

THE CORPORATION OF THE TOWNSHIP OF HORTON

PUBLIC WORKS COMMITTEE MEETING

JANUARY 16, 2013 - 8:30 a.m.

There was a meeting of the Public Works Committee held in the Municipal Council Chamber on Wednesday, January 17, 2013. Present were: Acting Mayor Bob Kingsbury and Committee members Murray Humphries and Rick Lester. Staff Present was Rod Eady, Public Works Superintendent, Rose Curley, Administrative Assistant and Mackie McLaren, CAO/Clerk. Chair Campbell had phoned earlier to say that he was unable to attend and requested that Acting Mayor Bob Kingsbury chair the meeting on his behalf.

1. CALL TO ORDER

Chair Kingsbury called the meeting to order at 8:34 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee or Staff.

3. ADDITIONS TO AND APPROVE AGENDA

Chair Kingsbury asked to add a property standards item – property at the intersection of Knight/Nadobny Streets under “Other Business “.

Moved by Rick Lester, Seconded by Murray Humphries

That the agenda for the Public Works Committee meeting be approved with the following addition: Other Business - property at the intersection of Knight and Nabdony Street.

Carried.

4. MINUTES OF DECEMBER 19, 2012

Committee members reviewed the minutes of the December 19, 2012 Public Works Committee Meeting.

5. BUSINESS ARISING:

• **Cost of signs to implement 60 km/hr speed limit**

Committee members discussed their proposal to implement a 60 km/hr speed limit. They requested that Rod Eady, Public Works Superintendent prepare a list of priority roads that require signs and bring this report back to the next Committee meeting.

• **Assessment Report on Truck #3**

Committee members reviewed a report that Rod Eady, Public Works Superintendent had prepared with regards to the number of hours the truck is used by the Department and the cost of repairs incurred in 2012. The report indicated that the truck has been used frequently for watering of roads, and recently was an important part of winter control in the last 2 major snowstorms and the periods of freezing rain. After discussion, Committee members agreed unanimously that this truck was an important piece of equipment for Public Works and that we should keep it for useage throughout the year.

6. DELEGATIONS: None
7. SET DATE FOR INVITING OPP TO AN UPCOMING COMMITTEE MEETING

Committee members requested that Mackie McLaren, CAO/Clerk invite the OPP to our Public Works Committee meeting on February 20, 2013 for discussion on our proposed speed limit reductions on Township Roads and the need for patrolling by police once this plan is implemented.

8. ASSET MANAGEMENT PLAN – REPORT ON HOW TO MEET DEC. 31, 2013 COMPLETION DEADLINE

Committee members reviewed a report prepared by Jennifer Barr, Finance Manager on the proposed timelines for full implementation of the Township's Asset Management Plan by December 31, 2013.

During discussion, Rick Lester inquired as to whether we are replacing our Municipal Infrastructure Manager as this person would be able to carry out a lot of the work required for asset management. Mackie McLaren, CAO/Clerk reviewed the status of the position and said that a decision has not yet been made. Rick Lester and Murray Humphries both noted that they support filling this position in Public Works.

Moved by Murray Humphries, Seconded by Rick Lester

That the Public Works Committee recommends that Council accepts the recommendations and timeline proposals for the implementation of the Township's asset management plan as outlined in a report prepared by Jennifer Barr, Finance Manager.

Carried.

9. DOUG MILLER – DRAINAGE CONCERNS

Committee members reviewed a water flow chart and culvert sizes required under the Ontario Drainage Guide for a property in the Cotieville area (Doug Miller). Committee members agreed that it was up to the owner to ensure that culverts meet these flow rates. They suggested that we should enter into an agreement with the owner and include a statement that the owner is responsible for future maintenance if the outlet damages the Township ditch.

10. MUNICIPAL INFRASTRUCTURE INVESTMENT INITIATIVE (MIII) – Expression of Interest for Thomson Road

Committee members reviewed the application that was submitted under the Municipal Infrastructure Investment Initiative program for culvert replacement and resurfacing on Thomson Road. Mackie McLaren, CAO/Clerk reported that the County of Renfrew has a portion of the adjoining Lochwinnoch Road in their 10-year capital plan for 2014 and if we are successful with the grant application for this road it would be beneficial to work with the County to send out a joint tender for both projects. He has sent a letter to Dave Darch, Renfrew County Public Works to see if they would be interested in working together on a joint tender. They will meet January 28, 2013.

Chair Kingsbury also noted that Renfrew Power Generation (RPG) is proposing a project at the damn at the First Chutes property on Thomson Road. There is a meeting with RPG on January 22, 2013 at 4:00 p.m. At this meeting, they could inquire about RPG's responsibility in regards to repairs to our road and culverts for damages that are incurred due to this project.

11. HUMPHRIES ROAD EXTENSION (Robert Johnston)

Mackie McLaren, CAO/Clerk reported that Council has authorized the hiring of Stantec Engineering to carry out engineering work on the Humphries Road extension. Committee members asked Mackie McLaren, CAO/Clerk to develop a draft resolution for review at the next committee meeting, to address future development on unopened roads and to ensure that the road meets standards before assumption by the township. Also, that the developer is required to hire an engineer at their expense, to design the road and carry out final inspections to make sure it meets Township standards.

12. PUBLIC WORKS SUPERINTENDENT'S REPORT

Committee members reviewed the Public Works Superintendent Report for January 2013. Chair Kingsbury commended Rod Eady and his staff for their dedication and hard work during the recent major weather events. He asked that Mr. Eady pass along the Committee's appreciation to his staff.

13. REVENUE & EXPENDITURE REPORT

Committee members reviewed the revenue and expenditure report for December 2012.

14. 2013 WORK SCHEDULE

Mackie McLaren, CAO/Clerk noted that once the 2013 budget is accepted by Council a new work schedule for 2013 will be presented.

15. CORRESPONDENCE:

- Letter to Eric Draper re: repairs on Goshen Road

Committee members reviewed a letter that Mackie McLaren, CAO/Clerk sent to Mr. Draper to advise him that repairs will be carried out by our Public Works Department for damage that was caused on Goshen as a result of his construction work. Further, that the Township will forward an invoice to Mr. Draper for the cost of materials and labour. Mr. Draper has not replied to our letter as of yet.

16. OTHER BUSINESS

- property issues at the intersection of Knight/Nadobny Streets

Chair Kingsbury reported that last night at our Planning Committee meeting it was brought to our attention that there were several property standard issues regarding a property at the intersection of Knight and Nadobny Streets that has the Thomsonville neighbours concerned. Mr. McBain, our by-law officer, will investigate these complaints but there are two issues that affect our Township roads. One issue was that the owner is parking his flatbed truck on the side of the road and this makes it difficult for plowing and also causes traffic issues. The second issue is that the owner is accumulating a large bank of snow that is resulting in visibility issues at this intersection. Rod Eady, Public Works Superintendent agreed that he would go and talk to the owner about these concerns and what can be done about them.

17. NEXT MEETING

The next Public Works Committee meeting will be held on Wednesday, February 20, 2013 at 8:30 a.m. in the Municipal Council Chambers.

18. ADJOURNMENT

Moved by Murray Humphries, Seconded by Rick Lester

That the Public Works Committee be adjourned at 10:03 a.m.

Carried.

CHAIR

SECRETARY