

THE CORPORATION OF THE TOWNSHIP OF HORTON

PUBLIC WORKS COMMITTEE – APRIL 17, 2013 - 8:30 a.m.

There was a meeting of the Public Works Committee held in the Municipal Council Chamber on Wednesday, April 17, 2013. Present were: Chair Glen Campbell, Mayor Don Eady; Committee members Murray Humphries and Rick Lester. Staff present were: Rod Eady, Public Works Superintendent, Rose Curley, Administrative Assistant and Mackie McLaren, CAO/Clerk.

1. CALL TO ORDER

Chair Campbell called the meeting to order at 8:31 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee or Staff.

3. ADDITIONS TO AND APPROVE AGENDA

Moved by Rod Eady, Seconded by Murray Humphries

That the Public Works Committee meeting agenda for April 17, 2013 be approved with the following additions:

- Other Business – road concerns
- Delegations: John & Nicole Pallen – Jamieson Road extension

Carried.

4. MINUTES OF: March 20, 2013 Public Works Committee Meeting

Committee members reviewed the minutes of the March 20, 2013 Public Works Committee meeting.

5. BUSINESS ARISING:

- **Gould Drainage**

Mackie McLaren, CAO/Clerk reported that the engineer will be invited to the May 15, 2013 Public Works Committee meeting to discuss the Gould drainage issue.

The Committee discussed Mr. Beatty Gould's request for reimbursement of his legal costs regarding draining issues on Pinnacle Hill. Mayor Eady noted that this is part and parcel of the whole drainage issue in the area. Rod Eady, Public Works Superintendent said that he would talk to Mr. Gould before the next meeting as his anticipated drainage problems didn't occur this spring.

- **Install Clips on Public Work Garage**

Rod Eady, Public Works Superintendent reported that he has obtained prices for material prices on galvanized steel clips - \$840, aluminum clips - \$140 and nickel steel clips - \$91. Chair Campbell suggested using "unistrut" steel, which is heavy steel, galvanized dipped and costs \$15 for a 10 ft. length. The Committee agreed that Rod Eady could order the "unistrut" and install the clips once he has received the order.

- **Maxwell Road Closing**

Mackie McLaren, CAO/Clerk reported that he has been in touch with Mr. Polk regarding the appraisal on the unopened road concession for the Maxwell Road closing. Mr. Polk said that due to drought conditions last summer and the poor market for trees, he would remove the amount he had included for forestry on the property. Also, due to the poor terrain he would support a 5% reduction on the overall property appraisal. This reduction would total \$2,280.00 (\$ 1530 forestry + \$750 5% reduction) off the original amount. However, the legal costs are an estimate only and could end up being higher than first thought. Staff had researched appraisal costs for two other road closures and these were similar to the above appraisals (\$2500.00/acre).

The Public Works Committee directed Mr. McLaren to write Mr. Maxwell with the above information and ask him for a decision on the road closure.

6. DELEGATIONS:

**8:30 a.m. – Herbert May – traffic issues on Thomson Road**

Mr. Herbert May, a Thomson Road resident, was present before the committee to discuss traffic issues on Thomson Road and the extremely poor condition of the road. Chair Campbell told Mr. May that they are definitely aware of the condition of this road. Unfortunately, the grant to repair this road and replace a large culvert was unsuccessful. The Township will now have to do this road in stages. We are hoping to finish the culverts and pave a portion of the road. Mr. Campbell said that the ditching near Mr. May's property will be done this Spring and Rod Eady, Public Works Superintendent will carry out a traffic count on the road this Spring.

**8:50 a.m. – John and Nicole Pallen – extension of Jamieson Road**

John and Nicole Pallen were present to discuss their severance application for an additional lot that fronts on Jamieson Lane. They are looking for options to fulfill the severance condition of bringing this portion of Jamieson Lane up to Township standards. There are four other property owners that would benefit from this road improvement and they didn't feel it was fair that because they are the first to develop that they have to do all the roadwork. Committee members discussed various options: a shared entrance with their residence that is next to this lot; the development of just enough road frontage to allow for the driveway/entrance to the new lot; a potential agreement with the other 3 or 4 property owners for contributions towards bringing the Jamieson Road extension up to municipal standards. Committee members also agreed that this item should go to May 2013 Planning Committee meeting for discussion. They asked John and Nicole Pallen to attend this meeting as a delegation. Also, the Committee agreed that the property owners could meet here at the Council chambers to discuss options. After further discussion, the following resolution was put forward.

