

THE CORPORATION OF THE TOWNSHIP OF HORTON

PUBLIC WORKS COMMITTEE
OCTOBER 09, 2013

There was a meeting of the Public Works Committee held in the Municipal Council Chamber on Wednesday, October 09, 2013. Present were: Chair Glen Campbell, Mayor Don Eady; Committee members Murray Humphries and Rick Lester; Staff present: Janet Collins, Public Works Manager, Rod Eady, Public Works Superintendent, and Rose Curley, Administrative Assistant.

1. CALL TO ORDER

Chair Campbell called the meeting to order at 8:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by staff or committee members.

3. ADDITIONS TO AND APPROVE AGENDA

Moved by Murray Humphries, Seconded by Rick Lester

That the Public Works Committee meeting agenda for October 09, 2013 be approved with the following additions:

Other Business: - gravel application
- staff for upcoming winter work

Carried.

4. MINUTES OF: September 18, 2013 Public Works Committee Meeting

Committee members reviewed the minutes of the September 18, 2013 Public Works Committee Meeting.

5. BUSINESS ARISING FROM MINUTES:

- Grader Options

Janet Collins, Public Works Manager reviewed the report on the options to replace or repair the grader for the Public Works Department.

During these discussions, the Committee requested that Ms. Collins and Rod Eady research the possibility of leasing a roller to compact the shoulders after gravel application and to bring back a report to the November committee meeting.

**- Road Assumption Requirements for Pinnacle Rd./Hwy.60
- "T" Intersection of Guest Road at Pastway Rd.**

These two items are still pending and will be discussed at a future meeting.

6. DELEGATIONS:

There were no delegations for this meeting.

7. REPORTS:

- Aggregate Report - Horton Township Gravel Pit

Committee members reviewed the Aggregate Report prepared by Janet Collins, Public Works Manager.

- Sign Reflectivity

Janet Collins, Public Works Manager reviewed the report on sign reflectivity with the Public Works Committee.

Moved by Rick Lester, Seconded by Rod Eady

THAT the Public Works Committee recommend that Council approve contracting the services of Advantage Specialties to undertake Retroreflectivity Data Collection Services at a cost of \$4,950.00 + HST (net \$5,037.13).

Carried.

8. MONTHLY REPORTS:

- Public Works Superintendent Report Sept./Oct. 2013
- Project Status Report
- Annual General Calendar

Committee members reviewed the above reports.

9. REVENUE & EXPENDITURE REPORT

Committee members reviewed the Revenue and Expenditures Report for October 2013.

10. 2013 SMALL, RURAL & NORTHERN MUNICIPAL INFRASTRUCTURE FUND

Committee members reviewed information and a report regarding the upcoming submissions for the 2013 Small, Rural and Northern Municipal Infrastructure Fund. Thompsonville streets and Thompson Road were two potential projects that were discussed. Janet Collins, Public Works Manager reported that we would have a clearer picture of projects and financial implications after our upcoming Asset Management meeting. The focus of the Municipal Infrastructure program is projects that promote safety. She also noted that Jp2g has offered to prepare an Expression of Interest on the Township's behalf.

11. OUTSTANDING BUSINESS ITEMS:

- Humphries Road Extension
- Speed Limit Implementation

These two projects are outstanding and will be brought forward at a future Committee meeting.

12. CORRESPONDENCE:

- Letter to Heritage Renfrew re: Farrell's Landing Road
- Memo Re: Garage Roof

Committee members reviewed the above correspondence.

13. OTHER BUSINESS

- Gravel Application

Chair Campbell requested the Committee and staff to identify roads that should receive gravel application in 2014 and to bring back their recommendations at the next meeting.

- Winter Staff

Chair Campbell inquired if we would need to hire additional staff to meet our winter maintenance of roads. Rod Eady reported that Dustin Howard has now completed his DZ licence and he would be a good candidate to train for snow plowing on our roads and on the backhoe. The Committee requested that Janet Collins and Rod Eady discuss their options and bring back a recommendation to the next committee meeting.

14. NEXT MEETING

The next Public Works Committee meeting will be held on November 13, 2013 at 8:30 a.m. in the Municipal Council Chambers.

15. ADJOURNMENT

Moved by Rod Eady, Seconded by Rick Lester

That the Public Works Committee meeting be adjourned at 10:42 a.m.

Carried.

CHAIR

SECRETARY