

THE CORPORATION OF THE TOWNSHIP OF HORTON

PUBLIC WORKS COMMITTEE - FEBRUARY 20, 2013 - 8:30 a.m.

There was a meeting of the Public Works Committee held in the Municipal Council Chamber on Wednesday, February 20, 2013. Present were: Chair Glen Campbell, Committee members Murray Humphries and Rick Lester. Staff present were: Rod Eady, Public Works Superintendent, Rose Curley, Administrative Assistant and Mackie McLaren, CAO/Clerk. Absent: Mayor Don Eady.

1. CALL TO ORDER

Chair Campbell called the meeting to order at 8:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee or Staff.

3. ADDITIONS TO AND APPROVE AGENDA

There were no additions to the agenda.

Moved by Rod Eady, Seconded by Rick Lester

That the Public Works Committee meeting agenda for February 20, 2013 be approved.

Carried.

4. MINUTES OF JANUARY 16, 2013

The Committee reviewed the Public Works Committee meeting minutes of January 16, 2013.

5. BUSINESS ARISING:

Cost of signs to implement 60 km/hr speed limit & report on signs presently in place throughout roads within the Township

Rod Eady, Public Works Superintendent reviewed his speed limit sign report with the Committee. He noted that some roads have much more signage than what is required as per the County of Renfrew by-law/Provincial regulations. He also reported that if the proposal to post speed limit signs of 50 km/hr on gravel roads and 60 km/hr on paved roads is implemented by the Township, he has enough signs in stock to meet the requirements that are outlined in his report which covers the main Township roads.

Thomson Road – proposal to County for joint tender

Mackie McLaren, CAO/Clerk reported that he had met with Dave Darch, Director of Public Works, County of Renfrew regarding a joint tender between the Township of Horton for Thomson Road and Renfrew County for a portion of Lochwinnoch Road. The County has agreed that this would be beneficial for both parties, however, the Township has received notice that the application for culvert replacement and resurfacing of Thomson Road under the Municipal Infrastructure Investment Initiative Program has been rejected. Mr. McLaren said that he has contacted the approval Ministry officials to inquire why our application was rejected.

6. DELEGATIONS:

8:45 a.m. - Ontario Provincial Police (OPP) – Township road patrol

Chair Campbell welcomed OPP Constable Ryan Besner to the meeting. The Committee had invited him to discuss their proposal to implement reduced speed limits on Township roads. Constable Besner had been present during the above Speed Limit sign report discussion. He said that there doesn't seem to be any issues with the current posted speed limits in Horton Township. OPP determine if there is an issue by a large number of vehicle accidents in the same area and they are not seeing this in our Township roads. He noted that a lot of the requests for speed reduction are made by the members of the general public who perceive that vehicles are travelling faster than they really are. Rick Lester said that his concern is that if we don't lower the speed as requested and then there is an accident, will the Township will have liability issues. Currently, a lot of our roads fall under the 80 km/hr speed limit because they aren't posted otherwise. In reality it would be hard to drive these roads at that speed. However, in the case of an accident due to driving 80 km/hr would the Township be liable. Constable Besner said that the speed board can monitor roads that have excessive speeders. The Committee asked if the OPP would monitor the new speed limits if they are implemented. Constable Besner said that they would.

7. PUBLIC WORKS MANAGER ADVERTISEMENT

The Committee reviewed the advertisement and job description for a Public Works Manager. Mackie McLaren, CAO/Clerk reported that at the February 05, 2013 Council Meeting it was decided that we would advertise for this position to see what kind of applicant response they would receive.

8. Tender PW 2013-01 – ¾ Ton Truck – one submission received – recommendation to Council for approval

Mackie McLaren, CAO/Clerk reported that the Township had only received one tender bid for the ¾ ton truck tender. Council requested that the submission be taken back to Public Works Committee for discussion as to whether the tender bid met the specifications and if we should accept this tender.

The Committee discussed whether we needed the plow on the new truck. Rod Eady said that it would take a lot of work to build a harness for the old plow to adapt to the new truck. Rod Eady also asked if the Public Works could keep the blue truck to use for lawn care, and cold patching as it still a good truck. They could leave the truck at the Landfill Site on the days they are open for use by the Landfill attendants.

After discussion, the Committee put the following resolution forward.

Moved by Rick Lester, Seconded by Murray Humphries

That the Public Works Committee proceed with the purchase of the ¾ ton truck and accept the tender of Mack Mackenzie Motors in the amount of \$37,774.27 (includes HST). This price includes the plough and mirrors and side windows as quoted in the tender specs.

Carried.

9. REQUEST FOR PROPOSAL (RFP) – ASSET MANAGEMENT

Jennifer Barr, Finance Manager was present to review the Asset Management Request for Proposal with the Committee. This proposal needs to be advertised by February 21, 2013 with a deadline for

submissions of March 11, 2013. This deadline will keep us on track to meet the December 31, 2013 completion date for asset management. A special Public Works Committee meeting will be held on March 13, 2013 for committee members and staff to evaluate RFP submissions received.

Moved by Rod Eady, Seconded by Rick Lester

That the Public Works Committee authorizes staff to call tender for the Request For Proposal on Asset Management Plan Development.

Carried.