Moved by Rod Eady, Seconded by Rick Lester

That the Public Works Committee recommend to the Planning Committee and Council that they support a severance application for John & Nicole Pallen to create a severance with a joint driveway at the end of the maintained section of Jamieson Lane.

Further, the Public Works Committee recommends all neighbours involved with easements and frontage on the unimproved section of Jamieson Lane be approached to contribute with upgrading the end of Jamieson lane to full municipal road standards.

Carried.

7. VALERIE MILLER–GARBAGE PROBLEM AT RIVER RD. GROUP MAILBOXES

Mackie McLaren, CAO/Clerk reported on an e-mail he had received from Valerie Miller, a River Road resident reporting an ongoing garbage issue at the barrel placed at the community mailboxes in Castleford. The barrel was put there for convenience for residents to dispose of the flyers that come with the local newspapers. Recently, it has been used for household garbage and the barrel overflows onto the ground. The barrel was recently removed by Township staff. After discussion the Committee forwarded this item to the upcoming Waste Management Committee meeting.

8. RALPH MILLER – 3847 BURNSTOWN ROAD – catch basin

Mackie McLaren, CAO/Clerk reported that Ralph Miller has been incurring a drainage property in his back yard at a house he owns on Burnstown Road. Several years ago, a Councillor suggested a plan to install a ditch inlet, to correct a different drainage situation on King Street. This inlet could resolve his concerns. After discussion, the Committee agreed that the original drainage problem in this area has been rectified. They requested that Mr. McLaren write Ralph Miller to let him know this.

9. LIQUID CALCIUM vs DRY CALCIUM APPLICATIONS

Committee members reviewed a report staff had submitted on liquid calcium versus dry calcium application. Rod Eady, Public Works Superintendent reported that he has determined that he would be able to carry out the calcium applications on all Township roads with the purchase of 3 tankers of liquid calcium and 1 load of flake calcium. The Committee agreed that he could purchase this so he could begin application in May once weather permits. Chair Campbell and Mayor Eady requested that in the 2014 budget they would like staff to create a separate line item for calcium.

Committee members also discussed how the quality of gravel plays an important part in applying calcium. Gravel with limestone content works much better. Sometimes accepting the lowest bid on a gravel tender ends up costing more in the long run. A suggestion was made to use a point system when reviewing tenders.

10. PUBLIC WORKS SUPERINTENDENT'S REPORT

Committee members reviewed the following Public Works Superintendent report for April 2013.

**WINTER EVENTS:**

- Tuesday, March 19, 2013 – snowed 5 to 6 cm last night. Started to snow around 7:00 p.m. Very strong winds. Drifts all over the Township roads. Road patrol at 5:00 a.m. Trucks started at 7:00 a.m. to plow and sand the Township roads.
- Wednesday, March 20, 2013 – snowed 4 to 5 cm. last night. Lots of ice under the snow. Trucks went out at 7:00 a.m. to plow and sand all the Township roads.

## Public Works Committee Meeting

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- Thursday, March 21, 2013 – snowed last night – 5 to 6 cm. Trucks started at 7:00 a.m. Plow and sand all the Township roads.
- Friday, March 22, 2013 – snowed 5 to 6 cm. last night. Road patrol at 5:00 a.m. Truck went out at 7:00 a.m. to plow and sand all township roads.
- Friday, April 12, 2013 – started to get ice pellets and freezing rain around 5:00 a.m. Truck #2 went out at 6:30 a.m. to salt the paved roads. Truck #4 went out at 8:00 a.m. to sand gravel roads.

