

Chair, Margaret Whyte

Finance Manager, Jennifer Barr