

THE CORPORATION OF THE TOWNSHIP OF HORTON

Infrastructure Committee Meeting

February 8th, 2013

There was a Special Infrastructure Committee Meeting held in the Municipal Council Chamber on Friday February 8th, 2013. This meeting followed a Webinar sponsored by the Ontario Good Roads Association on new amendments to the Provincial Regulation on Minimum Maintenance Standards for Municipal Roads attended by available Council Members and Senior Staff. Present at this Committee Meeting was Co-Chair Glen Campbell and Acting Mayor Robert Kingsbury. Staff present was Mackie McLaren, CAO/Clerk

1. CALL TO ORDER

Chair Campbell called the meeting to order at 12:30 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by Committee Members or Staff.

3. IMPROVEMENTS REQUIRED TO MUNICIPAL PROPERTY

Community Centre

The CAO/Clerk was directed to prepare and advertise a tender for the following small jobs:

- Installation of foam strip under the ridge vent in the Community Centre roof, and
- Frame-in wall above the electrical room in the rink change room building.

Municipal Office

Chair Campbell agreed to contact a propane furnace supplier for a report on what type and size of furnace is required for the Municipal Office, and upon receipt of this information a tender will be called for supply and installation of a new furnace. Tender form to have an 2 options – Part A is to replace the existing 1970's forced air oil furnace and Part B is for a price to run new duct work into the office addition which currently has wall mounted electric heater/air conditioner units in each office.

Municipal Garage

The COA/Clerk was requested to make sure that the engineer's recommendations to install galvanized "clips" to hold the concrete panels in place above the overhead garage doors in the Municipal Garage is completed shortly. Chair Campbell suggested the clips could be made from a product called "unistrut" which is available from a local distributor. He said he had a sample of a left over piece from a job he could drop off next week.

Generator Automatic Start Switch

The Recreation Committee members have been requesting a simplified method of starting the emergency generator at the community centre. Chair Campbell said he has information he will forward to the CAO/Clerk to be used to prepare a tender form for an automatic switch which would

automatically start the generator if there was a power outage. The information will be forwarded next week.

Service Contract for Heating and Air Conditioning

Chair Campbell said he had conversations with several contractors. They would not want the contract to be longer than 3 years. Chair Campbell is to provide samples of tender packages used by local school boards for the CAO/Clerk to draft our own tender package.

Pigeon Screening at Rink

The Committee noted that David Bennett, Chair of the Recreation Maintenance Committee had volunteered to install the screening to keep the pigeons from roosting under the rink roof and dirtying the ice. The CAO/Clerk is to get a date when this will be completed. Mr. Bennett is to use his scissor lift.

Repair Community Centre Sign

Chair Campbell said that an electrician has examined the sign. There is power to the sign but the electrician needs access to the sign which is up in the air to complete the repairs. It was suggested that the electrician arrange to do this when Mr. Bennett has his scissor lift at the property. The CAO/Clerk was to make arrangements with Mr. Bennett and Crozier Electric.

Propane Lockout locks at Community Centre

The Committee requested that the Public Works Labourer pick up 2 small padlocks and keys and install them on the propane lockout switches in the Community Centre kitchen.

Stage at Community Centre

The Recreation Committee received a quote to repair the stage at the Community Centre, but questioned if we need the work done immediately as a new stage will be constructed as part of the Community Hall expansion program and grant. The Public Works Supt. was requested to check out the stage the next time it was set up to see if immediate repairs are required.

4. ADJOURNMENT

Chair Campbell declared the Meeting to be adjourned at 1:40 p.m.

CHAIR

CAO/CLERK