**WORK PROJECTS**

- Replaced the planks on the dump box of truck#3
- Busted up ice on the roof of the main office
- March 25, 2013 steamed two frozen culverts on Pucker Street and on Tinswood Rd.
- Backhoe went around and moved snow from the ditches for water to flow
- Took the backhoe over to the pit and opened up the road into the pit
- Replaced the planks on Truck #2
- Fixed stop sign on Thomson Road
- Saturday, March 30, 2013 – steamed two culverts – one on Johnston Rd. and one on Cobus Rd.
- Thursday, April 04, 2013 – steamed culverts on Storie Rd.
- Replaced 16” culvert with an 18” culvert on the Lime Kiln Rd. Could not get culvert unplugged. Culvert rotten.
- Started taking down snow fences

**MISCELLANEOUS JOBS:**

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- Kept trucks washed and greased
- Kept garage organized and floors clean
- Cold patching
- Litter pick-up along the main roads
- Worked on setting up pest control for the rink

**EQUIPMENT REPAIRS:**

- Adjust hydraulic valve for the wing on Truck #4
- Install backup light on Truck #4
- Adjust sand chain on Truck #4
- Replaced heater core on the backhoe
- Fixed leak on the front tire of Truck #1
- Change cutting edge on the grader
- Change oil and filter – greased Truck #10 – ¾ ton truck
- Brought excavator into the garage to change motor oil and filter – change hydraulic oil filter and grease
- Fix starter on Truck #3 – broken wire

**ROADS GRADED:**

- Monday, March 25, 2013 - Lime Kiln, Whitton Rd., Horton School Road, Dugald Road, Eady Road (dump section)
- Tuesday, March 26, 2013 – Johnston Rd., Eady Rd. (middle section), Jim Barr Rd, Humphries Rd.
- Wednesday, March 27, 2013 – Garden of Eden Road
- Thursday, March 28, 2013 – Eady Rd. to Tinswood Rd., Ferguson Rd.
- Monday, April 01, 2013 – McBride Rd., Parts of Orin Rd., Cobus Rd.
- Tuesday, April 02, 2013 – Dugald Rd., Pastway Rd., Horton School Rd.

- Monday, April 08, 2013 – Early Rd., two bad spots on Cobus Rd.
- Wednesday, April 10, 2013 – Horton School Rd., McInnes Rd.

11. REVENUE & EXPENDITURE REPORT

Committee members reviewed the Revenue and Expenditures report for April 2013.

12. WINTER MAINTENANCE STANDARDS POLICY

This item is ongoing. Staff are developing a draft Winter Maintenance Standards Policy for the fall. It will be brought back to the Committee for review and once the Committee is satisfied with the draft policy, a recommendation will be made to Council for implementation.

13. CORRESPONDENCE:

- Eric Draper – e-mail re: confirmation he will repair damage to Goshen Road

Mackie McLaren, CAO/Clerk reported that he has received an e-mail from Mr. Draper saying that he will repair the damage incurred on Goshen Road as a result of his house construction. The Committee requested that Mackie McLaren write Mr. Draper with the specifics for repairing the road and a timeline. Rod Eady, Public Works Superintendent said that he will consult with Mr. Draper also to outline what is required.

14. OTHER BUSINESS

- **Garden of Eden Road – Toyota Side**

Chair Campbell reported that last weekend he was driving on Garden of Eden Road, Toyota side, and he noticed that there are 2 centre line cracks that need to be sealed. Rod Eady, Public Works Superintendent said that he will look after this. Rod Eady, Public Works Superintendent was also requested to review all our road signs to make sure they are in good condition as the winter has been hard on them.

- **Pinnacle Road**

Chair Campbell asked for a review of the Pinnacle Road work carried out last Fall. The Committee requested that Rod Eady, Public Works Superintendent bring back a report on this to the May 2013 Public Works Committee meeting.

Mackie McLaren, CAO/Clerk was requested to bring a copy of our road standards policies for extension of roads to the May 2013 Public Works Committee meeting for the Committee to review.

- **Brushing**

Chair Campbell noted that there are several areas in the Township that need brushing. Rod Eady, Public Works Superintendent said that he was aware of this. However, with the current staff shortage he has been unable to do this as other jobs take priority status. He will fit in brushing as soon as he has staff available.

15. NEXT MEETING

The next Public Works Committee meeting will be held on Tuesday, May 14, 2013 at 8:30 a.m. in the Municipal Council Chambers.

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April 17, 2013

16. ADJOURNMENT

Moved by Rod Eady, Seconded by Rick Lester

That the Public Works Committee be adjourned at 11:25 a.m.

Carried.

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CHAIR

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SECRETARY