10. PUBLIC WORKS SUPERINTENDENT'S REPORT

Committee members reviewed the following February 2013 Public Works Superintendent report:

PUBLIC WORKS SUPERINTENDENT REPORT- February 14, 2013

WINTER EVENTS:

- Saturday, January 19, 2013 – started to freeze rain around 6:30 p.m. Friday night. Road patrol at 8:00 p.m. Friday night. Roads are good. Called Peter Storie and Dave Radke and asked them to come in for 5:30 a.m. to sand all the Township roads
- Sunday, January 20, 2013 – rained most of the night last night. Started at 5:00 a.m. to sand all the Township roads. At around 5:30 a.m. a snow blizzard came in and only lasted about 10 minutes and covered the icy roads with a layer of snow. That helped the roads for driving.
- Monday, January 21, 2013 – road patrol at 5:00 a.m. – lots of ice on the Township roads. Started at 6:00 a.m. to sand all the Township roads
- Wednesday, January 23, 2013 – road patrol at 6:00 a.m. – lots of ice on the Township roads. Sanded all Township roads
- Monday, January 28, 2013 – light snow falling around 6:00 a.m. – started to snow harder around 8:30 a.m. Still snowing hard at 1:00 p.m. – 7 to 8 cm. had fallen. Started plowing pavement around 1:00 p.m. and sanding intersections and hills on the gravel roads. Snowed most of the afternoon. By 4:00 p.m., there is about 15 cm. of snow on the roads. Started plowing at 4:00 p.m. to plow all the Township roads. Finished around 10:00 p.m.
- Tuesday, January 29, 2013 – started plowing at 7:00 a.m. to clean up all the Township roads. Plow main office yard and garage yard, rink, community centre and landfill site with backhoe.
- Wednesday, January 30, 2013 – put salt down onto the pavement. Changed cutting edge on the grader. Put on ice blades and started scraping the gravel roads.
- Thursday, January 31, 2013 – sanding township roads – freezing rain and rain falling.
- Friday, February 8, 2013 – started snowing last night around 8:30 p.m. Snowed lightly all night. At 5:00 a.m. there is 3 to 4 cm on the roads. Still snowing lightly at 11:00 a.m. Started snowing harder at 1:00 p.m. until around 4:00 p.m. It snowed hard – about another 10 cm. We plowed until 10:00 p.m. Went over all the township roads. It was still snowing lightly at 10:00 p.m.

- Saturday, February 09, 2013 – staff came in at 4:00 a.m. It snowed another 6 to 7 cm. last night. We got a total of 27 to 28 cm. of snow from Friday and Friday night storm. We plowed all the Township roads and sanded them. Finished at 12:00 noon.
- Monday, February 11, 2013 – started snowing at 7:00 a.m. Quit snowing around 9:00 a.m. 2 to 3 cm fell. Truck #2 went out at 12:30 p.m. to sand down the pavement – traffic has packed the snow down on the roads. Started to rain at 2:00 p.m. – lasted for about 10 minutes. Then turned to ice pellets.
- Tuesday, February 12, 2013 – snowed 3 to 4 cm from 7:00 a.m. to around 10:00 a.m. Trucks went out to sand all the township roads. At 12:00 noon, we put the plows on and scraped the pavement. Temperature is above zero. Snow on the pavement turned to slush. Backhoe went around and pushed back snow banks at intersections and turnarounds.

MISCELLANEOUS JOBS:

- Keep shop clean
- Put up civic address numbers
- Brought in firewood
- Scrape gravel roads with grader and wing ice off the roads with Truck #2
- Friday, February 01, 2013 – we had very strong winds yesterday and last night. Trees down on the Township roads. Tree removal with the backhoe and chain saws
- Arranged and moved office furniture in two municipal offices
- Fixed two mail boxes hit by wing of truck
- Kept trucks clean – sprayed off

EQUIPMENT REPAIRS:

- Monday, January 14, 2013 – we started to work on truck #3 dump box. We cut out all the holes caused from rust and replaced with new steel. Big job – we worked 13 days on the dump box. Thursday, February 07, 2013 – we put the sand chain back on truck to have it ready to take out.
- Changed oil and filter and grease on truck #2, truck #4 and truck #1
- Took front plow harness apart and welded a crack on the plow lift part of the harness
- Brought truck # 10 – ¾ ton truck into the garage and worked on the fuel system – as it won't stay running. Couldn't get it working – took truck to Dave's Automotive. They replaced the fuel pump.

A fuel line blew on truck #2. Took line off motor – went to Valley Spring to get a new one and replaced the line.

11. REVENUE & EXPENDITURE REPORT

Committee members reviewed the February 2013 Revenue & Expenditures report.

12. 2013 WORK SCHEDULE

Committee members reviewed the proposed 2013 Public Works schedule.

13. WINTER MAINTENANCE STANDARDS POLICY

The Committee reviewed the current Horton Township policy for winter maintenance and a copy of the Kawartha Lakes winter maintenance policy. The Committee agreed that our policy needs to be updated by next Fall. This item will come back for review at the March 20, 2013 committee meeting.

14. CORRESPONDENCE:

- insideHALTON - reports recommend maintaining speed limit on rural roads
- Ministry of Consumer Services – ON1Call
- Minimum Maintenance Standards Webinar

Committee members reviewed the above correspondence.

15. OTHER BUSINESS

Calcium application

Chair Campbell reported that Mayor Eady asked that the committee discuss the calcium applications for 2013. Mayor Eady had said that he would like to see 2 spreadings on all township roads. He also prefers the liquid calcium over the flake calcium. Committee members noted that money will have to be added to the Public Works budget for this expenditure.

16. NEXT MEETING

A special Public Works Committee meeting will be held on March 13, 2013 at 8:30 a.m. in the Municipal Council Chambers. The regular Committee meeting will be held on March 20, 2013 at 8:30 a.m. in the Municipal Council Chambers.

17. ADJOURNMENT

Moved by Murray Humphries, Seconded by Rod Eady

That the Public Works Committee be adjourned at 11:05 a.m.

Carried.

CHAIR

SECRETARY